



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2022-0187

TO: Mayor and City Council Members
FROM: Denise McDoniel, Fiscal Division, 248.841.2535
DATE: May 9, 2022
SUBJECT: PY 2021 CDBG Reprogramming

REQUEST:

That City Council conduct a public hearing and adopt the request to reprogram \$10,000 of Program Year (PY) 2021 Federal Community Development Block Grant (CDBG) funds from Minor Home Repair to Yard Services.

REASON FOR PURCHASE:

As part of the reprogramming process for CDBG funds, communities must hold a public hearing and the governing body must pass a resolution approving the planned use of funds.

The City of Rochester Hills has scheduled a public hearing on May 9, 2022, regarding the reprogramming of PY 2021 CDBG funds.

The Public Services / Yard Services grant funds provide snow removal services for approximately 60 low-income senior or disabled adult households. The purpose of the reprogramming is due to increased contractor cost in snow removal during the 2021-2022 snow season.

PROCESS:

Vendor Name and Address:

Each vendor will be procured according to City of Rochester Hills and Oakland County Community and Home Improvement Division procedures.

Reason for Selection:

Best value to the benefiting clients

Method of Purchase:

Request for Proposal (RFP)
Federal Small Purchase Procedures

BUDGET:

All expenditures for CDBG projects are to be entirely reimbursed through CDBG revenue. The annual program year runs from July 1 to June 30. The reprogramming of Federal CDBG funds are as follows:

FROM: PY 2021 Minor Home Repair (731227): \$10,000

TO: Public Services / Yard Services (732170): \$10,000

There is no overall impact on the CDBG budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	666 - CDBG	801592 - Prof. Services – MHR	\$126,000	(\$10,000)	\$116,000
General Fund	666 - CDBG	807000 - Contractual Services	\$10,000	\$10,000	\$20,000
		TOTAL		\$0	

RECOMMENDATION:

That City Council adopt the proposed reprogramming of Federal Community Development Block Grant (CDBG) funds for the Program Year 2021, from Minor Home Repair to Public Services – Yard Services and City Council authorizes the Mayor to execute related documents on the City’s behalf.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A