



FIRE DEPARTMENT
Sean Canto
Chief of Fire and Emergency Services

From: Lee Mayes, Captain / Assistant Fire Marshal
To: Mayor Barnett and City Council Members
Date: October 14, 2021
Re: Light the Village
Display Permit Application
Village of Rochester Hills – 82 N. Adams

The Fire Department has reviewed the submitted application with the associated documentation and have no objection to the issuance of a fireworks permit, with the following conditions:

1. The display shall be in conformance with the 2018 Edition of NFPA 1126, and the 2018 Edition of NFPA 1123 and the 2006 International Fire Code.
2. During the firing of the display, all personnel in the discharge site shall wear head protection, eye protection, hearing protection, and foot protection and shall wear cotton, wool, or similarly flame-resistant, long-sleeved, long-legged clothing.
3. No smoking shall be allowed in the discharge area where fireworks or other pyrotechnic materials are present.
4. No person shall be allowed in the discharge area while under the influence of alcohol, narcotics, or drugs that could adversely affect judgment, movement, or stability.
5. Subject to onsite inspection the night of the display.

Should you have any questions, please feel free to contact me at (248) 656-4717.



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FIREWORKS DISPLAY APPLICATION REQUIREMENTS FOR THE 2021 VILLAGE OF ROCHESTER HILLS TREE LIGHTING EVENT

Approval for the use of display fireworks shall meet the requirements of the International Fire Code, 2006 Edition, NFPA 1126, 2018 Edition and NFPA 1123, 2018 Edition. Please submit the following information to the Rochester Hills Community Risk Reduction Division for review and any further comments:

1. A permit shall be properly applied for (a blank application for permit is enclosed).
2. Before the fireworks display, the permit applicant shall submit a plan for the use of display fireworks. The plan shall include the following:
 - a. The name, address, email address, and phone number of the individual, group or organization sponsoring the outdoor fireworks display.
 - b. The name, address, email address, and phone number of the supplier of the fireworks, if different from that of the operator.
 - c. Evidence of financial responsibility by the sponsor of the event or festival and by the operator of the fireworks display. This could take the form of an insurance certificate or other document attesting to coverage or responsibility.
 - d. The date and time of day at which the outdoor fireworks display is to be held, with a proposed rain / wind date and time in the event of the display is postponed.
 - e. The exact location planned for the outdoor fireworks display.
 - f. Confirmation of the license of the operator and the number of assistants who are to be present.
 - g. The approximate number and kinds of fireworks to be discharged.
 - h. The manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.
 - i. A diagram of the grounds on which the outdoor fireworks display is to be held, showing the point at which the fireworks are to be discharged; the location of all buildings, highways, and other lines of communication; the lines behind which the audience is to be restrained; and the location of other possible overhead obstructions.
3. Upon receipt of such application, the AHJ should make or initiate an investigation of the site of the proposed display for the purpose of determining compliance with these regulations in the case of the particular display.
 - a. Please submit all required documentation as soon as possible to provide adequate time for our review, recommendation and City Council approval.

4. All documentation shall be hand delivered or emailed to the following address:

Rochester Hills Fire Department
Community Risk Reduction Division
1111 Horizon Ct.,
Rochester Hills, MI 48309

or:

fireprevention@rochesterhills.org

If you should have any questions regarding this process, please contact Captain/Assistant Fire Marshal Lee Mayes of the Rochester Hills Fire Department Community Risk Reduction Division at 248-656-4717.