



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2018-0439 Version 2

TO: Mayor and City Council Members

FROM: Ken Elwert, Director, Parks and Natural Resources
Matt Einheuser, Natural Resources Manager

DATE: February 22, 2021

SUBJECT: Tree Maintenance Services

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for tree maintenance services in the amount of \$61,000.00 for a new not-to-exceed amount of \$361,000.00 to JH Hart Urban Forestry, Sterling Heights, Michigan.

REASON FOR PURCHASE:

The initial award for tree maintenance was approved by City Council in November 2018 for a three year term. The services include the removal of trees, tree pruning, storm damage response and related arboricultural services in and along the public street right-of-ways and other public properties of the City on an as-needed basis.

The award to JH Hart Urban Forestry as best value and the lowest cost proposal received in 2018, realized an increase in service cost of approximately 17% over the previous contract. The City decided at the renewal time to keep the blanket at the same amount, but have since increased the budgets to accommodate this increase. In addition some services such as tree removal along the Auburn Road corridor and Gypsy Moth ground sprays were performed under this contract that were not factored into the original blanket projections.

The additional funds being requested are in order to maintain services for the remainder of the contract set to expire on October 31, 2021.

PROCESS:

Vendor Name and Address:

JH Hart Urban Forestry
6600 Product Drive
Sterling Heights, Michigan 48312

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2019 - 2021 Adopted Budgets.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
General Fund	774.807000	Contractual Services / Forestry Division	\$35,140	\$35,140	\$0
Major Road	462.807000	Contractual Services / MR Preservation	\$45,700	\$45,700	\$0
Local Street	464.807000	Contractual Services / LS Preservation	\$257,320	\$257,320	\$0
Pathway	214.807000	Contractual Services / PW Maintenance	\$22,840	\$22,840	\$0
GRAND TOTAL			\$361,000	\$361,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase to the blanket purchase order for tree maintenance services in the amount of \$61,000.00 for a new not-to-exceed amount of \$361,000.00 to JH Hart Urban Forestry, Sterling Heights, Michigan.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A