



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2013-0383

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., Director of Public Services
DATE: October 28, 2013
SUBJECT: Mobile Column Lift Hoist System

REQUEST:

Request for purchase authorization for Mobile Column Lift Hoist System from CTT Equipment, LLC, Midland, Michigan in the amount of \$38,605.00.

REASON FOR PURCHASE:

On April 18, 2013, the City was notified its Competitive Grant Assistance Program (CGAP) Application was approved for funding. The CGAP grant is for the Inter-Local Shared Services Agreement for fleet services between the City of Rochester Hills and the Road Commission for Oakland County (RCOC) for the upgrade of the RTA Fleet Management System and a Mobile Column Lift Hoist System. City Council adopted a resolution authorizing participation in the proposed project on May 6, 2013.

On August 13, 2013, the City of Farmington Hills received bids for Mobile Hoist Columns, awarding to CTT Equipment, LLC, Midland, Michigan as the lowest, responsive and responsible bidder. The bid award was extended to the City of Rochester Hills as a member of the MITN Purchasing Cooperative.

The City's purchase of a complete Mobile Column Lift Hoist System includes lift columns with fork truck pockets, support stands and a cross beam in the amount of \$38,605.00. This equipment is completely mobile, battery powered, and can be used on any flat surface in the fleet maintenance area, parking garage or in outdoor parking lots. The lift system will provide additional flexibility and the ability to lift and service additional vehicles simultaneously.

PROCESS:

Vendor Name and Address:

CTT Equipment, LLC
4072 E-Old Pine Trail
Midland, MI 48642

Reason for Selection:

Cooperative Purchase – Best Value

Method of Purchase:

Purchase Order

BUDGET:

Funds are included in the 2013 Adopted Budget. Funding is provided by CGAP Grant with offsetting revenue.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Capital Equipment	\$45,000.00	\$38,605.00	\$6,395.00

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a Mobile Column Lift Hoist System from CTT Equipment, LLC, Midland, Michigan in the amount of \$38,605.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		