



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2022-0090

**TO:** Mayor and City Council Members  
**FROM:** Chelsea Ditz, Director Human Resources  
**DATE:** March 7, 2022  
**SUBJECT:** Labor and Employment Legal Services

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for labor and employment legal services to Keller Thoma, P.C., Southfield, Michigan in the amount not-to-exceed \$52,700.00 through January 31, 2023 and further authorize the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

Request for Proposals for labor and employment legal services was solicited and awarded in 2010 to Keller Thoma, P.C., Southfield, Michigan. City Council appointed Keller Thoma, P.C., as the City's attorney pursuant to Section 8.7 of the City Charter. The City's labor attorney provides legal services to the City for labor and employment matters, including management representation for union negotiations, mediation and arbitration proceedings; equal employment opportunity compliance and related consultation and opinions.

The hourly rate for principle partner, Gregg Schultz will be maintained at the current rate of \$175 through January 30, 2023. The City's hourly rate reflects Keller Thoma's current standard pricing.

Stability in labor relations counsel is important to any community, especially when the attorney or firm is viewed as operating in the best interest of the community and consistent with the vision and values of City administration. Keller Thoma has consistently provided sound legal advice and demonstrated fiscal constraint, making them a valued professional partner in contract negotiations and other labor and employment related matters for the City of Rochester Hills.

**PROCESS:**

**Vendor Name and Address:**

Keller Thoma, P.C.  
26555 Evergreen Road, Suite 550  
Southfield, MI 48076

**Reason for Selection:**

Qualifications Based

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2022 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund	210.805002	Legal Fees: Labor & Other	\$15,000	\$15,000	\$0
Fire Fund	206.805002	Legal Fees: Labor & Other	\$37,700	\$37,700	\$0
		<b>Total</b>	<b>\$52,700</b>	<b>\$52,700</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for labor and employment legal services to Keller Thoma, P.C., Southfield, Michigan in the amount not-to-exceed \$52,700.00 through January 31, 2023 and further authorize the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney     Yes     N/A