



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2014-0093

**TO:** Mayor and City Council Members  
**FROM:** Tina Barton, City Clerk  
**DATE:** February 25, 2014  
**SUBJECT:** Agreement for Election Services between the City of Rochester Hills and Oakland County

**REQUEST:**

That City Council approve the Agreement for Election Services between the City of Rochester Hills and Oakland County.

**BACKGROUND:**

We are seeking approval for an agreement with Oakland County that will allow them to provide an electronic version of the ballot for each of our precincts, a Local Election Definition File, a Voter Assist Terminal Programming File, and a Programming File. The County will also provide programming of tabulator cards for each voting machine, as well as each Voter Assist Terminal. Finally, they will provide a Phonetic Verification Form to each candidate on the ballot ensuring that their name is pronounced properly on the Voter Assist Terminal.

The proposed agreement will cost three hundred dollars (\$300) for each election. This price is the same as the last contract we signed with them. The only difference is the previous contract was good for three years, this contract is good for five (five) years.

**RECOMMENDATION:**

That the City Council approves the Interlocal Service Agreement for ballot layout and programming services between the City of Rochester Hills and Oakland County, and authorizes the City Clerk to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		