



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2022-0235

TO: Mayor and City Council Members

FROM: Paul Davis, P.E., City Engineer/Deputy DPS Director
Nick Watterson, Fleet Manager

DATE: May 9, 2022

SUBJECT: Purchase Authorization for Three (3) Equipment Trailers

REQUEST:

City Council is requested to authorize the purchase of three (3) Equipment Trailers from Truck & Trailer Specialties, Inc., Howell, MI in the amount of \$80,412.00.

REASON FOR PURCHASE:

The City issued an Invitation to Bid for the equipment trailers utilizing the MITN system. The solicitation was distributed to sixty-five potential vendors. Three bid responses were received. Responses were reviewed by the Department of Public Services Fleet Department. The low bid received from Truck & Trailer Specialties, Inc. meets specifications.

The trailer bid for the 5" Channel Buggy Hauler is not recommended for award as the trailer bid does not meet our specifications or our needs.

The three tilt trailers will be used by the DPS to transport various pieces of equipment including mowers, walk behind saws, excavators, and backhoes. The current trailers being replaced have outlived their expected replacement cycle and show significant signs of rust that could pose a safety concern. We are choosing to exercise the galvanized option, based on the cost vs extended life of the trailer it is a good investment, we estimate at least a 5-10 year longer replacement on these trailers because galvanized frames will not rust.

Award is recommended to Truck & Trailer Specialties, Inc. as the low responsive responsible vendor.

PROCESS:

Vendor Name and Address:

Truck & Trailer Specialties, Inc.
900 Grand Oaks Drive
Howell, MI 48843

Reason for Selection:

Low Bid

Method of Purchase:

Purchase Order

BUDGET:

Funding is included in the FY 2022 Adopted Budget.

If approved by City Council, a 2nd Quarter Budget Amendment will be presented to bring an additional \$20,420 from Retained Earnings to cover the additional expense.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fleet	661.977000	Equipment Capitalized	\$60,000	\$80,412	(\$20,412)

RECOMMENDATION:

City Council is requested to authorize the purchase of three (3) Equipment Trailers from Truck & Trailer Specialties, Inc., Howell, MI in the amount of \$80,412.00.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A

