



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2015-0279

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., Director of Public Services  
**DATE:** July 20, 2015  
**SUBJECT:** Purchase Authorization for Crane Service Body

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**REQUEST:**

City Council is requested to authorize the purchase of one (1) new crane service body from Knapheide Truck Equipment, Flint, Michigan in the not-to-exceed amount of \$30,697.81.

**REASON FOR PURCHASE:**

Quotes were solicited utilizing the MITN system for the purchase of one (1) new crane service body for the Department of Public Services hydrant vehicle. A total of eight quotes from six vendors were received. Knapheide Truck Equipment was the low responsive responsible quote.

This crane service body is a scheduled replacement for the DPS fire hydrant service truck. DPS purchased the truck cab and chassis earlier in 2015 through the Oakland County Cooperative Purchase Program. The larger and more functional crane will be multi-use, and provide for fire hydrant maintenance as well as removal and placement of the large sewage lift pumps at the City's lift stations, water main section and valve repair/replacement, and pump/valve maintenance at the City's water system booster pump stations. The smaller crane on the old truck did not have the capacity or reach for these tasks.

**PROCESS:**

**Vendor Name and Address:**

Knapheide Truck Equipment  
1200 South Averill Avenue  
Flint, MI 48503

**Reason for Selection:**

Lowest, responsive, responsible quote

**Method of Purchase:**

Purchase Order

**BUDGET:**

The Budget Amount represents the remaining budget that is available after factoring in the vehicle purchase which was previously awarded by City Council.

If approved by City Council, Fiscal shall prepare a 3<sup>rd</sup> Quarter Budget Amendment for FY 2015 to increase the Fleet – Vehicles expense account (661.981000), with offsetting source of funding to come from Fleet Fund's Retained Earnings.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
661 - Fleet	661 - Fleet	981000 - Vehicles	\$11,532.64	\$30,697.81	(\$19,165.17)

**RECOMMENDATION:**

City Council is requested to authorize the purchase of a crane service body from Knapheide Truck Equipment, Flint, Michigan in the not-to-exceed amount of \$30,697.81.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		