



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0044

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: February 8, 2016
SUBJECT: Construction Inspection Services

REQUEST:

City Council is requested to authorize a blanket purchase order for as needed construction inspection services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan in the amount not-to-exceed \$150,000.00 through December 31, 2016.

REASON FOR PURCHASE:

Due to the numerous public and private development projects proposed to be completed during the 2016 construction season, the Department of Public Services is requesting assistance from Spalding DeDecker Associates, Inc. to perform as needed construction inspection services.

Construction inspection services performed on private development projects are pass-through in nature, meaning that offsetting private developer escrow funds will be charged as revenues to offset the private inspection services expenditures. Construction inspection services may also be used for public projects, when deemed necessary due to staffing levels.

The requested blanket amount of \$150,000 is an estimate based on the public and private development projects that could be constructed this year and the hours associated with that work.

PROCESS:

Vendor Name and Address:

Spalding DeDecker Associates, Inc.
905 South Boulevard East
Rochester Hills, MI 48307

Reason for Selection:

Quality Based Selection Process

Method of Purchase:

Blanket Purchase Order
Contract

BUDGET:

Funding is included in the FY 2016 Adopted Budget. All expenditures are “pass-through” with offsetting revenues received in the respective funds.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Roads	454.801000	Professional Services	\$37,500	\$37,500	\$0
Water Resources	244.801000	Professional Services	\$37,500	\$37,500	\$0
Sanitary Sewer	510.801000	Professional Services	\$37,500	\$37,500	\$0
Water	530.801000	Professional Services	\$37,500	\$37,500	\$0
		TOTAL	\$150,000	\$150,000	\$0

RECOMMENDATION:

City Council is requested to authorize a blanket purchase order for as needed construction inspection services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan in the amount not-to-exceed \$150,000.00 through December 31, 2016.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		