



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2022-0128

**TO:** Mayor and City Council Members

**FROM:** Ken Elwert, CPRE, Director, Parks & Natural Resources Department

**DATE:** March 21, 2022

**SUBJECT:** Innovation Hills Rope Bridge Preliminary/Design Engineering Services

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**REQUEST:**

It is requested that City Council authorize a blanket purchase order/contract for preliminary engineering services for the design of the Innovation Hills Rope Bridge to Hubbell, Roth and Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$77,110.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**REASON FOR PURCHASE:**

Hubbell, Roth, and Clark (HRC), Inc., is one of the City's on-call professional engineering firms that was selected through a Request for Proposal process. HRC has been involved with the Innovation Hills project since the beginning. It is recommended the City utilize HRC for this project based on their experience and qualifications related to their understanding of EGLE requirements, as well as their qualifications as it relates to structural engineering.

The rope bridge across the Clinton River is an adventurous way to move from the more developed Innovation Hills Park to the rustic trails of the Innovation Hills Green Space. This will also allow the bordering neighborhoods to go through the Green Space and cross the river to enter the Park. The City has received a \$500,000 grant from the State of Michigan for this project. Bids for construction will be presented to City Council in spring of 2023, and with City Council approval a planned summer 2023 construction date.

**Vendor Name and Address:**

Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48302-0360

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2022 Adopted Budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities	631.974000	PK-13: Innovation Hills Development	\$500,000	\$77,110	\$422,890

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for preliminary engineering services for the design of the Innovation Hills Rope Bridge to Hubbell, Roth and Clark, Inc., Bloomfield Hills, Michigan in the amount not-to-exceed \$77,110.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A