City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2023-0063

TO: Mayor and City Council Members

FROM: Joe Snyder, Chief Financial Officer

DATE: March 6, 2023

SUBJECT: Request for Second Reading to amend Section 2-275 of Article VI, Purchasing, Of Chapter 2 Administration, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update the Mayor's Purchasing authority limit, and repeal conflicting ordinances.

REQUEST:
To accept for Second Reading to amend Section 2-275 of Article VI, Purchasing, Of Chapter 2 Administration, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update the Mayor's purchasing authority limit, and repeal conflicting ordinances.

BACKGROUND:
In 2018 the City amended the Purchasing Ordinance that was originally adopted in 1999, updating the amount up to $2,000 before competitive quotes are required. According to the Bureau of Labor Statistics CPI Inflation Calculator, $2,000 in 2018 has the same buying power as approximately $2,515 in 2023

The proposed Purchasing Ordinance amendment is intended to increase efficiency in the City's purchasing process for City staff needing make small dollar purchases to relieve some of the burden that is put on departments when they are trying to operate efficiently in their positions. As well, this updated level will enable the Purchasing Division to focus their efforts on obtaining the best value for the City on higher priority and higher dollar amount purchases Citywide. For these reasons, it is requested that the limit to obtain competitive quotes be updated from $2,000 to $5,000.

RECOMMENDATION:
It is recommended that City Council accept for Second Reading to amend Section 2-275 of Article VI, Purchasing, of Chapter 2 Administration, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update the Mayor's purchasing authority limit, and repeal conflicting ordinances.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
City Clerk		

Contract Reviewed by City Attorney   ☒ Yes   ☐ N/A