



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0130

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director, Department of Public Services

DATE: April 11, 2016

SUBJECT: SCADA System Maintenance, City File #E16-011

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for professional services for the maintenance of the Rochester Hills Supervisory control and Data Acquisition (SCADA) system to Kubica Corporation, Novi, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2016 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The SCADA system technology gives City public works staff the ability to monitor and make remote adjustments to the operations of the public water and sewer utilities. The SCADA system value depends on its ability to be kept current with software upgrades and programmed replacement of key hardware such as data collection servers. Approval of a maintenance contract from Kubica Corporation through this blanket purchase order request will assist the continued efforts to provide a quality water and sewer service to City customers.

Request for Proposals were solicited utilizing the MITN system, and four (4) proposal responses were received. An evaluation committee consisting of staff from Department of Public Services and Purchasing reviewed and evaluated the proposals. The committee shortlisted to two (2) vendors and interviews were conducted. City Council approved award to Kubica Corporation at their December 8, 2014 meeting. The Request for Proposal called out a one year contract term with four (4) 1-year renewal options providing all terms and conditions remain the same. The City is exercising its first year renewal option.

Kubica Corporation possesses the qualifications and experience to provide the services required for the SCADA system in the upcoming year. Kubica was selected as providing best value to the City based on their experience, qualifications, understanding of City's objectives, capacity to do work, and cost proposal.

PROCESS:

Vendor Name and Address:

Kubica Corporation
22575 Heslip
Novi, MI 48375

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funds are included in the 2016 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water Operating & Maintenance Fund	530.801000	Professional Services	\$30,000	\$30,000	\$0
Sewer Operating & Maintenance Bund	510.801000	Professional Services	\$30,000	\$30,000	\$0
		TOTAL	\$60,000	\$60,000	\$0

RECOMMENDATION:

City Council is recommended to authorize a blanket purchase order/contract for professional services for the maintenance of the Rochester Hills Supervisory control and Data Acquisition (SCADA) system to Kubica Corporation, Novi, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2016 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		