



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2013 -0095 Ver. 2

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, Director, Department of Public Services

**DATE:** June 16, 2014

**SUBJECT:** Grant Pump Station Replacement Project, Amendment to Construction Engineering Services  
City File #E11-013

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**REQUEST:**

The Department of Public Services recommends that the Rochester Hills City Council approves the amended proposal for Construction Engineering Services for the Grant Pump Station Replacement Project from Hubbell, Roth & Clark, Inc. (HRC) in the amount of \$20,000.00 for a new total amount not-to-exceed \$150,860.00 and authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

On March 18, 2013, City Council approved a proposal for Construction Engineering Services for the Grant Pump Station Replacement Project from Hubbell, Roth & Clark, Inc. in the amount of \$130,860.00. The scope of work included Construction Administration, Field Layout, Shop Drawings, Observation and Record Drawings. As indicated in the original proposal, the level of engineering services required to properly manage a construction project is often influenced by the contractor's schedule of operations.

Due to circumstances out of the contractor's control, field changes caused re-review of the shop drawings that more than doubled the effort provided by HRC. In order to bring the project to completion, additional services including construction administration, observation and contract close-out are necessary, which will increase the contract amount by \$20,000.00 for a new total amount not to exceed \$150,860.00.

**PROCESS:**

**Vendor Name and Address:**

Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48303

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Blanket Order Contract

**BUDGET:**

The project was included in the 2012 CIP as SS-22B. An estimated amount of \$20,000 was approved in the 2014 1st Quarter Budget Amendment.

| Fund Name              | Department Account No | Account No. Description        | 2014 Budget Amount | Cost        | Remaining Budget |
|------------------------|-----------------------|--------------------------------|--------------------|-------------|------------------|
| W & S:<br>Capital fund | 593.972000            | Equipment:<br>Mains & Services | \$20,000.00        | \$20,000.00 | -0-              |

**RECOMMENDATION:**

The Department of Public Services recommends that the Rochester Hills City Council approves the amended proposal for Construction Engineering Services for the Grant Pump Station Replacement Project from Hubbell, Roth & Clark, Inc. (HRC) in the amount of \$20,000.00 for a new total amount not-to-exceed \$150,860.00 and authorizes the Mayor to execute a contract on behalf of the City.

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| APPROVALS:                                       | SIGNATURE | DATE |
|--|-----------|------|
| Department Review                                |           |      |
| Department Director                              |           |      |
| Budget Content:<br>Finance Director              |           |      |
| Purchasing Process:<br>Supervisor of Procurement |           |      |
| Mayor  |           |      |
| City Council Liaison                             |           |      |