



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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Legislative File No: 2013-0349

**TO:** Mayor and City Council Members

**FROM:** Keith Sawdon, Director of Finance, ext 2535

**DATE:** October 14, 2013

**SUBJECT:** FY 2013 – 3<sup>rd</sup> Quarter Budget Amendment

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**REQUEST:**

We are requesting that City Council approve the Mayor's proposed amendments to the 2013 Budget for the following funds: General Fund, Major Road, Local Street, Fire, Special Police, Pathway Maintenance, Water Resources, Fire Capital, Pathway Construction, Water & Sewer Operating, Water & Sewer Capital, Facilities, MIS, Fleet, and Insurance Funds.

**BACKGROUND:**

As required by the State's Uniform Budgeting and Accounting Act and by City Charter Section 3.7, the Mayor's Office has prepared the following recommended budget amendments to the original adopted FY 2013 Budget as previously amended.

The FY 2013 3<sup>rd</sup> Quarter Budget Amendment proposes an increase in total revenues of \$1,074,040 and an increase in total expenses of \$1,400,530. The increase in revenues less the increase in expenses will have a net impact on citywide fund balances and retained earnings of (\$326,490).

The Budget Amendment Overview report presents the requested budget amendment at the total Citywide budget level as well as at the individual fund level. A description of requested changes is provided in the tables used throughout the attached report. The Line-Item Detail Summary report presents the specific individual requests which comprise this budget amendment.

In addition, the Uniform Budgeting and Accounting Act authorize City Council to permit the Mayor to execute *adjustments* to the budget within limits. Adjustments are intended to reduce the amount of insignificant budget amendments and to allow for more efficient and uninterrupted City operations. Administrative adjustments do not increase a fund's total revenue or expenditure budgets previously approved by City Council, or changes any capital expenditure account. We have enclosed a list of administrative adjustments that were made in the 3<sup>rd</sup> Quarter of FY 2013.

**RECOMMENDATION:**

We recommend that City Council approve the Mayor's 3<sup>rd</sup> Quarter Budget Amendment to the FY 2013 Budget as proposed.

**RESOLUTION:**

Attached

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Mayor		
City Council Liaison		