



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2012-0456

TO: Mayor and City Council Members

FROM: Keith Sawdon, Director of Finance, ext 2535

DATE: December 10, 2012

SUBJECT: FY 2012 – 4th Quarter Budget Amendment

REQUEST:

We are requesting that City Council approve the Mayor's proposed amendments to the 2012 Budget for the following funds: General Fund, Major Road, Local Street, Fire Operating, Special Police, Perpetual Care, Pathway Maintenance, Tree, Water Resources, Green Space, 2001 SAD Debt, Drain Debt, OPC Refunding Debt, Fire Capital, Pathway Construction, Capital Improvement, Water & Sewer Operating, Water & Sewer Capital, Water & Sewer Debt, Facilities, MIS, Fleet, Retiree Healthcare Trust, Local Development Finance Authority (L DFA), and SmartZone Funds.

BACKGROUND:

As required by the State's Uniform Budgeting and Accounting Act and City Charter Section 3.7, the Mayor's Office has prepared the following recommended budget amendments to the original adopted 2012 Budget.

The 4th Quarter, 2012 Budget Amendment, proposes an increase in total revenues of \$2,687,890 and a decrease in total expenses of (\$3,075,110). The net increase in revenues less the decrease in expenses will have a net positive impact on citywide fund balances and retained earnings of \$5,763,000 some of which is comprised of capital projects that will be carried forward into the 2013 budget. The amounts requested for amendment is detailed on the attached Overview Report.

Attached is a Budget Amendment Overview report which shows the requested budget amendments at the total budget level and at the fund level, a description of the requested changes are provided in the tables used throughout the attached report. We have also attached is a Budget Amendment Line-item Detail report to help with understanding of the requested budget amendment.

In addition, the Uniform Budgeting and Accounting Act authorize City Council to permit the Mayor to execute *adjustments* to the budget within limits. Adjustments are intended to reduce the amount of insignificant budget amendments and to allow for more efficient and uninterrupted City operations. Administrative adjustments do not increase a fund's total revenue or expenditure budgets previously approved by City Council, or changes any capital expenditure account. We have enclosed a list of administrative adjustments that were made in the FY 2012 4th Quarter.

RECOMMENDATION:

We recommend that City Council approve the Mayor's 4th Quarter Budget Amendment to the FY 2012 Budget as proposed.

RESOLUTION:

Attached

| APPROVALS: | SIGNATURE | DATE |
|----------------------|------------------|-------------|
| Department Review | | |
| Department Director | | |
| Mayor | | |
| City Council Liaison | | |