



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2016-0549

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: January 9, 2017
SUBJECT: Purchase Authorization for Water Service Repair Parts (Brass)

REQUEST:

City Council is requested to authorize a one (1) year blanket purchase order for brass water service repair parts to S.L.C. Meter, Pontiac, MI in the total amount not-to-exceed \$71,000.00 through December 31, 2017.

REASON FOR PURCHASE:

The Department of Public Services purchases miscellaneous items for emergency and normal daily operations consisting of various water tap and water main repair parts. Due to the volatility of the brass market, the City requests bid pricing for a one (1) year period with an option to renew for an additional one (1) year period, provided the awarded vendor agrees to hold their pricing and all terms and conditions of the initial bid remain unchanged.

SLC was the lowest responsive, responsible bidder and was awarded the contract for 2016. Purchasing contacted SLC to see if they would agree to hold past pricing and allow the City to exercise the renewal option of the contract. SLC has agreed to hold their prices for an additional one-year period. The new contract will be for the purchase of brass water service repair parts from January 1, 2017 through December 31, 2017.

PROCESS:

Vendor Name and Address:

S.L.C. Meter
595 Bradford
Pontiac, MI 48341

Reason for Selection:

Lowest Responsive Responsible Bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2017 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water	530.740006	Supplies – Water Taps	\$71,000	\$71,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize the issuance of a one (1) year blanket purchase order for the purchase of water service repair parts to S.L.C. Meter, Pontiac, MI in the total amount not-to-exceed \$71,000.00 through December 31, 2017.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		