



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2015-0086

**TO:** Mayor and City Council Members  
**FROM:** Bryan K. Barnett, Mayor  
Jason Dale, ICCA Representative  
**DATE:** February 23, 2015  
**SUBJECT:** New ICCA Membership Fee

**REQUEST:**

A resolution to approve the Amendment to the ICCA Intergovernmental Agreement which adds a \$5,300.00 annual fee to Rochester Hills for membership. The fee is based on a ratio relative to the per-capita franchise fee plus a base fee of \$1,000 for each respective community. The amount for this appropriation is available in the City's General Fund.

**REASON FOR PURCHASE:**

The original grant money for funding the ICCA has run out. The ICCA now needs funding from each member municipality to continue operation.

**PROCESS:**

**Vendor Name and Address:**

Intergovernmental Cable Communications Authority  
26815 Scotia Road  
Huntington Woods, MI 48070

**Reason for Selection:**

Membership Dues

**Method of Purchase:**

Purchase Order

**BUDGET:**

Budget Adjustment/Amendment forthcoming as needed.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General	171.850000	Membership Dues	\$0.00	\$5,300	(\$5,300)

**RECOMMENDATION:**

The only remaining function of the ICCA is to conduct audits to make sure municipalities are receiving the correct fee payments from cable companies operating within their borders. An audit has been promised for 2015, therefore Administration recommends agreeing to the Intergovernmental Agreement amendment and paying the fee for 2015 only and reevaluating the need for future ICCA membership based on the audit results.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		