



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*Susan M. Bowyer Ph.D., Kevin S. Brown, Dale A. Hetrick, James Kubicina,
Stephanie Morita, Mark A. Tisdell and Thomas W. Wiggins*

Vision Statement: The Community of Choice for Families and Business

*Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier
community of choice to live, work and raise a family by enhancing our vibrant residential
character complemented by an attractive business community."*

Monday, April 11, 2016

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at
7:00 p.m. Michigan Time.*

ROLL CALL

Present 7 - Susan M. Bowyer, Kevin S. Brown, Dale Hetrick, James Kubicina, Stephanie
Morita, Mark A. Tisdell and Thomas W. Wiggins

Others Present:

*Ed Anzek, Director of Planning and Economic Development
Tracey Balint, Public Utilities Engineer
Scott Cope, Director of Building and Ordinance Compliance
Paul Davis, City Engineer/Deputy Director of DPS
Hannah Kowalski, Rochester Hills Government Youth Council Representative
Sara Roediger, Manager of Planning
Allan Schneck, Director of DPS/Engineering
Leanne L. Scott, Deputy Clerk
Laurie Taylor, Deputy Director of Assessing
Pamela Valentik, Manager of Economic Development*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

**A motion was made by Hetrick, seconded by Kubicina, that the Agenda be Approved
as Presented. The motion carried by the following vote:**

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

President Tisdell introduced **Hannah Kowalski**, RHGYC Representative. He noted that she is a Junior at International Academy and this is her third year on the RHGYC.

Ms. Kowalski reported that the RHGYC is doing many things this month. She announced that the Green Team Subcommittee is busy planning a Green Day, set for Saturday, April 23, 2016 at the Rochester Hills Public Library at 2:00 p.m. She commented that it is a great way for people in the community to learn how to be green in easy and simple ways, and noted that there will be several "green" speakers. She invited members of the public to attend.

She stated that RHGYC members are busy planning and advertising their upcoming 5K Run/Walk to be held in June. RHGYC members will be distributing flyers promoting the 5K at the Rochester Farmer's Market in May.

Avondale Youth Assistance (AYA):

Vice President Morita announced that the AYA is sponsoring a pinwheel garden ceremony at 1435 West Auburn Road on Monday, April 18, 2016 at 1:00 p.m., in recognition and support of Child Abuse Prevention Month.

Vice President Morita expressed her appreciation to Oakland County Sheriff's Deputy Craig Pesko for his assistance during a call from a resident on Collingwood.

PRESENTATIONS

2016-0137 Presentation on the Water Booster Station #2 Replacement Project; Allan Schneck, Director of DPS/Engineering, Presenter

Attachments: [041116 Agenda Summary.pdf](#)
[Suppl Presentation.pdf](#)

Allan Schneck, Director of DPS/Engineering, introduced **Dan Mitchell**, Hubbell, Roth & Clark (HRC), and noted that HRC is the City's consultant on the booster station project. He noted that the existing facility was constructed in 1990 and has been incurring an increased amount of maintenance over the last few years. He stated that the City contracted with HRC in 2014 to do a feasibility study on the project, which has now moved into preliminary engineering. He noted that **Tracey Balint**, Public Utilities Engineer, and **Paul Davis**, City Engineer/Deputy Director of DPS, were also in attendance.

He pointed out that because of the City's topography, the current station is located at the northwest corner of Tienken and Adams Roads, and is entirely underground. He stated that the pumping station consists of four sizeable pumps that provide reliable, dependable and stable water pressures for two of the City's eight pressure districts. He commented that leaks are starting to occur, and the station has begun to require increased maintenance. He mentioned that sonar testing was performed approximately one year ago to determine the integrity of the piping, and concerns are noted.

He stated that the feasibility study has identified two potential alternatives for replacing the station, including a replacement of the current station at \$1.3 to \$1.5 million, or a relocation of the station at \$1.1 to \$1.3 million. He pointed out that the project will be included in the 2017 Proposed Budget. He explained that the preferred alternative is to relocate the station, resulting in an above ground structure and a better and safer environment for the pumps. He noted that the proposed location of the station is on the west side of Adams Road, north of Tienken Road. He stated that the Administration will be approaching the Rochester Community School District to garner an easement to locate the station, and he noted that a resulting station would be aesthetically pleasing. He commented that an engineering design proposal will be presented to City Council in the future, with a target for construction in the spring or summer of 2017.

Mr. Wiggins questioned why that location is suggested, as it is near two schools and could lead to vandalism.

Mr. Schneck responded that the location is derived from the water models, taking into account volumes and consumption rates.

Mr. Mitchell stated that this particular station will not only supply water, but will meet the fire protection demands of the area. He pointed out that the school is one of the highest demands in the area. He explained that four pumps are currently located in the station, with two 200 horsepower larger pumps strictly for fire protection needs. He commented that three to four medium-sized pumps could suffice.

Mr. Hetrick questioned how close to the \$1.3 million estimate the project would be expected to come in.

Mr. Mitchell responded that the range for the proposed cost would depend on the location. He noted that a 20-inch line currently goes into the station; and relocating the station might require that main to be extended further. He added that architectural constraints such as a shingled or metal roof, or a brick façade, will affect costs. He stated that HRC feels comfortable with the \$1.3 million estimate.

Mr. Hetrick stated that he would like to see the estimate as close as possible to the actual cost to prevent surprises.

Presented.

PLANNING AND ECONOMIC DEVELOPMENT

- 2015-0348** Resolution to Reconsider the Denial of the Request for Conditional Use Approval - Auto Rite Sales, a proposed 714 square-foot office and 1,043 square-foot service bay building for a used car operation on a portion of a .86 acre parcel at 1923 E. Auburn Rd., located at the northwest corner of Auburn and Hessel, zoned C-1 Commercial Improvement with an FB-2 Flexible Business Overlay

Attachments: [041116 Agenda Summary.pdf](#)
[Suppl Presentation 041116.pdf](#)
[Autorite Planning PC Conditions Rev #2 033116.pdf](#)
[Eng. Rev. 033116.pdf](#)
[Updated Site Plan.pdf](#)
[031416 Agenda Summary.pdf](#)
[Letter Ahmed 030216.pdf](#)
[Draft CC Minutes 022216.pdf](#)
[022216 Agenda Summary.pdf](#)
[Map aerial.pdf](#)
[021916 Stempien Assoc Letter.pdf](#)
[Autorite Planning PC Conditions 021016.pdf](#)
[Traffic Rev 020916.pdf](#)
[Letter Ahmed 020816.pdf](#)
[Site Plan C1.pdf](#)
[Storm Sewer Utility Plan.pdf](#)
[Landscape Plan S1.pdf](#)
[South Elevation.pdf](#)
[East Elevation.pdf](#)
[North Elevation.pdf](#)
[West Elevation.pdf](#)
[Staff Report 011516.pdf](#)
[Staff Report 111715.pdf](#)
[Site Plans 121515.pdf](#)
[Site Plans.pdf](#)
[Minutes PC 011916.pdf](#)
[Minutes PC 111715.pdf](#)
[Public Hearing Notice PC.pdf](#)
[022216 Resolution.pdf](#)
[031416 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

Sara Roediger, Manager of Planning, noted that the Planning Commission previously recommended approval with a number of conditions. Council, at their last meeting, denied the Conditional Use Request, with the caveat that if the Applicant submitted revised plans to address all of the conditions that the Planning Commission identified, Council would potentially reconsider the request. She noted that since that meeting, the Applicant has submitted revised plans which reflect all of the conditions that were identified, including 12 display spaces and two cars in the bay, and permanently shutting the gate. She stated that all conditions have now been satisfied.

Vice President Morita stated that landscape should be installed in front of where the gate to Hessel used to be.

Ms. Roediger responded that Planning Staff will work with the Applicant regarding landscaping. She pointed out that the Applicant will be installing a sidewalk along Hessel and Staff will ensure that the area is landscaped as well.

President Tisdell explained that reconsideration is a two-step process, with the first step being a motion to reconsider the denial. A second motion could then be to approve the request.

Vice President Morita stated that she would support the request with the addition of landscaping in front of the gate.

A motion was made by Morita, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0082-2016

Resolved, that the Rochester Hills City Council hereby Reconsiders the Denial of the Conditional Use Application for AutoRite Sales (City File #13-005.2) to operate a used car sales business at 1923 E. Auburn, zoned C-I Commercial Improvement with an FB-2 Flexible Business Overlay, Parcel No. 15-25-482-025.

2015-0348 Request for Conditional Use Approval - Auto Rite Sales, a proposed 714 square-foot office and 1,043 square-foot service bay building for a used car operation on a portion of a .86 acre parcel at 1923 E. Auburn Rd., located at the northwest corner of Auburn and Hessel, zoned C-I Commercial Improvement with an FB-2 Flexible Business Overlay; Syed Ahmed, Applicant

Attachments: [041116 Agenda Summary.pdf](#)
[Suppl Presentation 041116.pdf](#)
[Autorite Planning PC Conditions Rev #2 033116.pdf](#)
[Eng. Rev. 033116.pdf](#)
[Updated Site Plan.pdf](#)
[031416 Agenda Summary.pdf](#)
[Letter Ahmed 030216.pdf](#)
[Draft CC Minutes 022216.pdf](#)
[022216 Agenda Summary.pdf](#)
[Map aerial.pdf](#)
[021916 Stempien Assoc Letter.pdf](#)
[Autorite Planning PC Conditions 021016.pdf](#)
[Traffic Rev 020916.pdf](#)
[Letter Ahmed 020816.pdf](#)
[Site Plan C1.pdf](#)
[Storm Sewer Utility Plan.pdf](#)
[Landscape Plan S1.pdf](#)
[South Elevation.pdf](#)
[East Elevation.pdf](#)
[North Elevation.pdf](#)
[West Elevation.pdf](#)
[Staff Report 011516.pdf](#)
[Staff Report 111715.pdf](#)
[Site Plans 121515.pdf](#)
[Site Plans.pdf](#)
[Minutes PC 011916.pdf](#)
[Minutes PC 111715.pdf](#)
[Public Hearing Notice PC.pdf](#)
[022216 Resolution.pdf](#)
[031416 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0082-2016

Resolved, that the Rochester Hills City Council hereby Approves the Conditional Use Application for AutoRite Sales (City File #13-005.2) to operate a used car sales business at 1923 E. Auburn, zoned C-I Commercial Improvement with an FB-2 Flexible Business Overlay, Parcel No. 15-25-482-025, Syed Ahmed, Applicant, based on plans dated received by the Planning and Economic Development Department on March 23, 2016 with the following findings and conditions.

Findings:

1. The proposed building and other necessary site improvements meet or exceed the standards of the zoning ordinance.
2. The proposed building has been designed and is proposed to be constructed, operated, maintained, and managed so as to be compatible, harmonious, and appropriate in appearance with the existing and planned character of the general vicinity, adjacent uses of land, and the capacity of public services and facilities affected by the use.
3. The proposed development is served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways, and refuse disposal.
4. The proposed development should not be detrimental, hazardous, or disturbing to existing or future neighboring land uses, persons, property, or the public welfare.
5. The proposal will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

Conditions:

1. That the construction of the new facility and all site improvements be completed by October 31, 2016. If the completion date is not met the applicant can request an extension to be granted by the Planning Commission. If no extension is requested the City will initiate action to revoke the conditional use permit.
2. A total of 12 vehicles shall be allowed for display and two in the bays at one time, prior to City Council consideration of the plans.
3. The use of surrounding, local neighborhood streets by Auto Rite customers shall be strictly prohibited.
4. If two or more violations, as determined by the local district court or violations of the conditions occur in one year on the west or east lot, the Conditional Use Permit shall be considered revoked, and staff shall be directed to initiate legal revocation proceedings of the Conditional Use Permit.
5. Add a note to the plans that no cars will be allowed to be displayed or stored on the west property, prior to City Council consideration of the plans.
6. Additional landscaping in front of the location where the gate is removed on Hessel is to be installed.

- 2016-0118** Request for Conditional Use Approval - JENOPTIK Automotive, for a new 145,000 square-foot office, engineering, manufacturing and warehouse building on 9.51 acres located on the north side of Hamlin, between Crooks and Livernois, zoned ORT Office Research & Technology; JB Donaldson Company, Applicant

Attachments: [041116 Agenda Summary.pdf](#)
[Suppl Presentation 041116.pdf](#)
[Map aerial.pdf](#)
[Staff Report 032216.pdf](#)
[Review Comments.pdf](#)
[PEA Response Letter 031416.pdf](#)
[EIS.pdf](#)
[Site Plans Part 1.pdf](#)
[Site Plans Part 2.pdf](#)
[Minutes PC 032216.pdf](#)
[Public Hearing Notice - PC.pdf](#)
[Resolution \(Draft\).pdf](#)

Sara Roediger, Manager of Planning, introduced **Andreas Blind**, Vice President of Sales, Service and Marketing for JENOPTIK Automotive. She explained that the City has been working with JENOPTIK for some time regarding their expansion onto the Hamlin Road property. She noted that they have gone to the Planning Commission and have received approval for the site plan for the property, as well as the Planning Commission's recommendation to City Council for a Conditional Use Approval. She stated that this is a three-phase project, with approval for Phase 1 and 2 sought tonight, for 145,000 square feet of office, manufacturing and warehouse. She pointed out JENOPTIK is not seeking approval yet for Phase 3 which will encompass the west side of the parcel. She mentioned that the conceptual elevation was well-received by the Planning Commission. She stated that JENOPTIK will have a one-shift typical work week and their operation will have minimal noise impact.

A motion was made by Brown, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0083-2016

Resolved, that the Rochester Hills City Council hereby approves the Conditional Use application for JENOPTIK Automotive, City File No. 16-002, for a 145,000 square-foot office, engineering, manufacturing and warehouse building on 9.51 acres located on the north side of Hamlin, between Crooks and Livernois, zoned ORT Office Research & Technology, Parcel No. 15-21-376-011, JB Donaldson Company, Applicant, based on plans dated received by the Planning and Economic Development Department on March 2, 2016 with the following findings.

Findings:

1. The proposed building and other necessary site improvements meet or exceed the standards of the Zoning Ordinance.
2. The proposed use will promote the intent and purpose of the Zoning Ordinance.
3. The proposed building has been designed and is proposed to be constructed, operated, maintained, and managed so as to be compatible, harmonious, and appropriate in appearance with the existing and planned character of the general vicinity, adjacent uses of land, and the capacity of public services and facilities affected by the use.
4. The proposal should have a positive impact on the community as a whole and the surrounding area by further offering jobs.
5. The proposed development is served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways, and refuse disposal.
6. The Planning Commission waives the special submission requirements listed in Section 138-4.427.C. as they are adequately addressed in the site plan and EIS submittal.
7. The proposed development should not be detrimental, hazardous, or disturbing to existing or future neighboring land uses, persons, property, or the public welfare.
8. The proposal will not create additional requirements at public cost for public facilities and services that will be detrimental to the economic welfare of the community.

2016-0158 Resolution to Authorize the City Council President to execute the necessary deed and closing documents for the sale of 1544-1600 Hamlin Road to Jenoptik Automotive

Attachments: [Resolution \(Draft\).pdf](#)

President Tisdell stated that should the Mayor's travel schedule not allow him to be back in town by the scheduled closing day for the sale of the Hamlin Road property, Council is requested to authorize him as Mayor Pro-Tem to sign the final closing documents.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0084-2016

Whereas, in Resolution RES0041-2016, adopted on February 22, 2016, the Rochester Hills City Council approved the Purchase Agreement for the sale of 1544-1600 Hamlin Road to Jenoptik Automotive, and authorized the Mayor to sign the Agreement and to further execute and deliver such additional documents that are reasonable and necessary to consummate this transaction; and

Whereas, in anticipation that this transaction may proceed to close expeditiously, the City Council desires to authorize the City Council President, as the Mayor pro tem of the City, to execute the necessary deed and closing documents in the event the Mayor is not available to do so due to scheduling.

Therefore, It Is Resolved, that the City Council authorizes City Council President Mark

Tisdell to execute and deliver such documents (including warranty deed) that are reasonable and necessary to consummate this transaction, in the event the Mayor is not available to do so for the scheduled closing date.

PUBLIC COMMENT for Items not on the Agenda

Scot Beaton, 655 Bolinger, stated that he would like to wish his mother, Carol Beaton, a happy 89th birthday. He noted that she was a drama major at Northwestern University, was active in Avon Players and taught school in Birmingham. He questioned whether Council might reconsider their approval of a wetland use permit for a property on Rochester Road and commented that a high wall is not acceptable. He expressed his appreciation for Council's efforts with the owners of the Target shopping center regarding promoting riding bicycles to the center.

Mr. Tisdell credited Ms. Roediger for providing some background work on a bicycle lane.

Adam Kochenderfer, Oakland County Commissioner, provided an update of his efforts to establish a task force to look at chronic power outages in Oakland County. He noted that there seems to be a pattern of outages in certain areas of the city. He mentioned that a similar task force was established in 1999 studying outages throughout the County. He stated that it is hoped that once established, some public hearings will be held in the Rochester area to gain resident feedback.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2016-0064 Approval of Minutes - City Council Special Meeting - February 8, 2016

Attachments: [CC Special Mtg Min 020816.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0085-2016

Resolved, that the Minutes of a Rochester Hills City Council Special Meeting held on February 8, 2016 be approved as presented.

2016-0065 Approval of Minutes - City Council Regular Meeting - February 8, 2016

Attachments: [CC Min 020816.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0086-2016

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on February 8, 2016 be approved as presented.

2016-0105 Approval of Minutes - City Council Special Meeting - February 22, 2016

Attachments: [CC Special Mtg Min 022216.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0087-2016

Resolved, that the Minutes of a Rochester Hills City Council Special Meeting held on February 22, 2016 be approved as presented.

2016-0106 Approval of Minutes - City Council Regular Meeting - February 22, 2016

Attachments: [CC Min 022216.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0088-2016

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on February 22, 2016 be approved as presented.

2016-0175 Approval of Minutes - City Council Regular Meeting - March 14, 2016

Attachments: [CC Min 031416.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0089-2016

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on March 14, 2016 be approved as presented.

2016-0129 Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for Shoulder Right-of-Way and Pathway Mowing Services for the Department of Public Services in the amount not-to-exceed \$50,000.00 through December 31, 2016; Brantley Development, LLC., Inkster, MI

Attachments: [041116 Agenda Summary.pdf](#)
[Proposal Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0090-2016

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract to Brantley Development, LLC., Inkster, Michigan in the amount not-to-exceed \$50,000.00 through December 31, 2016 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2016-0130** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for professional services for the maintenance of the Rochester Hills Supervisory Control and Data Acquisition (SCADA) System in the amount not-to-exceed \$60,000.00 through December 31, 2016; Kubica Corporation, Novi, MI

Attachments: [041116 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0091-2016

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for professional services for the maintenance of the Rochester Hills Supervisory Control and Data Acquisition System to Kubica Corporation, Novi, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2016 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2016-0133** Request to Authorize the permit application from the Road Commission for Oakland County (RCOC) for the Memorial Day Parade to be held on Monday, May 30, 2016

Attachments: [041116 Agenda Summary.pdf](#)
[RCOC Annual Permit 2015-2017.pdf](#)
[Memorial Parade Map 2016.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0092-2016

Whereas, the Cities of Rochester Hills and Rochester jointly host the 2016 Greater Rochester Memorial Day Parade, conducted under the sponsorship of various associated veteran organizations; and

Whereas, the parade route begins at 10:00 a.m.; Mt. Avon Cemetery within the City of Rochester and run along First Street, then southerly along Castell Street, then westerly along Harding Road to Livernois Road, and finally Livernois Road southerly to Veterans Memorial Pointe Park in the City of Rochester Hills; and

Whereas, staging this event requires closing certain County routes and using others for posted detour routes; and

Whereas, the two Cities coordinate parade planning by dividing responsibility for obtaining necessary permits, with the City of Rochester Hills applying to the Road Commission for Oakland County for the detour and the closure of Livernois Road and Avon Road.

Be It Resolved, that the Rochester Hills City Council authorizes the Mayor or his/her agents to make application to the Road Commission for Oakland County for the necessary permits for posting road closures; and

Be It Further Resolved, that the parade route be scheduled for Monday, May 30, 2016, starting at 10:00 a.m. on Harding and Livernois Roads; and

Be It Further Resolved, that the City of Rochester Hills will faithfully fulfill all permit requirements and shall save harmless, indemnify, defend, and represent the Board of County Road Commissioners against and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permit(s) as issued; and

Be It Further Resolved, that a certified copy of this resolution be filed with the City Clerk of Rochester Hills, Oakland County, Michigan.

- 2016-0139** Request for Approval of the Standard Agreement for Municipal Sign Posts between the City of Rochester Hills and the Avon Ravines Subdivision No. 1 Homeowners Association for the upgrade of the public street sign posts

Attachments: [041116 Agenda Summary.pdf](#)
[Avon Ravines No.1-Final signage map.pdf](#)
[Street Sign Post Agreement-Avon Ravines Sub #1.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0093-2016

Whereas, all costs for the purchase and installation of the decorative poles and brackets and their replacement, should they be damaged or become obsolete, is wholly the responsibility of the Home Owners Association. The City of Rochester Hills will supply the street name sign blades.

Resolved, that the Rochester Hills Council, on behalf of the City of Rochester Hills hereby approves the Standard Agreement for Municipal Sign Posts between the City of Rochester Hills and the Avon Ravines Subdivision No. 1 Homeowners Association for the upgrade of the public sign posts.

- 2016-0131** Request for Purchase Authorization - BLDG/FAC: Blanket Purchase Order/Contract for HVAC Preventative Maintenance and Repair Services Agreement in the amount not-to-exceed \$42,000.00 through May 31, 2017; K&S Ventures, Inc., Auburn Hills, MI

Attachments: [041116 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0094-2016

Resolved, that the Rochester Hills City Council authorizes a Blanket Purchase Order/Contract to K & S Ventures, Inc., Auburn Hills, Michigan in the amount not-to-exceed \$42,000.00 through May 31, 2017 for HVAC Preventative Maintenance and Repair Services.

2016-0146 Request for Approval of an Amendment to the OPC Interlocal Agreement

Attachments: [041116 Agenda Summary.pdf](#)
[Third Amendment to Amended & Restated Interlocal Agreement \(2016.04.01\).pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0095-2016

Resolved, that the Rochester Hills City Council hereby approves an Amendment to Article V, Section 1 of the OPC Interlocal Agreement, and authorizes the Mayor to execute the Amended Agreement on behalf of the City.

Passed the Consent Agenda

A motion was made by Bowyer, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Scott Cope, Director of Building/Ordinance Compliance, provided an update on the City Hall Parking Lot project. He noted that the first phase will begin on Wednesday, April 13, 2016. Visitors will be directed to their parking lot; while City employees will be parking along the drive. He commented that completion of this phase should be by approximately May 6, 2016, weather permitting. He explained that the second phase would begin on May 7, 2016.

President Tisdell questioned whether the bioswale and the other water absorption portions of the project would be undertaken at the same time.

Mr. Cope responded that they would be a part of the first phase.

Council Members expressed their birthday wishes to Carol Beaton, City resident Scot Beaton's mother, on her 89th birthday.

President Tisdell expressed his congratulations to Mary Jo Pachla, Administrative Secretary in the City Clerk's Office, for completing the three-year Clerk's Institute of the Michigan Association of Municipal Clerks, toward obtaining her Certified Michigan Municipal Clerk designation.

Vice President Morita announced that the Older Persons' Commission Gatsby Gala fund raiser is set for Friday, April 29, 2016. Tickets are \$150 per person, with the first \$100 tax deductible.

Dr. Bowyer noted that the Green Space Advisory Board will host a Discovery Hike on Saturday, April 30, 2016 at Riverbend Park. She stated that in advance of the Hike, the Green Space Advisory Board will coordinate a Help Clean Up

Riverbend Park day. Interested individuals are requested to RSVP, as a box lunch will be provided to participants. The Rochester Avon Recreation Authority will also host a 5K run for Earth Day on Sunday, April 24, 2016 at 8:00 a.m.

***Mr. Brown** noted that it is the 116th Birthday of the United States Submarine Corps. He mentioned that the United States Navy announced today that the next Arleigh-Burke class destroyer DDG120 will be named after former Senator Carl M. Levin, as the longest-serving senator in Michigan history.*

***Mr. Hetrick** expressed his appreciation to Commissioner Kochenderfer for taking the extra steps to protect the area power supply. He noted that the proceeds from the OPC's Gatsby Gala will support the Meals on Wheels program.*

***Mr. Kubicina** reported on his attendance at the 42nd Annual Rochester Area Youth Assistance recognition banquet, noting that 29 students received awards for their community service. He mentioned Antonino Munaco, a senior from Adams High School, who received an award for his efforts to start a club at the high school to reach out to students who are not great at making friendships. He noted Mr. Munaco's busy student activities, stating that he is a trumpet player, plays with the Detroit Civic Youth Ensemble, tutors and mentors children in Pontiac giving trumpet lessons, and is on Student Council, Lacrosse and Football teams. He noted that Mr. Munaco used his Thanksgiving break to travel to Haiti to build houses.*

*In response to public comment, **Mr. Wiggins** noted that Dr. Bowyer scheduled a meeting at the Rochester Road wetlands site with ASTI Environmental officials which he attended to review why ASTI characterized this area as a low quality wetland. He noted that ASTI was confident in their determination that the wetlands are low quality, and he commented that the Michigan Department of Environmental Quality (MDEQ) will have the final say. He pointed out that the wall will help control water flow and help preserve the wetlands. He commented that he will wait until he hears from the MDEQ and will work toward encouraging the construction of a wall that is aesthetically pleasing.*

Mr. Wiggins announced that the Rochester Avon Recreation Authority (RARA) will host a wine tasting fund raiser at Rivercrest Banquet Facility on April 22, 2016 from 7:00 p.m. to 9:00 p.m. Tickets are \$30.00 in advance and \$35.00 at the door. Proceeds will benefit RARA's Special Needs Camp.

ATTORNEY'S REPORT

None.

NOMINATIONS/APPOINTMENTS

- 2016-0066** Nomination/Appointment of one (1) Citizen Representative to the Historic Districts Study Committee, to fill the unexpired term of Maria Willett ending December 31, 2016

Attachments: [041116 Agenda Summary.pdf](#)
[Appointment Form.pdf](#)
[Siegfried CQ.pdf](#)
[Sykes CQ.pdf](#)
[031416 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Mazur-Abearé CQ.pdf](#)
[Neveau CQ.pdf](#)
[Notice of Vacancy.pdf](#)
[022216 Agenda Summary.pdf](#)
[Willet Resignation Letter.pdf](#)
[022216 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

President Tisdell noted that Steve Siegfried and Devin Sykes were nominated at the last meeting.

Public Comment:

Steve Siegfried commented that after the last meeting he had the opportunity to speak with Mr. Sykes. He noted that after the conversation, he believes that Mr. Sykes is probably more suited for the position. He stated that he would like to withdraw his request for nomination, and commented that with his previous law enforcement background, there might be a spot on another committee where he could serve. He expressed his support for Mr. Sykes.

Devin Sykes stated that he is thankful that he will have an opportunity to help the city preserve properties.

President Tisdell noted that as Mr. Siegfried has withdrawn his name from consideration, Mr. Sykes would be appointed to the Historic Districts Study Committee.

A motion was made by Kubicina, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0096-2016

Resolved, that the Rochester Hills City Council appoints Devin Sykes to the Historic Districts Study Committee, to fill the unexpired term of Maria Willett ending December 31, 2016.

2016-0138 Nomination/Appointment of one (1) Citizen Representative to the Zoning/Sign Board of Appeals, for a three-year term to expire March 31, 2019

Attachments: [Suppl 041116 Agenda Summary \(Revised\).pdf](#)
[041116 Agenda Summary.pdf](#)
[Suppl Memorandum 041116.pdf](#)
[Nomination Form.pdf](#)
[Booth, Don CQ.pdf](#)
[Chalmers CQ.pdf](#)
[Deel CQ.pdf](#)
[Graves CQ.pdf](#)
[Hurst CQ.pdf](#)
[Suppl Koluch CQ \(Revised\).pdf](#)
[Koluch CQ.pdf](#)
[Krajewski CQ.pdf](#)
[Lyons CQ.pdf](#)
[Marchese CQ.pdf](#)
[Olson CQ.pdf](#)
[Paurazas CQ.pdf](#)
[Reina CQ.pdf](#)
[Schultz CQ.pdf](#)
[Siegfried CQ.pdf](#)
[Stephens CQ.pdf](#)
[Tischer CQ.pdf](#)
[Notice of Vacancy.pdf](#)
[Resolution \(Draft\).pdf](#)

President Tisdel noted that since the preparation of the Meeting Packet, Don Booth communicated with the Clerk's office and withdrew his name from consideration for appointment to the Zoning/Sign Board of Appeals. He mentioned that Kenneth Koluch submitted a revised Candidate Questionnaire for consideration.

President Tisdel Opened the Floor for Nominations.

Mr. Hetrick nominated Kenneth Koluch.

Mr. Kubicina nominated Daniel Marchese.

Dr. Bowyer nominated Steve Siegfried.

Seeing No Further Nominations, President Tisdel Closed the Floor for Nominations.

He noted that as there were three nominees, this item would be carried over to the next Regular City Council Meeting for a vote.

Discussed.

2016-0111 Request for Appointment of a Planning Commission Representative to the Zoning Board of Appeals for a one-year term to expire March 31, 2017

Attachments: [041116 Agenda Summary.pdf](#)
[Memo PC Rep to ZBA 031516.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Hetrick, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0097-2016

Resolved, that the Rochester Hills City Council hereby appoints Deborah Brnabic as the Planning Commission representative to the Zoning Board of Appeals for a one-year term to expire March 31, 2017.

2016-0144 Request for Confirmation of the Mayor's Appointment of Larry Dropiewski to the Advisory Traffic and Safety Board, to fill the unexpired term of Frank Cardimen ending June 30, 2016

Attachments: [041116 Agenda Summary.pdf](#)
[Dropiewski CQ.pdf](#)
[Frank Cardimen Resignation.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Kubicina, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0098-2016

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's Appointment of Larry Dropiewski to the Advisory Traffic and Safety Board to fill the unexpired term of Frank Cardimen ending June 30, 2016.

NEW BUSINESS

2015-0285 Request for Acceptance of the Certified Assessment Roll for Hickory Lawn and Norton Lawn Paving Special Assessment District

Attachments: [041116 Agenda Summary.pdf](#)
[Memo to Mayor Certified Assessment Roll #811.pdf](#)
[CERTIFICATE Hickory Lawn Norton Lawn Paving SAD #811.pdf](#)
[Certified Listing SAD #811.pdf](#)
[092815 Agenda Summary.pdf](#)
[Vicki Boork ltr recd 090415.pdf](#)
[Suppl Ltr from D. Snead 092815.pdf](#)
[081015 Agenda Summary.pdf](#)
[Public Hearing Notice.pdf](#)
[072015 Agenda Summary.pdf](#)
[Aerial Location Map.pdf](#)
[Engineer Report.pdf](#)
[Hickory Lawn Draft Assessment Roll.pdf](#)
[Norton Lawn Draft Assessment Roll.pdf](#)
[OHM Prelim Const Cost Est.2015.June12.pdf](#)
[072015 Resolution \(Draft\).pdf](#)
[092815 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

Laurie Taylor, Deputy Director of Assessing, stated that City Council is requested to adopt a resolution to accept the Certified Assessment Roll for the Hickory Lawn and Norton Lawn Special Assessment District paving, direct that the roll be filed with the City Clerk for examination, and set a Public Hearing date of May 2, 2016. Following the Public Hearing, Council will be asked to adopt a resolution to bill and collect, set the interest rate, and set the date that the interest begins.

A motion was made by Kubicina, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0099-2016

Resolved, that the Rochester Hills City Council hereby accepts the Certified Assessment Roll for Hickory Lawn and Norton Lawn Paving SAD #811; directs the roll be filed with the City Clerk for examination, and sets the Public Hearing to confirm SAD #811 for May 2, 2016; and

Further Resolved, that the Rochester Hills City Council intends to adopt a resolution following the Public Hearing for SAD #811 on May 2, 2016 to: bill and collect; setting of the interest rate; and, setting of the date interest begins.

2016-0134 Request to vacate the public portion of S. Castell Avenue and Helmand Road right-of-way between Harding Avenue and approximately 160 feet east of the S. Castell and Helmand intersection

Attachments: [041116 Agenda Summary.pdf](#)
[Executed Priv Road Agreement 031116.pdf](#)
[Applic for Vacation of ROW 012215.pdf](#)
[2012 view of Harding and S Castell intersection.pdf](#)
[2012 view of Helmand east of S Castell.pdf](#)
[2012 view of S Castell and Helmand Intersection.pdf](#)
[Resolution \(Draft\).pdf](#)

Paul Davis, City Engineer/Deputy Director of DPS, explained that the next two legislative items involve a street vacation request that was initiated by the residents that live near the new Sanctuary at River's Edge development. He noted that during discussions held during Planning Commission and City Council meetings, a request was made to discourage the new traffic from utilizing Helmand west of the entrance to the development to exit their subdivision. He pointed out that the existing road is substandard to today's requirements both in right-of-way width and in travel width. He mentioned that the alternative exit is to proceed on Helmand to the east and access Peach Street to the north, and he noted that the Developer has proposed to pave that route. He stated that a number of meetings were held and included the City Attorney, resulting in the request to vacate the portion of South Castell, south of Harding which continues east on Helmand approximately 160 feet to the east. He commented that the result would be to transfer a public road to a private road, with a corresponding private maintenance road agreement executed which was drafted by City Attorney Staran, and has been agreed to by the three resident owners affected. He stated that Council is requested to grant tentative approval and schedule Public Hearings for these two items for the May 2, 2016 meeting.

Public Comment:

George Snow, 505 Harding, stated that he was in attendance representing himself and his two neighbors. He expressed his appreciation for the cooperative effort between Council and the neighbors to address their concerns, and he commented that Jim Polyzois, developer for the new subdivision, has been in agreement as well. He stressed that the existing road is substandard, with the stretch along Castell only having a 25-foot easement. He expressed concern over the addition of 23 new homes. He mentioned that the intersection at Harding is difficult to navigate as it consists of two corners with angles greater than 90 degrees and traffic that currently drives onto their properties. He stated that the residents are fully in agreement to do the maintenance on the road, and noted that one resident has already been clearing the road.

President Tisdell questioned which property owners will be notified about the road vacation.

Mr. Davis responded that per the City's Ordinance, notices will be sent to owners within 300 feet, including any agencies having interest such as the City of Rochester.

Vice President Morita stated that her recommendation would be to notify everyone within the plat.

Mr. Davis responded that they may already be included within the radius.

Mr. Hetrick questioned whether no barrier would be installed to allow emergency vehicles to get through.

Mr. Davis responded that an earthen berm was discussed, and was deemed unacceptable. He stated that the Fire Department has agreed to a breakaway gate approximately 15 feet west of the common property line.

Mr. Hetrick questioned whether the breakaway gate would affect the City's ability to provide maintenance.

Mr. Davis responded that the City will not be providing snow removal west of the gate as the residents will provide maintenance in the summer and in the winter. He stated that the gate will be a secondary emergency option for the Fire Department. He commented that the gate will direct traffic to Peach Street.

A motion was made by Brown, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0100-2016

Resolved, that the Rochester Hills City Council tentatively approves the proposed vacation of S. Castell and Helmand Road, per the private road easement and maintenance agreement, dated March 8, 2016, and schedules a public hearing to receive any public comments on the matter at the May 2, 2016 regular City Council Meeting.

2016-0135 Request to vacate the public portion of S. Castell Avenue south of Helmand Road

Attachments: [041116 Agenda Summary.pdf](#)
[Location Map 032916.pdf](#)
[Applic for Vacation of ROW 012215.pdf](#)
[Google Map View of S. Castell S. of Helmand.pdf](#)
[Miller Auth Letter 101615.pdf](#)
[Snow Auth Letter 101615.pdf](#)
[Resolution \(Draft\).pdf](#)

President Tisdell noted that the second request for road vacation concerned a road that existed only on paper.

Paul Davis, City Engineer/Deputy Director of DPS, stated that the request is to vacate an orphan piece of road that at one time was planned for an expansion which never occurred. He pointed out that the new development will touch the common line of this undeveloped road, and the City has no intentions for utilizing that particular right-of-way. He mentioned that the utility companies were consulted, and none expressed any interest in the right-of-way. He stated that it could easily be vacated to the adjacent property owners.

A motion was made by Bowyer, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0101-2016

Whereas, that the Rochester Hills City Council tentatively approves the proposed vacation of S. Castell south of Helmand and schedules a public hearing to receive any public comments on the matter at the May 2, 2016 regular City Council meeting.

2016-0136 Request for Purchase Authorization - DPS/ENG: Standard Agreement for Municipal Street Lighting for installation of one (1) public street light within a platted street of Cumberland Hills Subdivision in the amount of \$1,933.32; The Detroit Edison Company, Belleville, MI

Attachments: [041116 Agenda Summary.pdf](#)
[Proposal Letter W Hamlin & Juengel Rochester Hills 030416.pdf](#)
[Agrmnt-HOA signed-Juengel & Hamlin light.pdf](#)
[Exhibit A 031816.pdf](#)
[Exhibit B 135W LED 030416.pdf](#)
[Resolution \(Draft\).pdf](#)

Dr. Bowyer indicated that as she is on the Board for Cumberland Hills Subdivision, she would be recusing herself from the discussion and vote on this item.

Allan Schneck, Director of DPS/Engineering, stated that this proposed agreement is similar to those that have come to Council in the past. The City contracts for the service for the subdivision, as DTE Energy will not enter into an agreement with a private entity.

A motion was made by Wiggins, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Abstain 1 - Bowyer

Enactment No: RES0102-2016

Resolved, that the Rochester Hills City Council hereby approves the Standard Municipal Street Lighting Agreement for the installation of one (1) public street lighting within a platted street of Cumberland Hills Subdivision to the Detroit Edison Company, Belleville, Michigan in the amount of \$1,933.32 and further authorizes the Mayor to execute the agreement on behalf of the City.

2015-0106 Request for Purchase Authorization - DPS/ENG: Increase to Blanket Purchase Order/Contract for North Oakland County Water Authority (NOCWA) Engineering Services in the amount of \$155,000.00 for a new not-to-exceed amount of \$275,000.00 for a three-year period to expire on March 31, 2018; Orchard Hiltz and McCliment, Livonia, MI

Attachments: [041116 Agenda Summary.pdf](#)
[031615 Agenda Summary.pdf](#)
[Proposal Tabulation.pdf](#)
[031615 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Director of DPS/Engineering, noted that expenses for the proposed engineering services increase will be split four ways with the member communities.

Vice President Morita expressed her thanks to Mr. Schneck for his hard work.

Mr. Hetrick questioned whether this is an extension of a current agreement.

Mr. Schneck responded that there is an annual true-up analysis performed once each year. He stated that approving the blanket does not mean that all the funds will be spent.

A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0103-2016

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order/Contract to Orchard, Hiltz and McCliment, Livonia, Michigan in the amount of \$155,000.00 for a new not-to-exceed amount of \$275,000.00 to provide Engineering Services to NOCWA for a three-year period to expire on March 31, 2018.

2016-0127 Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for North Hill Subdivision Water Main Replacement and Road

Resurfacing Project in the amount of \$2,408,543.80 with a 10% project contingency in the amount of \$240,854.38 for a total not-to-exceed amount of \$2,649,398.18; Bidigare Contractors, Inc., Northville, MI

Attachments: [041116 Agenda Summary.pdf](#)
[Bid Tab.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Director of DPS/Engineering, explained that the project is in our Capital Improvement Plan (CIP). He stated that plans and specifications were developed during the winter months, and bids were solicited through the Purchasing Department, with the lowest responsive bidder being Bidigare. He commented that concerns were expressed regarding the budget; and he explained that the project was budgeted off of an aged CIP from approximately three years ago. He pointed out that the engineer's estimate was close to the lowest responsive bidder, and all bids were fairly close. He stated that he is confident that the bids are appropriate. He mentioned that the project will be funded out of the Water and Sewer Capital Account, and he stated that the fund's sole purpose is to fund Water and Sewer rehabilitation projects. He noted that the Fiscal Division has been consulted and Fund Balance is available to make up the \$900,000 shortfall in the project budget, leaving an appropriate Fund Balance remaining to be sustainable for future projects.

President Tisdell commented that Keith Sawdon, Director of Finance, has done an excellent job over the last decade rebuilding this Fund.

Mr. Brown expressed his appreciation for the detailed explanation of the project budget.

A motion was made by Brown, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0104-2016

Resolved, that the Rochester Hills City Council hereby authorizes a contract to Bidigare Contractors, Inc., Northville, Michigan for North Hill Subdivision Water Main Replacement and Road Resurfacing Project in the amount of \$2,408,543.80 with a 10% project contingency in the amount of \$240,854.38 for a total not-to-exceed amount of \$2,649,398.18 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the bid and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

Regular Meeting - Monday, May 2, 2016 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, President Tisdell adjourned the meeting at 8:23 p.m.

*MARK A. TISDELL, President
Rochester Hills City Council*

*LEANNE L. SCOTT, CMC, Deputy Clerk
City of Rochester Hills*

*MARY JO PACHLA, CMMC
Administrative Secretary
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.