

Rochester Hills

1000 Rochester Hills Dr Rochester Hills, MI 48309 (248) 656-4600 Home Page: www.rochesterhills.org

Minutes - Draft

City Council Regular Meeting

Greg Hooper, Nathan Klomp, Adam Kochenderfer, James Rosen, Mark Tisdel, Michael Webber and Ravi Yalamanchi

Vision Statement: The Community of Choice for Families and Business

Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."

Monday, December 10, 2012	7:00 PM	1000 Rochester Hills Drive

CALL TO ORDER

President Hooper called the Regular Rochester Hills City Council Meeting to order at 7:01 p.m. Michigan Time.

ROLL CALL

Present 7 - Greg Hooper, Nathan Klomp, Adam Kochenderfer, James Rosen, Mark Tisdel, Michael Webber and Ravi Yalamanchi

Others Present:

Ed Anzek, Director of Planning and Economic Development Tracey Balint, Public Utilities Engineer Bryan Barnett, Mayor Jim Breuckman, Manager of Planning Scott Cope, Director of Building/Ordinance Compliance Jane Leslie, City Clerk Pat McKay, Supervisor of Interpretive Services Tara Presta, Chief Assistant Keith Sawdon, Director of Finance Allan Schneck, Director of DPS/Engineering Alexis Smith, Rochester Hills Government Youth Council Representative Joe Snyder, Senior Financial Analyst

PLEDGE OF ALLEGIANCE

Mr. Tisdel introduced *Nicole Bernstein* and stated that she was brought to Council's attention by Kristin Bull of the Patch and Pat McKay, Supervisor of Interpretive Services. He noted that she would be recognized later in the meeting.

Nicole Bernstein led the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Webber, seconded by Kochenderfer, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

PUBLIC COMMENT

Warren DeGrendel, 695 Tewksbury Court, expressed concern regarding the installation of a wall to control drainage and silt behind his subdivision for the Rochester Meadows development. He commented that the crushed concrete retention wall is tall and visible from his backyard and is not aesthetically pleasing. He questioned whether the look of the wall could be refined so that it will blend into the landscape. He noted that he has been in contact with the City Engineer and while vegetation could improve its look in the springtime, he would request that its appearance be addressed now. He stated that once vegetation is installed, it would be harder to make any changes.

LEGISLATIVE & ADMINISTRATIVE COMMENTS

President Hooper wished everyone a Merry Christmas and Happy Holidays. In response to concerns expressed during Public Comment regarding a retention wall for the Rochester Meadows development, he stated that he will request the City's Engineering Department follow up with Mr. DeGrendel, whose residence adjoins the property.

Mr. Webber wished everyone a Merry Christmas, Happy Holidays, and a safe and Happy New Year.

Mr. Klomp expressed his wishes for a happy and safe holiday season. He noted that he will follow up on concerns expressed regarding the Rochester Meadows retention wall.

Mr. Kochenderfer echoed the holiday sentiments, noting that while it is often cliché to say how lucky everyone is, it is true. He stated that it is a reminder of what a special place this is.

Mr. Rosen expressed his wishes for a safe and happy holiday season.

Mr. Tisdel wished everyone a Merry Christmas. He mentioned that event after event is filled with people giving through their churches and other charitable organizations. He expressed his thanks to everyone who participated in the seasonal giving.

Mr. Yalamanchi wished everyone a Merry Christmas and Happy Holiday season.

Alexis Smith, Rochester Hills Government Youth Council (RHGYC) Representative, reported that the RHGYC helped at the City's Holiday Family Fun Night, an event for employees and their families. She noted that RHGYC members have been working with their individual action committees. She stated that the RHGYC was awarded a grant through Ford Motor and AAA to put together a safe driving campaign for students; and she announced that the group once again selected the Boys and Girls Club as benefactor of this year's 5K Run/Walk.

Mayor Barnett commented that the RHGYC is a great part of the City's team. He made the following announcements:

- Over 1,300 individuals attended the Rochester Hills Public Library's Polar Express event.

- He overheard a mother of young children attending the Polar Express event comment that they were very lucky to live in such a community. The community is blessed with many great organizations that do great things. The City's Giving Tree was refilled twice with names and thanks go to those who stepped up and made that possible.

- City offices will be closed on Christmas Eve, Christmas Day, New Year's Eve and New Year's Day.

- The City's annual Employee Holiday Luncheon was held today. It was announced that Deb Hoyle, Financial Analyst was named the City's Employee of the Year. Three Outstanding Employees were recognized as well, including Deborah Happy, Administrative Coordinator - Fire; Mark McLocklin, Ordinance Inspector; and Pat McKay, Supervisor of Ordinance Services.

ATTORNEY MATTERS

None.

RECOGNITIONS

2012-0495 Proclamation in Recognition of Nicole Bernstein

<u>Attachments:</u> <u>Agenda Summary.pdf</u> <u>Proclamation.pdf</u> Resolution.pdf

Mayor Barnett introduced **Nicole Bernstein**, and noted that she learned of a random crime of vandalism that occurred at the Rochester Hills Museum at Van Hoosen Farm, where several concrete animal statues were smashed in the Children's Garden. Ms. Bernstein used her own savings and visited a nearby store that sells pottery to purchase a replacement statue and presented it to Pat McKay, Supervisor of Interpretive Services. The statue, a pig, was named Wilbur, and fits with the farm theme of the garden. He noted that the story, featured in the Rochester Patch, was picked up nationally by the Huffington Post. He thanked Ms. Bernstein for her gift to the museum, and to the spirit of giving.

Ms. Bernstein stated that she purchased the statue because she loves the Museum and was very sad that the statues were broken.

Council congratulated Miss Bernstein.

Presented.

Whereas, it was Thanksgiving morning when 9-year-old Nicole Bernstein, out for a walk with her family, learned about the crime that would spur her to action; and

Whereas, Nicole Bernstein lives near the Rochester Hills Museum, and the night before Thanksgiving, vandals smashed several concrete animal statues and other pottery in the Children's Garden at the museum; and

Whereas, as a frequent visitor to the museum, Nicole was shocked and disappointed that someone would do that; and

Whereas, Nicole began counting her money and found she had \$36.00. She took it to a nearby store that sells pottery. She purchased a pig statue, named the pig Wilbur, and brought it to the museum; and

Whereas, Nicole wanted to purchase the statue with her own money because she was unhappy the vandalism happened and because she loves the museum. She used her allowance money from her grandma to make the purchase; and

Whereas, Nicole, who is a fourth-grade student at Hugger Elementary School, loves animals and has also donated her own money to the Michigan Humane Society.

Now, Therefore, Be It Resolved, that the Mayor and City Council of Rochester Hills hereby recognize Nicole Bernstein and express their sincere thanks for her act of kindness and generosity in donating Wilbur to the Rochester Hills Museum.

2012-0496 Proclamation in Recognition of Darlene and Duane Justin celebrating their 60th Wedding Anniversary

<u>Attachments:</u> <u>Agenda Summary.pdf</u> <u>Proclamation.pdf</u> Resolution.pdf

Mayor Barnett recognized his grandparents, Duane and Darlene Justin, stating that they are active participants in the community and are the most giving, caring, kind people he has ever known. He read a proclamation recognizing their 60th wedding anniversary.

Presented.

Whereas, Darlene Louise Frericks and Duane Barnett Justin met on a blind date and soon fell in love. They decided to marry and chose January 24, 1953 as the big day. A small wedding was held at the home of Darlene's parents, followed by a lovely reception at the Oakland County Boat Club. A short honeymoon was planned to Ohio, but they were only able to stay one day because they had tire problems and very little money. They were young and in love so it didn't matter; and

Whereas, Darlene and Duane have three children, Judy Barnett-Langford, Diana Lynn June, and Michael Duane Justin. They are also the proud grandparents of Bryan, Christopher, Andrea, and Matthew Barnett and Chad and Kevin June, and they are even prouder of their ten great-grandchildren; and

Whereas, their faith in God and love of family has always been their first priority. It is shown through their love and support in every way possible. From ball games, to

campaigning, to babysitting, to errand running, there is nothing they wouldn't do, and haven't done for their family. They are also loved by many non family members who call them Grandma and Grandpa too; and

Whereas, it is not uncommon to find them holding hands in church or cuddling on the couch. They have embodied unconditional love and selfless service to family, friends and first time acquaintances alike; and

Whereas, our family is blessed beyond measure to have such amazing parents and grandparents! They have set the bar high, and the entire family seeks to follow their example with love of God and unselfish service to others.

Now, Therefore, Be It Resolved, that on the occasion of their sixtieth wedding anniversary, I would like to express my love and congratulations to Darlene and Duane Justin and wish them many more years of wedded bliss.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2012-0486 Approval of Minutes - City Council Regular Meeting - November 12, 2012

<u>Attachments:</u> <u>CC Min 111212.pdf</u> Resolution.pdf

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0258-2012

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on November 12, 2012 be approved as presented.

2012-0487 Approval of Minutes - City Council Special Meeting - November 19, 2012

<u>Attachments:</u> <u>CC Spec Mtg Min 111912.pdf</u> <u>Resolution.pdf</u>

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0259-2012

Resolved, that the Minutes of a Rochester Hills City Council Special Meeting held on November 19, 2012 be approved as presented.

Passed the Consent Agenda

A motion was made by Yalamanchi, seconded by Webber, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

The Following Consent Agenda Item was Discussed and Adopted by Separate Motion.

2012-0464 Request for Purchase Authorization - BLDG/FACILITIES: Contract/Blanket Purchase Order for repairs to the City Hall Pedestrian Bridge in the amount of \$29,750.00 with a 20% contingency in the amount of \$5,950.00 for a total not-to-exceed amount of \$35,700.00; Structural Group, Inc., Trenton MI

 Attachments:
 Agenda Summary.pdf

 Proposals Tabulation.pdf
 Settlement and Release Agreement.pdf

 Resolution.pdf
 Resolution.pdf

Mr. Kochenderfer questioned why a release of liability was obtained for the architectural firm and not from the contractor as well.

Scott Cope, Director of Building/Ordinance Compliance, responded that the release was obtained for THA Architects as they have responsibility for the bridge. He noted that staff worked with the architect in contractor selection and mentioned that THA will be there to oversee the project. He commented that there are always unknowns on this type of project when pulling up concrete and pointed out that a 20 percent contingency is included.

A motion was made by Kochenderfer, seconded by Klomp, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0260-2012

Resolved, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order to Structural Group, Inc., Trenton, Michigan for repairs to the City Hall Pedestrian Bridge in the amount of \$29,750.00 with a 20% contingency in the amount of \$5,950.00 for a total not-to-exceed amount of \$35,700.00.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

PUBLIC HEARINGS

2012-0456 FY 2012 4th Quarter Budget Amendments

 Attachments:
 Agenda Summary.pdf

 2012 - 4th Qtr BA Overview.pdf

 2012 - 4th Qtr BA Amendment Detail.pdf

 2012 - 4th Qtr BA Adjustment Detail.pdf

 2012 - 4th Qtr BA Adjustment Detail.pdf

 2012 - 4th Qtr BA Adjustment Detail.pdf

 2012 - 4th Qtr BA OPC Amendment Detail.pdf

 2012 - 4th Qtr BA OPC Amendment Detail.pdf

 2012 - 4th Qtr BA OPC Amendment Detail.pdf

 Public Hearing Notice.pdf

 Resolution.pdf

Keith Sawdon, Director of Finance, introduced *Joe Snyder*, Senior Financial Analyst, and noted that he would present the proposed 4th Quarter Budget

Amendments. He explained that the 4th Quarter Amendments adjust the Budget for the end of the year.

Mr. Snyder stated that the Administration meets with each Department to review their budgets line by line. He explained that operating revenues, expenses and individual Capital Projects are reviewed, and adjustments made to reflect actual year-end amounts. He pointed out that total revenues will increase by \$2.7 million and total expenditures will decrease by \$3 million, resulting in a \$5.7 million positive impact on Fund Balance. He mentioned that Fund Balance was originally projected to be drawn down by approximately \$2.8 million; however, with these adjustments, Fund Balance levels will instead increase by \$2.9 million. He stated that Capital Projects represent \$2.6 million of the increase and explained that the 2013 1st Quarter Budget Amendment will include approximately \$2.5 million in projects carried over to be added back into the Budget. He commented that the 1st Quarter Budget Amendment is scheduled for Council's consideration at the January 28, 2013 Regular City Council Meeting.

He noted that in summary, final 2012 revenues are five percent higher and expenses are three-tenths of a percent under those adopted in September of 2011.

President Hooper Opened the Public Hearing at 7:27 p.m.

Lee Zendel, 1575 Dutton Road, questioned why most of the projects slated for Account 593 - Water & Sewer Capital were being carried over and not completed. He expressed concern over projects for the Grant Pump Station, the South Boulevard Watermain and the DPS Salt Storage Facility.

President Hooper responded that the Salt Storage Facility was scheduled for consideration at the Planning Commission tomorrow night. He questioned the status of design for the South Boulevard Watermain and the Grant Pump Station.

Mr. Snyder responded that design has not yet been completed for the South Boulevard Watermain. He explained that the Grant Pump Station is currently under design and requested Allan Schneck respond.

Allan Schneck, Director of DPS/Engineering, responded that both the South Boulevard Watermain and the Grant Pump Station have been designed and bids for both projects will be let in January.

President Hooper noted that once the Planning Commission approves the Salt Storage Facility, that project will be out for bids as well.

<u>Seeing No Further Public Input, President Hooper Closed the Public Hearing</u> <u>at 7:30 p.m.</u>

Council Discussion:

Mr. Yalamanchi noted that it appears that General Fund Fund Balance will

increase by approximately \$780,000 and Water & Sewer's Fund Balance will increase by \$1.2 million. He questioned whether the Water & Sewer Fund Balance was increasing as a result of consumption increases.

Mr. Sawdon responded that the increase was the result of carryover of projects which will be brought forward in 2013. He mentioned that in addition to revenues from increased water consumption, the City adopted a multi-year rate structure for water. He explained that rather than reducing rates in 2011 only to increase them again in 2012, the rates were held. The additional revenue that resulted from not decreasing rates will offset rate increases for 2013 and 2014 and allow for a more gradual change in the rate structure.

Mr. Yalamanchi questioned whether Tree Fund revenues were the result of the sale of equipment.

Mr. Snyder responded that the Tree Fund received revenues as reimbursement of an internal service. He noted that the City did sell quite a few pieces of equipment and vehicles and the resale values have been very good.

Mr. Yalamanchi stated that it appears that final Fund Balance at December 31, 2012 will be approximately \$27 million.

Mr. Sawdon responded that this figure is a good estimate.

Mr. Kochenderfer questioned why projects were delayed from 2012.

Mr. Schneck explained that the South Boulevard Watermain project encountered a utility conflict with Consumers Energy as it was determined that a sizeable gas main is located in the middle of the watermain project area. The Grant Pump Station project was delayed as it was determined that a different pump would be needed than was used in the Michelson Pump Station Project. This change in pump required a more involved design. He noted that the Salt Storage Facility was reviewed at the Planning Commission a couple of times, in addition to design changes made to alter door widths and heights.

Mr. Webber expressed his appreciation to the Finance Team for its work on the Budget Amendments. He pointed out that the 4th Quarter Budget Amendments include amendments for the Older Persons' Commission (OPC) and Rochester Avon Recreation Authority (RARA) budgets. He noted that both Ron Jewell, RARA's Executive Director, and Marye Miller, OPC's Executive Director, were in attendance.

Mayor Barnett stated that the 2012 Budget was developed in the middle of 2011, and he noted that challenges encountered required changes in project scheduling. He mentioned that the Livernois Bridge Project required much oversight by City staff, taking time away from other projects. He stated that all of the City's projects are on track. He thanked the Fiscal Team along with City staff, noting that not many communities can talk about increased revenues and lowered expenses. He stated that the results signify a fiscally-sound organization. A motion was made by Yalamanchi, seconded by Webber, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0261-2012

Whereas, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

Whereas, in accordance with Section 19 of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, the City Council may permit the Mayor to execute *adjustments* to the budget within limits;

Whereas, the Public Hearing for the proposed 2012 4th Quarter Budget Amendments was noticed on November 22, 2012; and

Whereas, the proposed 2012 4th Quarter Budget Amendments were available for public viewing beginning on November 30, 2012; and

Whereas, at its December 10, 2012 meeting City Council held a Public Hearing on the proposed 4th Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby approves the following 2012 fund totals as amended:

101 - General Fund 202 - Major Road Fund	\$24,531,020 5,082,280
203 - Local Street Fund	6,471,070
206 - Fire Fund	7,388,440
207 - Special Police Fund	9,071,170
211 - Stoney Creek Perpetual Care Fund	23,380
214 - Pathway Maintenance Fund	604,410
232 - Tree Fund	52,950
244 - Water Resources Fund	689,690
299 - Green Space Fund	895,400
314 - 2001 SAD Street Improvements Debt Fund	253,630
331 - Drain Debt Fund	1,315,680
369 - OPC Building Refunding Debt Fund	739,740
402 - Fire Capital Fund	448,990
403 - Pathway Construction Fund	517,690
420 - Capital Improvement Fund	284,480
592 - W&S Operating Fund	32,466,820
593 - W&S Capital Fund	4,344,690
595 - W&S Debt Fund	551,460
631 - Facilities Fund	5,378,780
636 - MIS Fund	1,636,630
661 - Fleet Equipment Fund	3,477,640
736 - Retiree Healthcare Trust Fund	309,450
848 - LDFA Fund	600,790
851 - SmartZone Fund	100,000

and, Therefore, Be It Further Resolved, the Mayor is authorized to administratively adjust the operating budget line-items up to \$25,000 per event, but in no case may total expenditures of a particular fund exceed that which is appropriated by the City Council without a budget amendment.

NOMINATIONS/APPOINTMENTS

2012-0430 Nomination/Appointment of one (1) Citizen Representative to the Rochester Avon Recreation Authority for a three-year term to expire December 31, 2015

 Attachments:
 120312 Agenda Summary.pdf

 Nomination Form.pdf

 Austin CQ.pdf

 Foster CQ.pdf

 Kubicina CQ.pdf

 Olson CQ.pdf

 Probst CQ.pdf

 Reno CQ.pdf

 Wiggins CQ.pdf

 Notice of Vacancy.pdf

 Resolution.pdf

President Hooper stated that Jim Kubicina and Michael Reno were nominated at the December 3, 2012 Regular City Council Meeting. He instructed Council to vote for one of the nominees.

City Council Members voted for the nominees as follows:

Jim Kubicina: Hooper, Klomp, Kochenderfer, Tisdel and Webber *Michael Reno:* Rosen and Yalamanchi

President Hooper announced the appointment of **Jim Kubicina** to the **Rochester Avon Recreation Authority** for a three-year term ending December 31, 2015.

A motion was made by Klomp, seconded by Kochenderfer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0262-2012

Resolved, that the Rochester Hills City Council appoints Jim Kubicina to the Rochester Avon Recreation Authority to serve a three-year term expiring December 31, 2015.

2012-0431 Nomination/Appointment of one (1) Citizen Representative as a representative and one (1) Citizen Representative as an alternate, Trailways Commission, each to serve a four-year term expiring December 31, 2016

Attachments: 120312 Agenda Summary.pdf Nomination Form.pdf Austin CQ.pdf Blanchard CQ.pdf Davidson CQ.pdf Foster CQ.pdf Gauthier CQ.pdf Hauser CQ.pdf Hunter CQ.pdf Marries CQ.pdf Miller CQ.pdf Probst CQ.pdf Raschke CQ.pdf Notice of Vacancy.pdf Suppl Shurkus CQ.pdf Resolution.pdf

President Hooper stated that Roche (Rock) Blanchard was nominated as Delegate, and Daniel Hauser, Paul Miller and Danielle Shurkus were nominated as Alternate at the December 3, 2012 Regular City Council Meeting. He instructed Council to vote for one of the nominees for the position of Alternate.

City Council Members voted for the nominees for Alternate as follows:

Daniel Hauser: Tisdel and Webber Paul Miller: Yalamanchi Danielle Shurkus: Hooper, Klomp, Kochenderfer and Rosen

President Hooper announced the appointment of **Roche (Rock) Blanchard** as Delegate and **Danielle Shurkus** as Alternate to the **Trailways Commission**, each for a four-year term ending December 31, 2016.

A motion was made by Klomp, seconded by Kochenderfer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0263-2012

Resolved, that the Rochester Hills City Council appoints Roche (Rock) Blanchard as a Representative and appoints Danielle Shurkus as an Alternate to the Trailways Commission, each for a four-year term to expire December 31, 2016.

2012-0494 Appointment of one (1) City Council Member to the Board of Trustees to the VanHoosen Jones Stoney Creek Cemetery Perpetual Care Trust Fund for a one-year term to expire December 1, 2013

> Attachments: Agenda Summary.pdf Nomination Form.pdf Resolution.pdf

President Hooper noted that one Council Member would be appointed to the Board of Trustees to the VanHoosen Jones Stoney Creek Cemetery Perpetual Care Trust Fund.

Mr. Tisdel expressed an interest in being appointed to that Board.

Seeing no other interest, **President Hooper** announced that **Mr. Tisdel** would be appointed to serve as **Trustee** to the **Board of Trustees to the VanHoosen Jones Stoney Creek Cemetery Perpetual Care Trust Fund,** for a term to expire December 1, 2013.

A motion was made by Webber, seconded by Klomp, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0264-2012

Resolved, that the Rochester Hills City Council hereby appoints Mark Tisdel to the VanHoosen Jones Stoney Creek Cemetery Perpetual Care Trust Fund for a one-year term to expire December 1, 2013.

NEW BUSINESS

2012-0478 Request for Site Plan Approval - Bank of America, a 3,066 square-foot bank on 1.04 acres located at the northwest corner of Adams and Marketplace Circle, Parcel No. 15-30-301-040, zoned Consent Judgment, Bank of America, Applicant

> Attachments: Agenda Summary.pdf <u>Map.pdf</u> <u>Site Plans.pdf</u> <u>Site Plans 2, inc. Photometric.pdf</u> <u>Landscape Plans.pdf</u> <u>Floor Plans.pdf</u> <u>Compliance Report.pdf</u> <u>Letter Taylor 120412.pdf</u> <u>Resolution.pdf</u>

President Hooper noted that as his employer has a minor interest in the subject property, he would recuse himself from the discussion and voting on this item. **Mr. Yalamanchi** recused himself as well.

Vice President Webber led the discussion on this item.

Ed Anzek, Director of Planning and Economic Development, introduced Jason Wagner, Project Manager, Nelson, the Architectural and Engineering firm representing Bank of America. He explained that Bank of America is proposing to build a branch location just east of the Meijer's off Adams Road consistent with the standards dictated by the Consent Judgment. He noted that in order to seek LEED Certification, it is proposed to waive the requirements for an irrigation system. He pointed out that the site plan includes one access point off Marketplace Circle.

Mr. Wagner stated that a standard retail branch bank is proposed, which will increase not only Bank of America's presence, but the quality of its facilities in the area. He explained that all new branch banks are striving for LEED Silver Certification, and stated that this facility's design is a prototype rollout. He

mentioned that additional aesthetic details are being incorporated, including canopies, cast stone, and brick. He noted that even though the project proposes to forego irrigation, the landscape plan is full of trees and the landscape architect has chosen landscape that is indigenous and drought-resistant. He mentioned that a contingency plan for watering the vegetation would be in place for any periods of extended drought. He stated that four offices are being incorporated into the design, to be used by staff whenever a customer enters. He commented that the branches service many small businesses. He pointed out that they have worked with the Planning Department to arrive at a better layout for the facility, and noted that a 70 foot wide easement along the front at Adams Road contains massive electrical lines. He explained that the building design was originally 4,500 square feet; however, due to the unforeseen easement, the square footage had to be reduced.

Council Discussion:

Mr. Rosen expressed concern that there is only one vehicle entrance off Marketplace Circle and questioned whether it will be a quick-left turn similar to the Chase Bank at Barclay Circle.

Mr. Wagner responded that a cross access agreement with the parcel to the north will be incorporated later. He explained that the distance to the access point is approximately 200 feet.

Mr. Anzek responded that there will be more room at this access point than at the Chase Bank branch at Barclay. He mentioned that the cross access easement to the north is available if and when that property develops to allow access to a road that connects to Marketplace Circle near the Meijer gas station. He noted that the site is too close to the intersection to allow a curb cut on Adams Road.

A motion was made by Klomp, seconded by Kochenderfer, that this matter be Adopted by Resolution. The motion carried by the following vote:

- Aye 5 Klomp, Kochenderfer, Rosen, Tisdel and Webber
- Abstain 2 Hooper and Yalamanchi

Enactment No: RES0265-2012

Resolved, that the Rochester Hills City Council hereby approves the Site Plan for Bank of America, City File No. 11-009, a 3,066 square-foot bank on approximately 1.04 acres located at the northwest corner of Adams and Marketplace Circle, Parcel No. 15-30-301-040, zoned Consent Judgment, based on plans dated received by the Planning and Economic Development Department on November 29, 2012, Bank of America, Applicant, with the following conditions:

Conditions:

1. Payment into the City's Tree Fund of \$2,400 in lieu of the required street tree plantings along Marketplace Circle.

2. That the photometric plan be refined to be brought into compliance with the standards of the Consent Judgment and Zoning Ordinance, prior to issuing the Land Improvement Permit.

3. Prior to issuing the Land Improvement Permit for this development, the Landscape Performance Bonds must be posted in the amount of \$61,170.00. This amount is the estimated costs for all trees, plantings and landscape materials.

4. That the City Council approves a waiver in accordance with Sec. 138-12.105 C. for the irrigation system as part of the approval Resolution.

5. That any signs shown as part of this Site Plan submittal not be considered part of the Site Plan Approval. Signs are governed under the Consent Judgment, and the City's Sign Ordinance and issued under separate permit.

(Mr. Rosen exited at 8:37 p.m. and re-entered at 8:39 p.m.)

2008-0663 Request for Historic District Designation - National Twist Drill site, located at the northeast corner of Rochester and Tienken Roads, consisting of two parcels totaling 40.25 acres, zoned I: Industrial with a FB-1: Flexible Business Overlay

Attachments:	Agenda Summary.pdf
	Adopted Final Report National Twist Drill[1].pdf
	Proposed Reduced District Map.pdf
	Minutes HDC Public Hearing 111512.pdf
	Letter G Obloy 111512.pdf
	JFrench Ltr of Support.pdf
	ESwanson Ltr of Support.pdf
	DGrimes Ltr of Support.pdf
	KGrimes Ltr of Support.pdf
	Twist Drill staff report 110812.pdf
	Draft FINAL REPORT National Twist Drill 110112.pdf
	SHPO comments 103112.pdf
	Minutes PC 091812.pdf
	Memo Breuckman 091412.pdf
	Minutes HDSC 091312.pdf
	Draft PRELIMINARY REPORT 090612.pdf
	Twist Drill Survey Sheets.pdf
	CC Agenda Summary 081312.pdf
	Mozer Request 072612.pdf
	2008 Draft Preliminary Report Twist Drill.pdf
	Proposed District Map.pdf
	Minutes HDSC 060911.pdf
	Minutes HDSC 120910.pdf
	Minutes HDSC 031110.pdf
	MEMO 030310 HDSC Action Taken.pdf
	Minutes HDSC 011410.pdf
	MEMO 010410 Kidorf Opinion.pdf
	Minutes HDSC 121009.pdf
	Minutes HDSC 111209.pdf
	Minutes HDSC 091009.pdf
	Minutes PC 061609.pdf
	Minutes HDC HDSC CC 032309.pdf
	Minutes HDSC 031209.pdf
	HDSC Update Mem 110409.pdf
	HDSC Memo 030509.pdf
	Mozer Letter 101507.pdf
	Resolution.pdf

Jim Breuckman, Manager of Planning, introduced Kristine Kidorf, Kidorf Preservation Consulting, the City 's Historic Preservation Consultant. He explained that consideration of the site began in 2002 and HDSC commenced a study of the site in 2008. In 2009, Council's policy changed and delisting of a property is now at Council's discretion. In August of this year, Council directed consideration of the site back to the Historic Districts Study Committee (HDSC) to determine whether the site was qualified for inclusion. He noted that the HDSC reviewed three potential options, including designation of the entire property encompassing two parcels, designation of only a portion of two parcels, or a removal of the two subject parcels from the list of potential Historic Districts.

He noted that the second option, creating a potential smaller district, was discussed by the HDSC in 2008 and 2009. That option would seek to include the office portion of the buildings, excluding the industrial portion of the site. He explained that this would encompass approximately 12 percent of the total site area, or approximately 5.5 acres. The HDSC recognized that designating entire large industrial buildings may not be economically advantageous. He noted that while the HDSC cannot recommend boundaries that bisect buildings, Council could consider this option and designate a portion as it previously did for Stiles School.

Public Comment:

Barry Landau, Howard Schwartz Real Estate, stated that as the real estate broker representing the Moser Trust, he was attempting to secure leases to derive some income for the Trust. He commented that in his 23 years in this field, he has not found any tenant or purchaser that has a desire to lease space in a historical site. He stated that a couple of potential tenants have consulted with the City and have opted to not proceed. He commented that the Trust does not have the wherewithal to revamp the building for a tenant.

Melinda Hill, 1481 Mill Race, requested Council designate the Twist Drill property as a Historic District. She commented that while Council has opted in the past not to designate a property without the owner's approval, there is nothing in the Act that shows an owner's approval is required. She mentioned that an owner must also show hardship. She mentioned the City's emphasis on placemaking, stating that designation of the site meets the criteria on all levels. She commented that it is not true for the owners to say that the building cannot be used if designated, noting that there are rehabilitated buildings in downtown Detroit. She stated that while saving only the structures along Rochester Road is one possible solution, it is not the way to go.

Jay Efting, 61991 Mt. Vernon, Washington Township, stated that he was in attendance on behalf of Eric Mozer, and commented that an aluminum-sided building does not constitute history. He noted that this is an industrial building that should be torn down.

Robert Carson, 4111 Andover, Bloomfield Hills, stated that he represents the owner of 33 of the 40 acres in the northern portion of the site. He explained that the site is essentially vacant and is heavily deteriorating. He commented that while it may be correct that the Federal Statute requires an owner's consent and the State Statute does not, both owners of these properties strongly object to designation. He mentioned that those speaking in favor of designation are not spending the money for it. He stated that the site is not something that would traditionally be thought of as historical, and commented that by designating the property historic, Council would be preventing its development. He noted that it is currently debilitating to the tax base and deteriorating to the neighborhood.

Brandon Knoll, representing the owners of 6841 North Rochester Road, mentioned the property at 1585 South Rochester Road and commented that if a property owner objects, a site should not be designated. He distributed a letter from a resident which he stated is against the designation. He mentioned that the site has a Flex Business-1 (FB-1) overlay which prohibits a retail establishment of any kind, and commented that the designation allows a medical or nursing facility, or single-family homes.

Fred Ferber, owner of 6841 North Rochester Road, stated that discussions on the property have created a drain on his family. He mentioned that the surrounding

businesses base their livelihood on what will become of this corner, and stated that a medical center or condominiums will be a great benefit to all the residents. He commented that designating the site historic would tremendously lower the values around it. He stated that if the City wants to designate it historic, perhaps it would consider purchasing the site.

Claire Mozer, 182 Bedlington, stated that the site should not be designated. She commented that this has caused untold heartache for her family and stated that these are privately-owned properties which should not be designated unless the owners approved.

Phillip Koleson, 2272 Hillendale, stated that he opposed historic designation for the property, noting that it is an eyesore.

Helen Mozer, 182 Bedlington, explained that her father-in-law owns the building, which at one time made plastics for an automotive company. She noted that subsequently for a short time, a tenant occupied the property and it was added on to. She stated that she took a second mortgage on her home to help her in-laws. She commented that it is a dilapidated facility which does not serve Rochester Hills, and mentioned that the McGregor family left prior to 1970. She noted that the community has already acknowledged the McGregor family by having a school named after them.

Andrew Mozer, 182 Bedlington, stated that Council's decision will greatly affect the lives of the owners of the property. He commented that his grandfather has had to deal with the HDSC for over 10 years for a warehouse he has owned for over 30 years. He pointed out that as the structure weathers and ages, its ability to be rented out is diminished; and there will be no possibility to redevelop the land if the historic designation is granted.

Ryan Whitford, 1435 Otter Drive, stated that he grew up in the adjacent Cross Creek Subdivision and commented that the building could be put to a much better use than the eyesore it currently is.

William Hanson, 1750 South Telegraph Road, Suite 301, Bloomfield Hills, stated that he represents the owners, and while he loves history, this building represents the jobs that have left to go south. He noted that this has caused great emotional hardship; and commented that the building cannot obtain tenants, is leveraged to the maximum and there are no funds. He stated that the International-Style architecture that it represents is often considered ugly and an eyesore.

Edward Alward, 188 Bedlington, stated that he was born and raised in this area and commented that when he drives by the property, he sees a building that is not maintained very well. He pointed out that there are differing opinions whether the building should be considered worth saving and stated that he does not see anything more than an old brick building. He stated that it is not fair to the families to tell them that they cannot do anything to their own property. He noted that he considers it a mistake to declare it a Historic District.

Jesse Hastings, 1048 Arbor Lane, stated that he has seen much positive

development since he moved to Rochester Hills two years ago; and commented that it would be a mistake to limit this property's potential.

Eric Mozer, 6875 North Rochester Road, stated that he requested the site be removed from consideration five years ago. He commented that a go-cart facility has helped his parents out for the past six years. He mentioned that a partial designation is of no help to his family and requested Council not designate the property historic.

Doug Bringhurst, 254 Cross Creek Boulevard, stated that citizens have a right to life, liberty and pursuit of happiness and have an inalienable right to private property. He suggested that if anyone wants the property designated historic, they should purchase the property for a fair market value.

Sylvia Kaub, 3700 Normandy Drive, stated that she is a Co-Trustee along with her brother. She commented that designating this facility would be a waste of its potential. She mentioned that the building is strictly a warehouse and does not lend itself to other uses. She noted that the longer it stays empty, the longer it will remain dark.

Joseph Daiek, 1391 Otter Drive, commented that his property abuts the site to the north, and noted that the property has deteriorated. He stated that he wants a neighbor who takes care of the building. He mentioned that the residents have a fear of the unknown and asked Council to protect the adjacent residents from whatever the landowners would build. He stated that the owners mentioned the possibility of a recreational vehicle storage yard and commented that he does not find that appropriate for the adjacent landowners.

President Hooper requested Ms. Kidorf comment on whether an owner must show hardship in order to not allow a historic designation to proceed.

Ms. Kidorf commented that the State Law does not address hardship; therefore, it would be within Council's purview whether to consider hardship as a basis for a designation. There is a provision for hardship once a property is designated when there is a consideration whether a property should be demolished. State Law and the enabling legislation for local designation have no requirement for owner consent for designation. She stated that the National Park Service will not list a property in the National Register without the owner's consent.

President Hooper addressed a Planning Commission motion made and mentioned that the guidelines for designation changed in 2002.

Ms. Kidorf noted that prior to 2002, the State Historic Preservation Office (SHPO) issued guidance that local communities were to be guided by the National Register Criteria, 36CFR Part 61. With the initiation of the State Historic Tax Credit Program in 2002, SHPO created a new rule local communities are required to follow. This was to prevent communities from designating, for example, a single bungalow in a neighborhood of bungalows. She explained that what some communities were doing was designating one or two houses within a neighborhood to allow only those owners to take advantage of the Historic Tax Credits.

President Hooper questioned what zoning overlay FB-1 allows and prohibits. He questioned whether a recreational vehicle storage park would be allowable.

Mr. Breuckman responded that FB-1 is an optional overlay that allows a range of residential uses, limited lodging, office, civic uses, educational and recreational facilities through the Conditional Land Use approval process. He noted that a recreational vehicle storage yard falls under Industrial zoning, subject to design controls to minimize the impact on surrounding properties, and would be permitted, subject to review.

President Hooper questioned whether FB-1 allows retail.

Mr. Breuckman responded that it would allow restaurants, but not a merchandise-type store.

President Hooper commented that he is not aware of any interest or activity by the City toward purchasing the property.

Council Discussion:

Mr. Kochenderfer stated that he does not remember any easy decision made regarding historic designation. He commented that the property represents an eyesore toward the east and must affect values on the adjacent homes in Cross Creek. He noted that there is no question that the site meets historic criteria; however, he is in favor of compromise and would support a reduced historic district. He stated that the City has tools to protect the adjacent property owners in the redevelopment of the remainder of the site.

Mr. Tisdel commented that he would like to see some type of amenable compromise achieved. He mentioned a previous presentation to Council of a study that emphasized the value of a development that promotes the greatest return for a developer and maximizes the land assets of Rochester Hills. He stated that the architecture of the structures is significant in the City and he would not want his name associated with approving demolition. He suggested efforts toward collaborative zoning and expressed an interest in a development that promoted walkability. He questioned whether the City's Ordinances would allow for a customized approach to developing the site.

Mr. Breuckman explained the whole intent of the three FB overlay districts is to move toward a development pattern that creates more value on a per acre basis. He noted that hybrid-type approach would work in this instance as the office building portion of the site has a lot of the characteristics of the higher value parcels that were studied. He pointed out that a historic designation does not preclude the owner from doing anything on the interior of the building, and stated that a historic designation only affects work to the outside of the building. He commented that leaving the vast majority of the site open and outside of the Historic District will set building blocks in place to complement the office buildings that are there with modern, new buildings that meet all of the sensibilities of today, but in a way that promotes a lot of the development characteristics of higher-value parcels. He noted that something as simple as breaking up the parking areas lend a human scale to buildings and allow for a development that is packaged to maximize value and drive lease rates higher. He stated that customizing zoning would be a way to provide assurance to the City of the result of any potential development while allowing for the possibility of some additional retail use to complement that use mix on the site. He commented that the City has the tools available and is happy to work on a concept level to try to arrive at something that works.

Mr. Tisdel stated that each owner desires to maximize the market potential for the sale of the property that they own. He commented that he would hope that the two parties could get together and create something along those lines that would give certainty to the City, eliminate the unknown and build upon those things that are known.

Mr. Rosen commented that it makes no sense to designate the factory warehouse portion as historic. He stated that while he understands that the site meets historic criteria, there must be a huge potential for redevelopment of the office portion of the site within a historical district concept. He noted that he dislikes Planned Unit Developments (PUDs) when they are formed in the context of lawsuits; however, in the absence of legal action, PUDS have a huge attractiveness. He stated that a PUD might serve the entire property, and commented that it most likely will not be the current owners that redevelop it. He commented that he would support designating the western portion as historic and not the eastern industrial/warehouse portion, with a strong encouragement to these or future owners to work with the City for a PUD.

Mr. Klomp stated that there will always be someone who is not content with the idea of a historic designation. He commented that he would agree that there is some historical significance to the building and questioned how to designate boundaries for Council approval to achieve a level of compromise.

Mr. Breuckman stated that the City would designate the boundaries for the Historic District and draft language for an Ordinance Amendment for first and second reading.

Mr. Klomp stated that after a decade of consideration without a decision on the property, he would like to find some level of compromise.

Mr. Yalamanchi questioned whether the listing of the property as one being considered for designation made it difficult to lease the site. He noted that there is a potential for redevelopment of the entire site if only a portion was designated. He expressed support for a designation of only a portion of the site.

President Hooper stated that this is a difficult decision, noting that in the past, he did not support designation if an owner did not agree. He commented that he has no interest in designating the warehouse buildings or the vacant land portion of the site as historic; and recommended designating only the northernmost building

sections to allow preservation of the historic facades. In response to public comment, he stated that he has no interest or support for an RV storage park for the property.

Mr. Tisdel questioned whether the Historic District boundaries had to be designated this evening or if it could be reconfigured or reduced at a later date in working with the owners for redevelopment.

President Hooper noted that staff would prepare the actual detailed description of the Historic District.

Mr. Yalamanchi questioned whether the plan would be to demolish the remainder of the facility.

Mr. Eric Mozer responded that the owners have a significant loan on the building; and as a requirement to pay off the loan, the bank has asked them to sell it. He stated that it is difficult to sell the building with the potential of a Historic designation. He commented that his family would find it financially difficult to pay off the bank loans if it is deemed Historic.

Mr. Yalamanchi questioned whether an Ordinance Amendment would address the type of development that could occur on the site.

Mr. Breuckman responded that it would be difficult to determine development and noted that the Ordinance language would address only historic designation.

Mr. Rosen referred to a drawing in the packet suggesting the entire western portion of the site for designation and stated that he wants staff to have plenty of leeway in preparing the designation.

A motion was made by Yalamanchi, seconded by Rosen, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0266-2012

Whereas, Division 4 of the City's Historic Preservation Ordinance (Chapter 118) establishes the procedure for the establishment, modification, or elimination of Historic Districts; and

Whereas, Section 118-130 of the City's Historic Preservation Ordinance (Chapter 118) identifies the duties of the City's Historic Districts Study Committee and the process for establishment of a study committee report; and

Whereas, Section 118-133 of the City's Historic Preservation Ordinance (Chapter 118) provides City Council with the discretion to introduce and pass or reject an ordinance to establish, modify, or eliminate a historic district.

Whereas, in compliance with the City's Historic Preservation Ordinance, the City's Historic Districts Study Committee conducted research on the above identified properties, prepared a preliminary report, transmitted a copy of the preliminary report to the Planning Commission and State Historic Preservation Office, held the required and properly noticed public hearing on November 15, 2012, and submitted a final report to City Council, and

Whereas, based on meeting the National Register criteria for architecture, events that have made significant contributions to the history of the community, and association with the lives of persons significant in our past, it is the recommendation of the Historic Districts Study Committee that City Council designate the property and establish the site as a Local Historic District within the City of Rochester Hills.

Resolved, that the City of Rochester Hills City Council does hereby direct staff to prepare an ordinance for the creation of a historic district encompassing an area that includes the office buildings along the Rochester Road frontage.

- 2012-0485 Request for Contract Authorization DPS/ENG: Approval of the Rouge River National Wet Weather Demonstration Project Rouge River General Permit Projects Grant Agreement Between the County of Wayne and the City of Rochester Hills and the City's 60% share in the amount of \$54,360.00
 - <u>Attachments:</u> Agenda Summary.pdf <u>Grant Agreement.pdf</u> <u>Interagency Agreement Ltr 112912.pdf</u> Resolution.pdf

Allan Schneck, Director of DPS/Engineering, introduced *Tracey Balint,* Public Utilities Engineer, and stated that she would present this item.

Ms. Balint noted that a grant covering the contractor portion of the project was obtained and the City will be reimbursed 60 percent of the project cost. She stated that the City will prepare the contract documents and coordinate the bids. She mentioned that once awarded, the contract will come back to Council for approval.

A motion was made by Yalamanchi, seconded by Webber, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0267-2012

Resolved, that the Rochester Hills City Council hereby approves the Rouge River National Wet Weather Demonstration Project Rouge River General Permit Projects Grant Agreement Between the County of Wayne and the City of Rochester Hills and the City's 60% share in the amount of \$54,360.00 and further authorizes the Mayor to execute the agreement on behalf of the City.

2012-0476 Request for Approval of the establishment of the Rochester Hills Museum Foundation and the adoption of the Rochester Hills Museum Foundation

Attachments: Agenda Summary.pdf Proposed Bylaws (Revised).pdf 120312 Agenda Summary.pdf Proposed Bylaws.pdf Suppl Presentation.pdf Resolution.pdf

Mayor Barnett noted that Council's changes to the Proposed By-Laws were incorporated, including removing the reference to meetings by telephone and designating six at-large Directors, including three appointed by Council.

President Hooper recognized Frank Cardimen, in attendance, and thanked him for his support of the Museum.

Mayor Barnett thanked Mr. Cardimen and Mary Eberline for their efforts at the Museum.

Mr. Webber noted a typographical error in Article IV, Section 2: Term, stating that the section should refer to two- three (3) year terms, two- two (2) year terms, and two- one (1) year terms. He suggested adding that of the six at-large Directors, at least two must be residents of Rochester Hills. He stated that while he has no problem with non-resident Directors, he believes it is important to keep representation from Rochester Hills.

Mr. Yalamanchi requested that the Mission Statement be separated into a Mission and Purpose, and suggested that the third line forward of the Mission Statement be bulleted and become the Purpose of the Foundation. He stated that he would concur with Mr. Webber's suggestion that at least two of the six at-large Directors should be current residents of Rochester Hills. He stated that a reference should be incorporated that the Board is subject to the Open Meetings Act.

Mr. Kochenderfer stated that he would have many more concerns for resident representation of the Board members if this were more of an operational board. He commented that this Board will function as a fund raising mechanism to successfully obtain grants. He noted that residents will be represented by the Council Member appointed along with the Mayor; and he commented that would not want to see Council's hands tied if an incredibly qualified candidate who is not a resident could not be appointed to a vacancy.

A motion was made by Yalamanchi, seconded by Rosen, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Hooper, Klomp, Kochenderfer, Rosen, Tisdel, Webber and Yalamanchi

Enactment No: RES0268-2012

Resolved, that the Rochester Hills City Council hereby approves the establishment of the Rochester Hills Museum Foundation and the adoption of the Rochester Hills Museum Foundation Bylaws with the following changes:

1. The last two sentences of the Mission Statement shall be bulleted under the separate heading "Purpose".

2. Two of the at-large directors shall be current residents of Rochester Hills.

3. The initial Board of Directors shall consist of two- three (3) year terms, two- two (2) year terms and two- one (1) year terms.

4. The Board of Directors will be subject to the Open Meetings Act.

COUNCIL COMMITTEE REPORTS

Rochester Avon Recreation Authority (RARA):

Mr. Klomp reported that RARA has officially moved into its new facilities at 500 East Second Street in Rochester. He stated that a Grand Opening will be held soon.

Older Persons' Commission (OPC):

Mr. Webber reported that the OPC Governing Boad held its first meeting with new members, Oakland Township Supervisor Terry Gonser and Rochester's representative, Dr. Pierre Attallah.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

Regular Meeting - Monday, January 14, 2013 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, President Hooper adjourned the meeting at 9:41 p.m.

GREG HOOPER, President Rochester Hills City Council

JANE LESLIE, Clerk City of Rochester Hills

MARY JO PACHLA Administrative Secretary City Clerk's Office

Approved as presented at the (insert date, or dates) Regular City Council Meeting.