



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0222

TO: Mayor and City Council Members
FROM: Debby Hoyle, Financial Analyst / (248) 841-2532
DATE: June 6, 2016
SUBJECT: Community Development Block Grant (CDBG) Program Year 2014 Reprogramming

REQUEST:

That City Council conduct a public hearing and adopt reprogramming allocation amounts for the Program Year (PY) 2014 Community Development Block Grant (CDBG) application.

REASON FOR PURCHASE:

In order to comply with federal regulations, the Community & Home Improvement Division is limiting communities to having only two program years of funding on the books. The City of Rochester Hills currently has \$2,593.00 outstanding for PY 2014 in the Public Services-Yard Services, specifically for snow removal services for low-moderate income seniors. If it is not used by the end of 2016, this money will be recaptured by the Community & Home Improvement Division and used for Oakland County's Home Improvement Loan Program. It is requested that this money be reallocated to the Minor Home Repair program to assist low-moderate income households with necessary home repairs.

Existing – 2014 Program Year

Account#: 172160-732170
Activity Name: Public Services – Yard Services
Amount: \$2,593.00
Activity Description: To assist low-moderate income seniors (62 years of age and older) with snow removal.

Proposed– 2014 Program Year

Account#: 172170-731227
Activity Name: Minor Home Repair
Amount: \$2,593.00
Activity Description: To assist low-moderate income households with a variety of necessary home repairs. Repairs and improvements will conform to City of Rochester Hills and Oakland County guidelines and State of Michigan lead based paint requirements.

The City of Rochester Hills has scheduled a public hearing on June 6, 2016, regarding the PY 2014 CDBG reprogramming. The Community & Home Improvement Division has advised Administration that any City Council member who serves on a board of an organization receiving funds should excuse themselves from voting on the resolution.

PROCESS:

Vendor Name and Address:

Each vendor will be procured according to City of Rochester Hills and Oakland County Community and Home Improvement Division procedures.

Reason for Selection:

Best value to the benefiting clients

Method of Purchase:

Request for Proposal (RFP)
Federal Small Purchase Procedures

BUDGET:

The reprogramming shifts funds from one line item to another, but does not increase the overall CDBG budget. All expenditures for CDBG projects are to be entirely reimbursed through CDBG revenue.

Fund Name	Department Account No	Account No. Description	Current Budget	Amount Requested	Amount After Reprogramming
General Fund	666 - CDBG	801592 - Prof. Services – MHR	\$103,000	\$2,593	\$105,593
General Fund	666 - CDBG	807000 - Contractual Services	\$ 10,000	(\$2,593)	\$7,407

RECOMMENDATION:

That City Council adopt the proposed allocations reprogramming of the Community Development Block Grant (CDBG) for the PY 2014 and City Council authorizes the Mayor to execute the PY 2014 Community Development Block Grant reprogramming related documents on the City's behalf.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		