



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2015-0101

TO: Mayor and City Council Members
FROM: Sean Canto, Fire Chief
DATE: March 16, 2015
SUBJECT: Emergency Dispatch Services

REQUEST:

City Council is requested to authorize a contract/blanket purchase order to Oakland County for emergency dispatch services in the amount not-to-exceed \$535,510.10 through March 31, 2018 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Request for Proposals for Dispatch Services was solicited in late 2009 with a three-year contract awarded to Oakland County with renewal options. Oakland County has been providing Dispatch Services for Rochester Hills since 2010.

Based on the level of service Oakland County has been providing and the difficult process of establishing a communication center to handle the City's dispatching service, it is recommended that the City extend its agreement with Oakland County for an additional three-year period.

The contract is Oakland County's standard contract for fire dispatch services utilized in other communities; therefore Oakland County will not entertain revisions or supplements to the document. The cost for this dispatch contract does include an increase of approximately \$30,740.10 which was not originally budgeted. This increase is due to a 6.3% increase in 2015-2016 mostly due to the hiring of an additional dispatcher and 2% increases in 2016-2017 and 2017-2018 for wage adjustments. However the increases are within the perimeters of the original proposal submitted by Oakland County for yearly increase from 2013 - 2020 and when averaged over the length of this contract are under the 3.5%. The price for dispatching service is set by the Oakland County Board of Commissioners.

PROCESS:

Vendor Name and Address:

County of Oakland
1200 North Telegraph
Pontiac, MI 48341

Reason for Selection:

Extension of existing contract
Best Value of current services and annual cost

Method of Purchase:

Contract/Blanket Purchas Order

BUDGET:



Funds are included in the FY 2015 Adopted Budget and FY 2016-17 Projected Budgets.

If approved by City Council, Fiscal shall bring forth a Budget Amendment for the additional funding needed in FY 2015, and will increase the FY 2016-2018 Projected Budget amounts.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
Fire Fund	343.801000	Dispatch Division / Professional Services	\$504,770.00	\$535,510.10	(\$30,740.10)

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a contract/blanket purchase order to Oakland County for emergency dispatch services in the amount not-to-exceed \$535,510.10 through March 31, 2018 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		03/03/15
Department Director		03/03/15
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		