



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2022-0205

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: April 25, 2022
SUBJECT: City Parking Lot Crack Sealing & Striping

REQUEST:

City Council is requested to authorize the issuance of a contract / blanket purchase order for the 2022 Crack Sealing & Striping services to Hutch Paving, Inc. of Warren, Michigan for an amount not-to-exceed \$33,480.00.

REASON FOR PURCHASE:

City owned properties' parking lots are maintained by the Facilities Department. The striping of the parking spaces in the lots fade and need to be re-striped to identify parking spaces. The cracks in parking lots also need to be sealed to prevent a trip and fall hazard and to extend the life of the City's parking lots.

The Purchasing Division annually solicits for crack sealing and striping services. Purchasing posted on the MITN website and received three competitive proposals for the 2022 crack sealing and striping projects. An evaluation committee consisting of staff from Facilities and Purchasing reviewed and determined to award Hutch Paving, Inc. as the best value to the City. There was another proposal with a lower linear foot price for the crack sealing, but the committee determined the proposal from Hutch Paving, Inc. was the best value due to their detailed work proposal including barricades and traffic controls; their previous experience for these services with the City; and their capacity.

PROCESS:

Vendor Name and Address:

Hutch Paving, Inc.
3000 E. 10 Mile Road
Warren, MI 48091

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2022 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$60,000	\$33,480	\$26,520

RECOMMENDATION:

It is recommended that City Council authorize blanket purchase order/contract for 2022 Crack Sealing and Striping Services to Hutch Paving of Warren, MI in the amount not-to-exceed \$33,480.00 and further authorize the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A