



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2022-0128 Version 2

TO: Mayor and City Council Members

FROM: Ken Elwert, CPRE, Director Parks & Natural Resources Department

DATE: July 25, 2022

SUBJECT: Increase to Contract for Innovation Hills Rope Bridge Preliminary/Design Engineering Services

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order/contract for preliminary engineering services for the design of the Innovation Hills Rope Bridge to Hubbell, Roth and Clark, Inc., Bloomfield Hills, Michigan in the amount of \$7,480.00 for a new not-to-exceed amount of \$84,590.00 and further authorizes the Mayor to execute a contract amendment on behalf of the City.

REASON FOR PURCHASE:

At their March 21, 2022 meeting, City Council authorized a contract for preliminary design engineering services to Hubbell, Roth & Clark (HRC) Inc., for the Innovation Hills Rope Bridge. At the time of the initial proposal request for this Scope of Work it was not intended that a pathway for the bridge access would need to be included. It was the City's intent to construct the pathway, however after an onsite visit and review it was determined that the City does not have the capacity internally to build the length of pathway needed. It was requested by the City for HRC to provide a proposal for the additional services needed to construct a crushed limestone pathway as part of the route to the bridge.

With the factors in mind, the City is requesting City Council authorization to increase HRC's contract to include these additional needed services.

PROCESS:

Vendor Name and Address:

Hubbell, Roth and Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302

Reason for Selection:

Quality Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2022 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.974000	PK-13: Innovation Hills Development	\$500,000	\$84,590	\$415,410

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order/contract for preliminary engineering services for the design of the Innovation Hills Roper Bridge to Hubbell, Roth and Clark, Inc., Bloomfield Hills, Michigan in the amount of \$7,480.00 for a new not-to-exceed amount of \$84,590.00 and further authorizes the Mayor to execute a contract amendment on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A