



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2015-0419 Version 2

TO: Mayor and City Council Members
FROM: Scott A. Cope, Director Building/Ordinance/Facilities
DATE: February 22, 2016
SUBJECT: Architectural/Engineering Services Fire Stations #1, 2, 3 & 5

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order/contract for Architectural/Engineering Services for Fire Stations #1, 2, 3, and 5 to H2A Architects, Davison, MI in the amount of \$20,000.00 for a new not-to-exceed amount of \$106,335.00.

REASON FOR PURCHASE:

In 2011, H2A was selected through an RFP process to provide for on-call historical and other architectural services as needed by the City. H2A was selected based on their experience and qualifications with public sector clients and cost proposal. The City has worked with H2A on several projects and is very satisfied with the quality of work and services they provide. H2A was the architect of record for both phases of the Calf Barn project, and Jackie Hoist, the lead architect has extensive experience with the City, including being the architect for the City Hall Renovation project back in 2003. Jackie Hoist has also worked with our construction manager, George W. Auch, on several other projects in the past.

These Architectural/Engineering services for construction administration are necessary to keep the construction process for stations 1, 2, 3, and 5 moving forward. In October of last year H2A agreed to perform these services and bill hourly with a not to exceed set at \$86,335.00. Due to the lack of details and clarity on the drawings and in the specifications there have been more Requests for Information (RFI) and construction issues than originally anticipated. We are requesting an additional \$20,000.00 to cover the cost of these items.

It is the City's intention to take this additional \$20,000.00 for Architectural/Engineering services from the project contingency for Fire Stations 1, 2, 3, and 5. Therefore, we are not asking for any additional dollars for the projects.

PROCESS:

Vendor Name and Address:

H2A Architects
9100 Lapeer Road
Suite B
Davison, MI 48423

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

It is currently anticipated that the full amount of contingency on the construction phase will not be needed; it is proposed to instead utilize a portion of those savings towards the additional architectural/engineering services.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.976000	Building Improvement	\$20,000	\$20,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order/contract to H2A Architects, Davison, MI for architectural/engineering services for Fire Stations 1, 2, 3, and 5 in the amount of \$20,000.00 for a new not-to-exceed amount of \$106,335.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		