



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2023-0066

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director of Public Services

DATE: February 27, 2023

SUBJECT: Leach Road Paving Project, Capital Improvement Project LS-20
Preliminary Engineering Services, City File No. E23-012

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for preliminary engineering (PE) services for the Leach Road Paving project to Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, Michigan in a not-to-exceed amount of \$199,285.60.

REASON FOR PURCHASE:

The Leach Road Paving project is in the approved Capital Improvement Plan (CIP) and the project funding is identified in existing and future City budgets. This road segment is within the Local Development Finance Authority (LDFA) district and has been previously authorized by the LDFA Board as a priority project. The scope proposes to pave approximately 1,700-feet of Leach Road from Auburn to Waterview and to also construct a new 5-foot wide public sidewalk along the west side. The proposed road paving will match existing 36-foot wide paved segment of Leach between Waterview and Adams Road (31-feet of 8-inch thick asphalt and 5-feet total width for curb and gutter).

HRC is one of the City's on-call professional engineering firms and is recommended to be utilized for this project. The attached proposal was requested from HRC to perform the necessary work to create engineering design documents for bidding the paving of Leach Road in early 2023. A project location drawing for Leach Road is also enclosed for reference.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302-0360

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2023 Adopted Budget for the Preliminary Engineering, with funding in the FY 2024 Projected Budget for Construction. The LDFA Fund is proposed to cover 100% of the project costs via a transfer-in to the Local Street Fund.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Street Fund: LS-20	454.970000	Construction	\$200,000.00	\$199,285.60	\$714.40

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for preliminary engineering (PE) services for the Leach Road Paving project to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in a not-to-exceed amount of \$199,285.60 and further authorize the Mayor to execute the contract on behalf of the City.

Attachment(s): 20230206_Leach_PE_ProposalLtr_Signed.pdf
Leach Road Location.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A