



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2016-0049

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director, Department of Public Services

DATE: February 8, 2016

SUBJECT: Kingsview Avenue and Bolinger Street Special Assessment District Paving Request
City File No. E15-023 (Kingsview) City File No. E15-024 (Bolinger)

REQUEST:

The City Council is asked to consider two items: 1) Pass a resolution that formally accepts the receipt of resident-signed petitions for the Special Assessment District (SAD) paving of Kingsview Avenue and Bolinger Street and 2) Direct the City Engineer to prepare an Engineer's Report for each road.

BACKGROUND:

The Rochester Hills City Council approved the latest version of the Special Assessment District process for paving gravel roads on October 1, 2013. The Department of Public Services recently had two requests for the paving of Kingsview Avenue and Bolinger Street. Each street indicated a sufficient desire expressing support so a combined public information meeting was scheduled and held at the City Hall Auditorium pm October 7, 2015. A formal signature petition was submitted to the City indicating that a majority of residents on each street are in favor with moving the SAD process forward.

The Assessing Department Director, Kurt Dawson, reviewed the petitions and Mr. Dawson concluded that a majority of support exists for the petitions to be submitted for City Council acceptance. A petition verification report for each street is attached for reference.

If City Council accepts the petitions and directs the City Engineer to proceed with the process, an Engineering Report will be prepared for each street. Per the SAD process, the Engineering Report will outline a preliminary engineering design and scope of work for the project, a preliminary total cost estimate for the project (including the design, construction, construction engineering and contingency), an estimate of the number of buildable properties within the project limits and an estimate of the individual property owners share of the project cost along with the expected City cost contribution.

The next step also includes hiring an engineering consultant to prepare design plans and specifications of the proposed road paving projects. A request to hire a design engineer will be brought forth to council.

RECOMMENDATION:

The Department of Public Services recommends that the City Council pass a resolution to accept the resident-signed petitions for the proposed paving of Kingsview Avenue and Bolinger Street and request that the Department of Public Services commence with the preparation of an Engineer's Report.

Attachment(s): Kingsview Avenue SAD Petition Verification Report dated January 29, 2015
Bolinger SAD Petition Verification Report dated July 15, 2015

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		