


April 14, 2022

Alan Buckenmeyer, CPRP   
Parks Manager  
City of Rochester Hills  
1000 Rochester Hills Drive  
Rochester Hills, MI 48309

Re: Avondale Park Sports Courts  
Job No. PR22-219

Dear Alan Buckenmeyer:

Spalding DeDecker (SD) is very pleased to have this opportunity to present this proposal to provide design and construction engineering services for the sports courts improvements at Avondale Park. The new basketball courts, tennis court, and pickleball courts will replace the existing basketball and tennis courts and will include replacement of portions of the asphalt pathway.

#### **UNDERSTANDING**

- The two basketball courts will be replaced in place.
- The western tennis court will be replaced as a tennis court.
- The eastern tennis court will be replaced with 4 pickleball courts.
- The gooseneck poles for the adult basketball hoops will remain; the backboards will be removed and replaced.
- All asphalt court pavement will be removed and replaced with asphalt on top of aggregate base. Underdrain will not be placed, as drainage has not been an issue in this location.
- The pathway parallel to the courts and to the north parking area will be removed and replaced.
- A new asphalt tie-in from the pathway to the courts will be placed at the entrance to the tennis court/pickleball court common line.
- The existing chain link will be replaced.
- New 10' chain-link fence will be placed east of the proposed tennis court.
- New 4' chain link fences will be placed between the pickleball courts.
- Accessible openings in the fence will be provided for access to the courts, without gates.
- The east side of the pickleball courts, facing the playground will remain open without a fence.
- The courts will be finished with acrylic surfacing; colors will match Borden Park's new courts.
- The two benches at the basketball courts will be removed and replaced with benches on concrete slabs.
- Two additional benches on concrete slabs will be placed along the east side of the pickleball courts.

### **SCOPE OF WORK**

Spalding DeDecker will generate detailed site engineering plans and technical specifications to be used for permitting, bidding and construction of the basketball, tennis, and pickleball courts. Spalding DeDecker will oversee construction of the improvements.

Our scope of services will include the following tasks:

- Prepare a topographic survey of the area.
- Prepare preliminary plans for review.
- Prepare engineering drawings and specifications for bidding and construction. The plan sets will include at a minimum:
  - Cover Sheet
  - Notes and Details
  - Topographic Survey/Demo Plan/Soil Erosion Control Plan
  - Site Plan
  - Site Grading Plan
  - City Standard Details, as needed.
- Assist with the bidding process.
- Conduct a pre-construction meeting.
- Provide construction engineering services.
- Provide construction inspection.

### **FEE**

We propose to provide the above noted work on an hourly basis in accordance with our rate and fee schedule for a not to exceed fee of **\$63,660.00**. Please see the breakdown below:

Topographic Survey	\$8,500.00
Construction Documents	\$21,000.00
Construction Administration	\$14,000.00
Construction Inspection (Crew Days at Bid Amount, \$720/day)	<u>\$20,160.00</u>
<b>TOTAL</b>	<b>\$63,660.00</b>

Thank you again for this opportunity to work with you and we look forward to hearing from you soon. If this proposal is acceptable, please forward us a purchase order for execution.

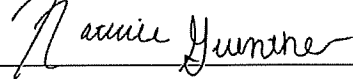
 **SPALDING DEDECKER**  
Engineering & Surveying Excellence since 1954

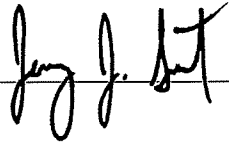
Thank you and please contact us if you have any questions regarding this proposal.

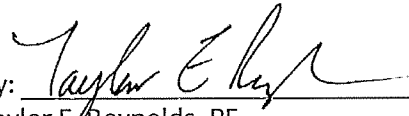
Sincerely,

**SPALDING DEDECKER ASSOCIATES, INC.**

Witnesses:

1)  \_\_\_\_\_

2)  \_\_\_\_\_

By:  \_\_\_\_\_  
Taylor E Reynolds, PE  
Spalding DeDecker Associates, Inc.  
905 South Boulevard East  
Rochester Hills, Michigan 48307  
Tax I.D. # 38-1598901  
Telephone: 248-844-5400

**CITY OF ROCHESTER HILLS**

**Approved:**

WITNESSES:

1) \_\_\_\_\_

By: \_\_\_\_\_  
Honorable Mayor Bryan K. Barnett

2) \_\_\_\_\_