



City of Rochester Hills

CANDIDATE QUESTIONNAIRE

NAME Timothy Wood

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU WANT TO SERVE (please check the boxes):

Appointed by Mayor, Confirmed by City Council

- Advisory Traffic & Safety (meets monthly)
- Board of Review (meets as needed)
- Brownfield Redevelopment Authority (meets 4 times a year)
- Citizens Pathway (meets as needed)
- Construction/Fire Prevention Board of Appeals* (meets as needed)
- Diversity, Equity & Inclusion Committee (meets as needed)
- Local Development Finance Authority (meets 4 times a year)
- Naming Standing Committee (meets as needed)
- Planning Commission* (meets monthly)
- Rochester Hills Museum Foundation (meets monthly)

Appointed by City Council

- Building Authority (meets 3 times a year)
- Cemetery Citizen Advisory Committee (meets 2-4 times a year)
- Deer Management Advisory Committee (meets 2 times a year)
- Elections Commission (meets prior to each Election)
- Green Space Advisory Board (meets monthly)
- Historic Districts Commission* (meets monthly)
- Historic Districts Study Committee (meets as needed)
- Human Resources Technical Review Committee (meets yearly)
- Liquor License Technical Review Committee (meets as needed)
- Older Persons' Commission (meets monthly)
- Public Safety & Infrastructure Technical Review Committee (meets as needed)
- Retiree Health Care Trust – Board of Trustees (meets as needed)
- Rochester Avon Recreation Authority (meets monthly)
- Rochester Hills Museum Foundation (meets monthly)
- Trailways Commission (meets monthly)
- Water System Advisory Council (meets yearly)
- Zoning/Board of Appeals* (meets monthly)

* Denotes paid positions. Candidates will be required to complete a Form I-9, Employment Eligibility Verification, as required by the Federal Government.



City of Rochester Hills
CANDIDATE QUESTIONNAIRE

NAME Timothy Wood COUNCIL DISTRICT
DATE 12/2/20 ROCHESTER HILLS RESIDENT FOR N/A YEARS
OCCUPATION Shelby Township Building Director

INTERESTS/REASONS/QUALIFICATIONS (Specifically list the reasons you are interested in serving on this/these committees and any qualifications you have for being on this/these committees:

I have worked in the building construction industry for 40 years. My father was a contractor and the construction industry has always been a primary interest in my life. I teach in the Construction Management Program at Wayne State to help train the next generation of construction professionals. I enjoy contributing to the betterment of the industry and that is why I would like to serve on the RH Construction Board of Appeals.

BOARDS/COMMISSIONS/COMMITTEES ON WHICH YOU HAVE or currently SERVE on (List Municipalities and years):

None

ELECTIVE OFFICES THAT YOU HAVE HELD:

None

OTHER ORGANIZATIONS you have been or are involved with:

Please see attached resume

Relevant EDUCATION to the committee(s) you are interested in:

Please see attached resume

HOBBIES/INTERESTS

Mountain biking and camping

ADDITIONAL INFORMATION

In addition, you may attach/email your resume/CV if desired.

TIMOTHY R. WOOD

EDUCATION

- M.S.C.E.M. Master of Science in Construction Engineering Management, Lawrence Technological University, Southfield, MI (2018)
- B.S. Bachelor of Science in Business Administration, Lawrence Technological University, Southfield, MI (1993)
- C.E.T. Associate of Science in Construction Engineering Technology, Lawrence Technological University, Southfield, MI (1993)

PROFESSIONAL EXPERIENCE

- 2012-Present Building Department Director, Charter Township of Shelby, Shelby Township, MI.
- 1996-2012 Assistant Building Department Director, Charter Township of Shelby, Shelby Township, MI
- 1993-1995 Part-time Building Inspector, Charter Township of Oakland, Oakland, MI
- 1991-1996 Building Department Director and Zoning Administrator, City of Fraser, Fraser, MI
- 1986-1991 Building Inspector and Plans Examiner, City of Fraser, Fraser, MI
- 1984-1986 Rehabilitation Inspector, Macomb County Planning Commission, Mount Clemens, MI
- 1979-1984 Carpentry, roofing and general construction with Walter S. Wood, General Contractor and Blackwood Home Improvements, Warren, MI

ACADEMIC EXPERIENCE

- 2009 to present Wayne State University, Part time instructor, Construction Management Program - Building Codes

CERTIFICATIONS AND REGISTRATIONS

- State of Michigan Registered Building Official, Plan Reviewer, and Building Inspector (State ID # P000558)
- State of Michigan Licensed Residential Builder (State ID #2101078613)
- International Code Council Certified Building Inspector and Commercial Building Inspector – (Certification # 5170862)
- FEMA Certified (Level 700-FEMA National Incident Management System) in Emergency Management with specific expertise in Damage Assessment.

ADMINISTRATIVE, MANAGEMENT AND TECHNICAL SKILLS

- Prepare and manage department budgets, policies and procedures.
- Supervise, train, hire, mentor, and discipline staff of over 20 full and part-time employees.
- Develop and present ordinance amendments, resolutions, grant applications, special projects, training and other matters before boards, commissions and various community groups.
- Manage department information software system, web site and document imaging program.
- Coordinate bidding process; select design professionals and contractors; monitor contract compliance; and handle payments for building, engineering, renovation and grant projects.
- Resolve customer and employee issues and complaints.
- Plan and prepare for successful audits of Building Department operations by the Insurance Services Office (ISO) and the Michigan Department of Environmental Quality (MDEQ).
- Serve as Floodplain Administrator for community including participation in Community Rating System (CRS) through ISO.
- Perform field inspections to enforce building code compliance for residential, commercial, and industrial construction.
- Review plans and specifications for code compliance, bid preparation and estimating.
- Appear in court to provide expert testimony pertaining to construction and code enforcement.
- Meet with builders, property owners, architects, engineers, attorneys, politicians, and others regarding the design and construction of buildings and related matters.
- Extensive zoning administration and enforcement experience including participation in the development of Master Plan and Zoning Ordinance.
- Developed special policies and procedures in response to ongoing Covid-19 Pandemic, including Virtual Inspection Program to minimize person to person contact on inspections.
- Participated in development of Marijuana Cultivation Ordinance in response to changes in State laws and complaints regarding cultivation operations in the community.
- Acquired practical skills in construction as a carpenter, roofer, and general construction.

MEMBERSHIPS

International Code Council (ICC)

Southeastern Michigan Building Officials and Inspectors Association (SEMBOIA)

Code Officials Conference of Michigan (BOCM)

HONORS AND AWARDS

Magna Cum Laude Graduate, Lawrence Technological University

SERVICE ACTIVITIES

Past Assistant Scoutmaster and Eagle Advisor, Boy Scout Troop # 242

Past AYSO Soccer Coach

Volunteer: Lion's Club, Habitat for Humanity, Clinton River Area Mountain Biking Association