



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2015-0106

**TO:** Mayor and City Council Members

**FROM:** Allan Schneck, P.E., Director Department of Public Services

**DATE:** March 16, 2015

**SUBJECT:** North Oakland County Water Authority (NOCWA) Engineering Services

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order and contract to Orchard, Hiltz and McCliment (OHM), Livonia, Michigan in the amount not-to-exceed \$120,000.00 for a three year period to expire on March 31, 2018.

**REASON FOR PURCHASE:**

The City of Rochester Hills on behalf of NOCWA issued a Request for Proposals for Engineering Services. The proposals were evaluated by a committee consisting of members of the NOCWA, which included staff from Orion Township, Oakland County Water Resource Commission on behalf of the City of Pontiac, Auburn Hills and Rochester Hills. Based on the scoring of the committee, OHM was selected as providing the best value based on their experience with NOCWA, DWSD structure, the communities involved in NOCWA, their work program, and understanding of NOCWA objectives, capacity, and comparable projects.

As the City of Rochester Hills is the acting fiduciary for NOCWA, the City will be issuing the payments to OHM on behalf of NOCWA and therefore requires City Council approval for establishment of the blanket.

**PROCESS:**

**Vendor Name and Address:**

Orchard, Hiltz, McCliment  
34000 Plymouth Road  
Livonia, Michigan 48150

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Because the City of Rochester Hills is the acting fiduciary for NOCWA, the City will be issuing the payments to OHM on behalf of NOCWA. In turn, the City will then charge each of the other three (3) communities an equal share of all NOCWA engineering service costs incurred.

Funding for the City's share of NOCWA engineering costs are included in the 2015 Adopted Budget and 2016-2017 Projected Budgets.

Fund Name	Department Account No	Account No. Description	2015-2017 Budget Amount	2015-2017 Cost	2015-2017 Remaining Budget
Water Fund	530.801000	Professional Services – City Share	\$30,000	\$30,000	\$0
NOCWA Fund	TBD.801000	Professional Services – Other Three (3) Communities Share	\$90,000	\$90,000	\$0
		<b>3-Year TOTAL</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize the issuance of a blanket purchase order and contract to Orchard, Hiltz and McCliment (OHM), Livonia, Michigan in the amount not-to-exceed \$120,000.00 for a three year period to expire on March 31, 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		