



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2014-0128

TO: Mayor and City Council Members

FROM: Scott Cope, Director of Building/Facilities
Alan Buckenmeyer, Parks Operations Manager

DATE: April 7, 2014

SUBJECT: Spencer Park Storage Building Addition

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for the Spencer Park Storage Building Addition to MJC Construction Management, Macomb Township, Michigan, in the amount of \$120,536.40 with a 10% contingency of \$12,053.64 for a total not-to-exceed amount of \$132,590.04 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Request for Proposals were solicited and eleven (11) responses were received. Proposals were reviewed by a committee consisting of Building/Facilities, Parks, and Purchasing, as well as the architect for the project. From the proposal review process the evaluation committee shortlisted and subsequently requested interviews from three (3) shortlisted proposers. Scoring for each phase (proposal review/interviews) was conducted. MJC Construction Management was selected as providing the best value for the project based on qualifications, experience, work plan, comparable projects and positive references. MJC Construction Management has completed work on two projects for the City that have been completed satisfactorily.

The requested not-to-exceed amount of \$132,590.04 represents a base proposal of \$77,900.00 that includes site clearing, cast-in place concrete, masonry, metal fabrications, carpentry, roofing, door hardware, electrical, and concrete paving. Additionally, included are alternates for completion of all masonry, painting, exterior enclosure including concrete block, door operators, lighting, doors, and concrete paving and apron totaling \$54,690.04 which includes a 10% contingency to complete the total requested project amount.

PROCESS:

Vendor Name and Address:

MJC Construction Management
46600 Romeo Plank Road
Macomb Township, MI 48044

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

This project was approved as part of the 2014-2019 CIP and funds are included in the FY 2014 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.976000	Building Improvements	\$136,860.00	\$132,590.04	\$4,269.96

RECOMMENDATION:

It is recommended that Rochester Hills City Council authorize a contract/blanket purchase order for the Spencer Park Storage Addition to MJC Construction Management, Macomb Township, Michigan in the amount of \$120,536.40 with a 10% contingency of \$12,053.64 for a total not-to-exceed amount of \$132,590.04 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		