



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2014-0086

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, Director, Department of Public Services  
**DATE:** March 3, 2014  
**SUBJECT:** Hamlin Road Improvements from Hamlin Ct. to Dequindre  
City File #E12-028

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**REQUEST:**

The Department of Public Services requests that City Council approve the attached proposal for providing right-of-way acquisition services from Hubbell, Roth & Clark, Inc. (HRC) in a not-to-exceed amount of \$301,215.00 and authorize the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

Rochester Hills previously applied for and was subsequently awarded \$1,769,000.00 in federal funding for Hamlin Road between Hamlin Ct. and Dequindre through the Oakland County Federal Aid Task Force Committee. The federal funding is split into two project appropriations under the resurfacing, restoration, and rehabilitation (3R) category. The monies for both Hamlin Road projects are programmed for fiscal year 2015 and are limited to the construction phase of the project. Engineering design (PE), right-of-way (ROW), and construction engineering (CE) costs must be paid by Rochester Hills.

The attached HRC proposal is for performing the work to acquire temporary and permanent easements for the Hamlin Road project. HRC will determine easement values, meet with property owners and perform other work necessary to secure and record easement acquisitions. It is currently expected that 54 acquisitions on 49 separate properties is needed for the entire project. The easement acquisition will be completed in accordance with the Michigan Department of Transportation rules and regulations and per Michigan Condemnation Law. It is estimated that this work will take nine months to complete and Rochester Hills is required to certify that all right-of-way is obtained prior to obligating the construction funds.

Payment to property owners for acquiring easements is not included in this proposal. Additional funding is included in the 2014 budget for the payments to property owners.

**PROCESS:**

**Vendor Name and Address:**

Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48303

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

Funds are included in the 2014 Adopted Budget and are split between MR-02B (major roadway) and PW-02B (pathway). Remaining monies will be available to be used for making property owner payments.

Fund Name	Department Account No	Account No. Description	Project Budget Amount	Cost	Remaining Project Budget
Major Road Construction	452.973000	MR-02B Land: ROW Acquisition	\$350,000	\$183,741	\$166,259
Major Road Construction	452.973000	PW-02B Land: ROW Acquisition	\$225,000	\$117,474	\$107,526
		<b>TOTAL</b>	<b>\$575,000</b>	<b>\$301,215</b>	<b>\$273,785</b>

**RECOMMENDATION:**

The Department of Public Services recommends that the City Council approves the proposal for right-of-way acquisition services on the Hamlin Road Improvement project between Hamlin Ct. and Dequindre in a not-to-exceed amount of \$301,215.00 and authorizes the Mayor to execute a contract on behalf of the City.

Attachments: 20140219\_Proposal.pdf  
 2014 hamROWSchedule.pdf  
 20140220\_ROWBudget\_final.pdf  
 Hamlin\_ROW\_021414.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		