



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Stephanie Morita,
Theresa Mungoli and David Walker*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, September 21, 2020

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.

ROLL CALL

Present 6 - David Blair, Susan M. Bowyer, Ryan Deel, Stephanie Morita, Theresa Mungoli and David Walker

Absent 1 - Dale Hetrick

Others Present:

*Bryan Barnett, Mayor
Tina Barton, City Clerk
Sean Canto, Fire Chief/Emergency Services Director
Dan Christ, City Attorney
Scott Cope, Building/Ordinance/Facilities Director
Ken Elwert, Parks & Natural Resources Director
Pam Gordon, Human Resources Director
Kevin Krajewski, Information Systems Director
Bella Morris, Rochester Hills Government Youth Council Representative
Sara Roediger, Planning & Economic Development Director
Allan Schneck, Public Services Director
Leanne Scott, Deputy Clerk
Joe Snyder, Chief Financial Officer
Tom Talbert, Strategic Innovations Specialist
Laurie Taylor, Assessing Director
Nick Watterson, Fleet Manager
Captain Bart Wilson, Oakland County Sheriff's Office*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Walker, seconded by Bowyer, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungoli and Walker

Absent 1 - Hetrick

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

President Deel introduced Bella Morris, Rochester Hills Government Youth Council (RHGYC) Representative.

Ms. Morris stated that this is her first year on the Rochester Hills Government Youth Council. She shared that she is a Sophomore and is enrolled in the Homeschool Connections Program. She announced that the RHGYC had their first meeting of the year at which they elected their officers and chose the Technical Review Committees that they will be serving as RHGYC Representatives.

Rochester Hills Museum Foundation:

Ms. Mungoli announced the Second Annual Big Green Tractor Beer Fest on Saturday, September 26, 2020 from 6:00 p.m. - 9:00 p.m. at the Rochester Hills Museum at Van Hoosen Farm. Tickets will be on sale for two (2) more days. She encouraged individuals who are interested in purchasing tickets to visit the Van Hoosen Museum page on the City's website.

PUBLIC COMMENT for Items not on the Agenda

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2020-0369 Request for Approval of FY 2021 Suburban Mobility Authority for Regional Transportation (SMART) Municipal Credit Contract Application between SMART and the City of Rochester Hills in the amount of \$69,806.00

Attachments: [09212020 Agenda Summary.pdf](#)
[FY21 MCCC Contract.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0242-2020

Resolved, that the Rochester Hills City Council hereby approves the transfer application for the Suburban Mobility Authority for Regional Transportation (SMART) for Fiscal Year 2021 Municipal Credits to the Older Persons' Commission as presented.

Further Resolved, that the Mayor is authorized to execute and deliver the transfer agreement on behalf of the City.

2020-0370 Request for Approval to Add Delinquent Charges to the 2020 Winter Tax Roll

Attachments: [09212020 Agenda Summary.pdf](#)
[Delinquent Tax Assignment Chart.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0243-2020

Resolved, that the Rochester Hills City Council hereby approves the following delinquent charges, as certified by the City of Rochester Hills Treasurer, to be made a part of the 2020 Winter Tax Roll; and

Further Resolved, the City Assessor be and is hereby authorized to spread said amount on the 2020 Winter Tax Roll.

<u>Roll/Fund</u>	<u>Total</u>	<u>Ordinance</u>
Delinquent W/S Charges Water/Sewer Fund	\$879,395.79	Ch. 102-92.(b)
Delinquent Weed Control General Fund	\$7,075.42	Ch. 84-17.(c).(5)
Delinquent SAD Local Street Fund	\$3,608.17	Ch. 90-114.(b)
Delinquent Costs Incurred Sidewalk Replacement Local Roads	\$2,533.25	Ch. 94-143.(b)(2)
Delinquent False Alarms Special Police Fund	\$11,411.25	Ch. 42-65.(f)(2)
Delinquent Solid Waste Collection GFL Environmental USA Inc.	\$156,325.57	Ch. 86-103.(4) and .(5)

2020-0375 Request for Approval to exempt the City of Rochester Hills from the requirements of Public Act 152 of 2011 for Benefit Plan Year 2021

Attachments: [09212020 Agenda Summary.pdf](#)
[CORH PA152 Analysis 2021.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0244-2020

Whereas, Public Act 152 mandates specified health care premium contributions by City employees unless the governing body elects to exempt employees by a two-thirds majority vote; and

Whereas, City medical plan premiums will decrease by one percent (1%), compared to a proposed seven percent (7%) increase budgeted for 2021 and well below the five percent (5%) annual target first established by City Council in 2013;

Resolved, City Council authorizes that the City of Rochester Hills shall continue to be exempt from the requirements of Public Act 152 of 2011 for the 2021 plan year.

Passed the Consent Agenda

A motion was made by Walker, seconded by Blair, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungioli and Walker

Absent 1 - Hetrick

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Mayor Barnett made the following announcements:

- The Department of Public Services (DPS) is 70 percent complete with the Concrete Road Replacement Plan, completely done with the Hot Mix Asphalt Pavement Plan for the year and 65 percent complete with the Pathway Project Plan. Currently the City has 29 active projects and reminded everyone that updates can be found on the Interactive Construction Project Map located on the City's website.
- Mayor Barnett expressed his appreciation for the Older Persons' Commission (OPC) and their creative approach to their Annual Senior Picnic. He shared that this year due to COVID it was changed to a drive-thru experience. The Senior Picnic was successful and served over 400 seniors providing food, entertainment and giveaways.
- The Innovation Hills Playground Groundbreaking Ceremony is scheduled for donors and Council Members to attend on Tuesday, September 29, 2020 at 3:30 p.m.
- Mayor Barnett will be the Celebrity Bartender on Thursday, September 24, 2020, 5:00 p.m. - 8:00 p.m. at the Royal Park Hotel 600 located at 600 East University Drive. A portion of proceeds will go to support the Innovation Hills Playground Project.
- The deadline for the 2020 Census is September 30, 2020 and to date 84.5 percent of the City of Rochester Hills has been counted. The City of Rochester Hills is number two (2) in Oakland County and Southeast Michigan in communities over 50,000 residents.
- He encouraged everyone to support the Annual Big Green Tractor Beer Fest on Saturday, September 26, 2020 from 6:00 p.m. - 9:00 p.m. at the Rochester Hills Museum at Van Hoosen Farm.
- The Yates dam work has been completed and water has been re-diverted to flow back over the dam.

ATTORNEY'S REPORT

City Attorney Dan Christ had nothing to report.

NOMINATIONS/APPOINTMENTS

- 2020-0272** Request to Confirm the Mayor's Appointment of Klint Pleasant to the Citizens Pathway Review Committee for the remainder of a one (1) year term to expire December 31, 2020

Attachments: [09212020 Agenda Summary.pdf](#)
[Pleasant CQ.pdf](#)
[Hulbert Resignation Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Bowyer, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungioli and Walker

Absent 1 - Hetrick

Enactment No: RES0245-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's appointment of Klint Pleasant to the Citizens Pathway Review Committee for the remainder of a one (1) year term to expire December 31, 2020.

2020-0273 Request to Confirm the Mayor's Appointment of LaVerne Farmer to the Construction/Fire Prevention Board of Appeals for the remainder of a vacant three (3) year term to expire December 31, 2020

Attachments: [09212020 Agenda Summary.pdf](#)
[Farmer CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungioli and Walker

Absent 1 - Hetrick

Enactment No: RES0246-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's appointment of LaVerne Farmer to the Construction/Fire Prevention Board of Appeals for the remainder of a vacant three (3) year term to expire December 31, 2020.

NEW BUSINESS

2020-0367 Request for Purchase Authorization - DPS/GAR: Purchase of two (2) Tandem Axle Dump Trucks and one (1) Single Axle Dump Truck for a not-to-exceed amount of \$288,714.00 and the purchase of two (2) Tandem Axle Dump Body/Snow and Ice Control Systems and Wing Plows and one (1) Single Axle Dump Body/Snow and Ice Control System for a not-to-exceed amount of \$390,404.00. The combined purchase of the three (3) truck chassis and three (3) body systems will provide two (2) complete Tandem Axle Dump/Snow and Ice Control Trucks with Wing Plows and one (1) complete Single Axle Dump/Snow and Ice Control Truck for a total not-to-exceed amount of \$679,118.00; Wolverine Freightliner-Eastside, Mt. Clemens, MI; Truck and Trailer Specialties, Dutton, MI

Attachments: [09212020 Agenda Summary.pdf](#)
[Proposal Cost Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, requested Council approve the purchase of two (2) Tandem Axle Dump Trucks and one (1) Single Axle Dump Truck. He explained that this purchase will replace one (1) Tandem Axle Dump Truck and two (2) Single Axle Dump Trucks. He noted that the two (2) Tandem Axle Dump Trucks will have wing plows on them as it improves efficiency for winter operations.

He thanked Lisa Cummings, Procurement Manager, for making the Request for Proposal (RFP) for this purchase available to other agencies in order to take advantage of economies of scale.

Vice President Bowyer questioned if these plows will be part of the Paint the Plow Program for this year.

Mr. Schneck responded that the Paint the Plow Program is a great opportunity for community engagement. He expressed his desire to continue with the program despite the COVID pandemic, noting that participants should be able to practice social distancing.

A motion was made by Mungioli, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungioli and Walker

Absent 1 - Hetrick

Enactment No: RES0247-2020

Resolved, that the Rochester Hills City Council hereby authorizes the purchase of two (2) Tandem Axle Dump Trucks and one (1) Single Axle Dump Truck from Wolverine Freightliner-Eastside, Inc., Mount Clemens, Michigan for a not-to-exceed amount of \$288,714.00 and the purchase of two (2) Tandem Axle Dump Body/Snow and Ice Control Systems and Wing Plows and one (1) Single Axle Dump Body/Snow and Ice Control System to Truck and Trailer Specialties, Dutton, Michigan for a not-to-exceed amount of \$390,404.00. The combined purchase of the three (3) truck chassis and three (3) body systems will provide two (2) complete Tandem Axle Dump/Snow and Ice Control Trucks with Wing Plows and one (1) complete Single Axle Dump/Snow and Ice Control Truck for a total not-to-exceed amount of \$679,118.00.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2020-0299 Adoption of the Fiscal Year 2021 Budget

Attachments: [09212020 Agenda Summary.pdf](#)
[09142020 Agenda Summary.pdf](#)
[Budget Questions-Responses.pdf](#)
[Public Hearing Notice.pdf](#)
[08172020 Agenda Summary.pdf](#)
[08172020 Budget Presentation Schedule.pdf](#)
[08102020 Agenda Summary.pdf](#)
[08102020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Mayor Barnett expressed his appreciation for the work the Directors and their teams have put into the budget process. He stressed the importance of the management of resources which the residents entrust the City to use in an appropriate and responsible way. He explained that the conservative fiscal path in which the City operates has allowed for the City to be flexible, responsive and innovative. The proposed budget started with a process that included feedback from residents, viewed from a three-year perspective and sought to protect the City's fiscal solvency. He explained that Council's Goals and Objectives set the direction to which the Administration executes. It is of importance to the City to protect the residents, improve their quality of life, address infrastructure needs and set a vision for those that follow both in elected office and as members of the community.

He thanked Joe Snyder for his leadership and requested Council's unanimous support in adopting the Fiscal Year 2021 Budget.

Joe Snyder, Chief Financial Officer, reiterated that he is here to request City Council's approval of the Fiscal Year 2021 Budget for the City of Rochester Hills. He explained the process in which the Fiscal Year 2021 Budget was established:

- The City Council Strategic Planning and Technical Review Committee met at the beginning of the budget process to review City Council's Goals and Objectives for the upcoming year. With Council's Vision for the City in mind, the spring and summer was spent with Directors, Staff and the Mayor to develop the latest budget plan for fiscal years 2021-2023.
- The Budget was formally presented to City Council at its August 10, 2020 meeting. In turn, Council provided a long list of questions for Administrative responses.
- A Budget Workshop was held on August 17, 2020, where each Director presented their proposed budget plan.
- A Public Hearing was held on September 14, 2020 to allow an additional opportunity for public comments.

He noted the following factors contributed to the City's well designed and thought out process:

- City Council is the ultimate decision maker on the budget. As such, it was essential to engage Council at the beginning of the process to design a budget with Council's Goals, Objectives, and Vision with the City in mind.
- The impact of the City's Fund-Balance Policy prescribes and secures the funding levels vital for the City's Operating Funds. It also provides a transparent source for funding, utilizing the Capital Improvement Fund without touching the

General Fund for Capital Projects.

- *Two (2) Seven-Year Forecasts were presented for the City's significant Major Funds. Utilizing revenue and expenditure projections provided a good overview of how the City's Funds will be managed and maintained over the mid to near-term. The long-term forecasts allow us to see the impact of the Fund Balance Policy. The forecast improved from May to July and continues to do so currently, primarily when looking at State Shared Revenue for the General Fund and Act 51 Gasoline Tax for the roads. The City was able to meet and exceed conservative revenue targets despite the uncertain COVID environment.*
- *The use of the three-year budget plan solidifies the City's more near-term financial plan, which helps to reduce the amount of unexpected surprises from one year to the next.*
- *City Council's attention to the proposed budget; asking tough questions beforehand allowed for Administration to provide thorough and comprehensive responses.*

President Deel expressed his appreciation and acknowledged Mayor Barnett and each Department Director personally for their leadership and work.

Vice President Bowyer thanked the Directors for stepping up and going above and beyond during this very trying time. She acknowledged the team for all they do to make the City of Rochester Hills a great place to live.

A motion was made by Bowyer, seconded by Munglioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Munglioli and Walker

Absent 1 - Hetrick

Enactment No: RES0248-2020

Whereas, in accordance with the provisions of Public Act 2 of 1968, Public Act 621 of 1978, the Uniform Budgeting and Accounting Act for Local Government, the Special Appropriations Act pursuant to PA 493 of 2000, and Section III of the Charter for the City of Rochester Hills, the Mayor as the Chief Executive Officer prepared the proposed budget for the ensuing year and submitted it to Council at its first meeting in August; and

Whereas, at its August 10, 2020 meeting City Council acknowledged receipt from the Mayor of the Proposed Fiscal Year 2021 Budget Plan and set a Public Hearing to be held September 14, 2020 at 7:00 p.m. to solicit comments on the proposed budget plan from the public; and

Whereas, at its September 14, 2020 meeting City Council held said Public Hearings on the proposed budget plan and the related millage rates to defray the Fiscal Year 2021 proposed budget expenditures; and

Whereas, subsequent to the City Council's review and comments, the Mayor adjusted the original proposed budget; and

Resolved, the following list of funds sets forth the general appropriations for the City and adopts the following City Budgets for Fiscal Year 2021.

Be It Further Resolved, the Mayor is hereby authorized to administratively adjust the

operating budget line items up to \$25,000 per event, but in no case may total expenditures of a particular fund exceed that which is appropriated by the City Council without a budget amendment. Adjustments from capital accounts and fund balances shall be made only by further action of the City Council.

**Adoption of the FY 2021 Annual Appropriation Budget(s) for the
City of Rochester Hills, Michigan**

Fund 101 - General Fund	\$ 25,499,510
Fund 202 - Major Road Fund	9,659,170
Fund 203 - Local Street Fund	10,350,000
Fund 206 - Fire Fund	13,092,410
Fund 207 - Special Police Fund	10,039,540
Fund 213 - RARA Millage Fund	702,590
Fund 214 - Pathway Millage Fund	689,190
Fund 226 - Solid Waste Fund	-
Fund 232 - Tree Fund	164,000
Fund 244 - Water Resources Fund	701,230
Fund 265 - OPC Millage Fund	1,565,100
Fund 299 - Green Space Millage Fund	318,690
Fund 331 - Drain Debt Fund	210,120
Fund 369 - Older Persons Building Bon Refunding Fund	726,420
Fund 393 - Municipal Building Refunding Bond - 2010 Series Fund	892,750
Fund 402 - Fire Capital Fund	1,922,870
Fund 403 - Pathway Construction Fund	391,380
Fund 420 - Capital Improvement Fund	4,453,300
Fund 510 - Sewer Operations	15,843,470
Fund 530 - Water Operations	21,017,100
Fund 593 - Water & Sewer Capital Fund	15,515,810
Fund 595 - Water & Sewer Debt Fund	1,379,380
Fund 596 - Solid Waste Fund	659,390
Fund 631 - Facilities Fund	14,998,720
Fund 636 - MIS Fund	2,916,510
Fund 661 - Fleet Fund	4,843,270
Fund 677 - Insurance Fund	422,200
Fund 736 - Retiree Health Care Trust	205,790
Fund 752 - Cemetery Perpetual Care Fund	-
Fund 760 - Green Space Perpetual Care Fund	337,710
Fund 843 - Brownfield Redevelopment Fund - Madison Park	-
Fund 844 - Brownfield Redevelopment Fund - Legacy	310,650
Fund 848 - LDFA Fund	487,890
Fund 870 - Museum Foundation Trust Fund	<u>100</u>

Total \$160,316,260

2020-0308 Approval of the Fiscal Year 2021 Older Persons' Commission Budget

Attachments: [09212020 Agenda Summary.pdf](#)
[09142020 Agenda Summary.pdf](#)
[Public Hearing Notice.pdf](#)
[08172020 Budget Presentation Schedule.pdf](#)
[08102020 Agenda Summary.pdf](#)
[FY 2021-23 - OPC Budget Package.pdf](#)
[08102020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, introduced Renee Cortright, Executive Director and Tim Soave, Director of Finance, both of the Older Persons' Commission (OPC). He requested City Council approve the OPC 2020-2021 Budget. He stated the Budget was approved unanimously by the OPC Board on June 25, 2020.

Ms. Cortright thanked City Council on behalf of the OPC Board and Administration for their long-time support of the OPC mission and for valuing seniors in the community. She expressed her appreciation for the City of Rochester Hills residents for their support of the millage renewal which will allow for continued service to seniors.

President Deel thanked Ms. Cortright and acknowledged her efforts in continuing to support seniors despite the difficult times.

A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Munglioli and Walker

Absent 1 - Hetrick

Enactment No: RES0249-2020

Whereas, at its August 10, 2020 meeting City Council acknowledged receipt of the Proposed Fiscal Year 2020 OPC Budget Plan and set a Public Hearing to be held September 14, 2020 at 7:00 p.m. to solicit comments on the proposed OPC Budget Plan from the public; and

Whereas, at its September 14, 2020 meeting City Council held said Public Hearing on the proposed OPC Budget Plan; and

Resolved, that the Rochester Hills City Council hereby approves the Older Persons' Commission Budget for Fiscal Year 2020-21 in the amount of \$4,399,400.

2020-0309 Approval of the Fiscal Year 2021 Rochester Avon Recreation Authority Budget

Attachments: [09212020 Agenda Summary.pdf](#)
[09142020 Agenda Summary.pdf](#)
[Public Hearing Notice.pdf](#)
[08172020 Budget Presentation Schedule.pdf](#)
[08102020 Agenda Summary.pdf](#)
[2021-2023 RARA Budget Package.pdf](#)
[08102020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, introduced Ronald Jewell, Director of

Rochester Avon Recreation Authority (RARA). He requested City Council approve the Fiscal Year 2021 RARA Budget. He indicated the RARA Budget was approved unanimously by the RARA Board on July 28, 2020.

Mr. Jewell thanked the Mayor and City Council for making this a smooth process. He stated that the Budget presented is conservative and feels comfortable in moving into the next fiscal year with a sound budget plan.

President Deel thanked Mr. Jewel for his work at RARA.

Ms. Mungoli expressed her appreciation for Mr. Jewel and Mr. Snyder for their leadership in pulling together the budget given the challenges this year due to COVID. She acknowledged the positive efforts made by RARA to reopen programs within the restrictions in place by the Governor.

A motion was made by Mungoli, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Blair, Bowyer, Deel, Morita, Mungoli and Walker

Absent 1 - Hetrick

Enactment No: RES0250-2020

Whereas, at its August 10, 2020 meeting City Council acknowledged receipt of the Proposed Fiscal Year 2021 RARA Budget Plan and set a Public Hearing to be held September 14, 2020 at 7:00 p.m. to solicit comments on the proposed RARA Budget Plan from the public; and

Whereas, at its September 14, 2020 meeting City Council held said Public Hearing on the proposed RARA Budget Plan; and

Resolved, that the Rochester Hills City Council hereby approves the Rochester Avon Recreation Authority Budget for Fiscal Year 2021 in the amount of \$1,765,790.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE - Regular Meeting - Monday, October 5, 2020 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Mungoli and seconded by Blair to adjourn the meeting at 7:50 p.m.

*RYAN DEEL, President
Rochester Hills City Council*

*TINA BARTON, MMC, Clerk
City of Rochester Hills*

*SHEILA BROWN, Administrative Secretary
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.