



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2020-0511

**TO:** Mayor and City Council Members  
**FROM:** Joe Snyder, Chief Financial Officer, x2534  
**DATE:** December 14, 2020  
**SUBJECT:** Ordinance Amendment – Second Reading for Chapter 54, Fees

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**REQUEST:**

The Rochester Hills City Council accept for Second and Final Reading an amendment to Chapter 54, Fees of the City of Rochester Hills Code of Ordinances.

**BACKGROUND:**

All City Departments were requested to review their various fees as contained in Chapter 54, Fees of the City of Rochester Hills Code of Ordinances.

In the fee review and fee setting process, departments were requested to consider applicable laws and statutes, the competitiveness of the fees, and the full cost of providing the service including both direct and indirect costs related to the service.

**Portions of Chapter 54, Fees proposed to be changed include:**

- 54-154 / Plan Review
  - (l) Language added by Building Department
- 54-196 / Cancellation of Fire Alarm or Fire Suppression Permit
  - Language added by Building Department
- 54-268 / Cancellation of Electrical Permit
  - Language added by Building Department
- 54-776 / Municipal Water Department
  - (3) Meter Fees section changed by Department of Public Services
  - (4) Meter Testing costs changed by Department of Public Services
  - (7) Area Maintenance Meter Fees section changed by Department of Public Services
  - (8) Shutoff Fee costs changed by Department of Public Services
  - (9) Turn-on Fee costs changed by Department of Public Services

**RECOMMENDATION:**

The Rochester Hills City Council accept for Second and Final Reading an amendment to Chapter 54, Fees of the City of Rochester Hills Code of Ordinances.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A