



Clinton River Watershed Council
Board of Directors Meeting Minutes
Wednesday, May 18, 2022
Teams Address Embedded in Invite

1. **Meeting Called to Order:** Meeting called to order by Shawn Keenan at 4:02pm
2. **Roll Call of the Board:**

Present: *Jeff Bednar, John Kosnak, Aaron Loiselle, Diana Evenou, Greg Kacvinsky, Jamie Burton, Joerg Hensel, Kim Meltzer, Shawn Keenan, Stacey McFarlane, Becky Quinn, Emily Rohrbach*

Absent: *Jennifer Tegen, David Szlag*

Others: *Sue Kelsey, Chris Bobryk*
3. **Presentation from Staff: Chris – WaterTowns, GSI**

Chris Bobryk gave a 45-minute presentation on Green Stormwater Infrastructure (GSI) installation as part of the WaterTowns program, highlighting specific projects, construction details, lessons learned, and how the CRWC is reaching out to specific communities to get them excited about implementing GSI.
4. **Consent Agenda:** BOD members expressed the need to have additional review time so the consent agenda was not voted on.
5. **Committee Updates (committee chairs)**
 - Executive Committee Report (Keenan)
 - Executive Director (ED) candidates are being evaluated
 - First round of interviews to be held in a week or so; likely four (4) candidates
 - Using a recruiter is a great idea and is saving us a lot of time; note to board: we should use a recruiter in the future if the need for a new ED comes up again
 - Finance Committee (Loiselle)
 - Financials were presented through Q1 (March 31, 2022)
 - We are currently running a bit low on grant revenue
 - Although we are \$108K short on revenue (relative to budget), we are also controlling costs and are below budget on costs.
 - Total cash: relative to March 2021, cash reserves are lower (\$344K vs. \$505K).
 - In the next month, we are expecting to collect \$75K - \$100K in cash, which will keep CRWC in a decent cash position and able to make payroll and pay expenses.
 - Grant summary: Sue Kelsey discussed grant opportunities; she has developed an updated spreadsheet that is based on more robust feedback from staff.
 - The Erb Foundation is in a 10-year Drawdown plan, meaning that they are spending the rest of their endowment and will cease to exist after another 10

years. This will be an important time to define key needs and get Erb funding before that opportunity goes away. Sue mentioned that we should likely ask for at least \$250K to fund upcoming WaterTowns efforts.

- Governance Committee (McFarlane)
 - No recent meeting
 - They are targeting someone to join the Finance Committee
- Development Committee (Kacvinsky)
 - The Development Committee met on May 13 and discussed recent and upcoming events.
 - Greg thanked staff for a great Annual Meeting
 - The Development Committee agreed that the Zoo Walk ticket price should be raised from \$10 to \$20
 - Board members are encouraged to set up fundraising pages on the online tool that CRWC staff developed for the Zoo Walk (more emails to follow)
 - Crafts on the Clinton is scheduled to be at Yates Cider Mill, based on the likelihood that the Avon/Dequindre roundabout should be completed by then.
 - Fundraising efforts should still continue for the CRWC 50th Anniversary. Even though the Annual Meeting is over, we need to keep up these efforts through the end of the year.

6. Executive Director Report

Status update

- Macomb County Sprint & Splash: proceeds will go to CRWC, although CRWC will need to procure the liquor license for the event
 - **MOTION (Greg K): Allow CWRC to apply for a liquor license contingent upon Macomb County providing a Certificate of Insurance listing CRWC as an Additional Insured for General Liability Insurance for the Sprint & Splash event.**
 - **SECOND (Joerg H)**
 - **VOICE VOTE: Affirmative (unanimous)**
- Another liquor license is necessary for Crafts on the Clinton
 - **MOTION: (Jamie B): Allow CRWC to apply for a liquor license for the Crafts on the Clinton event**
 - **SECOND (Joerg H)**
 - **VOICE VOTE: Affirmative (unanimous)**
- We need a Board Resolution allowing for a Gaming License application (this covers us from doing things like 50/50 drawings at future events)
 - **MOTION (Jamie B): The CRWC Board approves the Resolution to allow for the application of a Gaming License**
 - **SECOND (Greg K)**
 - **VOICE VOTE: Affirmative (unanimous)**
- Sue Kelsey said that the job descriptions for Holly's and Melissa's positions need to be rewritten, as we need to better match the official descriptions to the work they're actually doing. The old descriptions don't reflect what Holly and Melissa are doing today, and that will be an issue if/when we rehire to fill positions in the future.
- Health Care
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]

- [REDACTED]
- [REDACTED]
- Melissa may be ok with working on a part time basis to assist the CRWC until they can find a replacement. Sue is considering taking her up on the offer.

7. Comments and Announcements

8. Adjourn

- **MOTION (Jamie B):** Motion to adjourn made at 6:03pm
- **SECOND (Greg K)**
- **VOICE VOTE: Affirmative (unanimous)**

Next meeting: August 24th, 4:00 PM Zoom