



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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Legislative File No: 2022-0398

**TO:** Mayor and City Council Members  
**FROM:** Bill Fritz, P.E., Director of Public Services  
**DATE:** September 12, 2022  
**SUBJECT:** Street Sign Posts agreement for Willowood Subdivision

**REQUEST:**

The Department of Public Services requests City Council approve the Standard Agreement for Municipal Street Sign Posts (AGREEMENT) between the City of Rochester Hills (CITY) and the Willowood Subdivision (HOA) for the upgrade of the public street sign posts throughout the streets of the subdivision.

**BACKGROUND:**

The HOA contacted CITY staff in August, 2022 inquiring about the process for upgrading the existing municipal street sign posts to decorative posts on the streets within their subdivision. City staff provided the requirements and procedures to the HOA to have this change implemented. All costs for the purchase and installation of the decorative poles and brackets and their replacement, should they be damaged or become obsolete, is wholly the responsibility of the HOA. The CITY will supply the street name sign blades.

**RECOMMENDATION:**

The Department of Public Services recommends approval of the Standard Agreement for Municipal Street Sign Posts (AGREEMENT) between the City of Rochester Hills (CITY) and the Willowood Subdivision Homeowners Association (HOA) for the above street sign posts to be installed in the right of way of the internal streets of the subdivision

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
City Clerk		

Contract Reviewed by City Attorney  Yes  N/A