



Office of the City Clerk  
Tina Barton, Clerk

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From: Leanne Scott, City Council Coordinator  
To: City Council Members  
Date: October 11, 2013  
Re: Nominations/Appointments

This memo is to provide you with information that needs to be considered when making appointments to the Historic Districts Commission (HDC).

**DIVISION 2. HISTORIC DISTRICTS COMMISSION, Sec. 118-61. Created; membership.**

- (a) *Created.* There is created the city historic districts commission, which shall consist of nine members who reside in the city.
- (b) *Tenure.* Members shall be appointed by the city council for terms of office of three years. Terms shall expire on December 31 of the year of expiration.
- (c) *Reappointment.* Members of the historic districts commission shall be eligible for reappointment.
- (d) *Filling vacancy.* A vacancy occurring in the membership of the historic districts commission for any cause shall be filled by a person appointed by the city council for the duration of the unexpired term. The appointment shall be made within 60 days after the vacancy occurs.
- (e) *General membership requirement.* A majority of the members shall have a clearly demonstrated interest or knowledge of historic preservation.
- (f) *Special membership requirements.* At least two members of the historic districts commission shall be appointed from a list of residents submitted by a duly organized and existing preservation society and at least one member of the historic districts commission shall be either an architect duly registered in the state or a graduate of an accredited school of architecture who has two years of architectural experience, if such person resides in the city and is available for appointment. To the extent available, the city council shall also appoint to the commission an archaeologist, an historian, and an architectural historian who meet the professional qualifications specified by the national park service in 35 CFR 61.

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The following HDC members currently satisfy two of the special membership requirements:

- Mr. Steven Branstner – (current HDC term expiring 12/31/14) – holds a BS in Architecture. He is a member of the American Institute of Architects (AIA) and National Council of Architectural Registration Boards (NCARB).
- Dr. Richard Stamps – (current HDC term expires 12/31/15) – holds a BA, MA and PhD in anthropology and archaeology. He is also a member of the Oakland County Historical Commission and the Oakland County Pioneer and Historical Society.