

## Legislative File No: 2016-0066

**TO:** Mayor and City Council Members

FROM: Leanne Scott, Deputy Clerk

DATE: February 11, 2016

**SUBJECT:** Historic Districts Study Committee

Ms. Maria Willett has submitted a letter of resignation as a Citizen Representative on the Historic Districts Study Committee effective February 11, 2016.

The action before Council is to accept Ms. Willett's resignation from the Historic Districts Study Committee. A resolution has been included in the packet for your consideration.

Upon action of Council, the Clerk's Office will post the vacancy to fill the unexpired term of Ms. Willett to the Historic Districts Study Committee.