



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Susan M. Bowyer Ph.D., Kevin S. Brown, Dale A. Hetrick, James Kubicina,  
Stephanie Morita, Mark A. Tisdell and Thomas W. Wiggins*

*Vision Statement: The Community of Choice for Families and Business*

*Mission Statement: "Our mission is to sustain the City of Rochester Hills as the premier  
community of choice to live, work and raise a family by enhancing our vibrant residential  
character complemented by an attractive business community."*

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Monday, May 2, 2016

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at  
7:01 p.m. Michigan Time.*

## ROLL CALL

**Present** 7 - Susan M. Bowyer, Kevin S. Brown, Dale Hetrick, James Kubicina, Stephanie  
Morita, Mark A. Tisdell and Thomas W. Wiggins

## Others Present:

*Bryan Barnett, Mayor  
Tina Barton, City Clerk  
Sean Canto, Chief of Fire and Emergency Services  
Scott Cope, Director of Building/Ordinance Compliance  
Kurt Dawson, Director of Assessing/Treasury  
Bob Grace, Director of MIS  
Kevin Krajewski, Network Administrator/Deputy Director of MIS  
Sara Roediger, Manager of Planning  
Allan Schneck, Director of DPS/Engineering  
John Staran, City Attorney  
Tamara Williams, Chief Assistant to the Mayor*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

**A motion was made by Hetrick, seconded by Kubicina, that the Agenda be Approved  
as Presented. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

## COUNCIL AND YOUTH COMMITTEE REPORTS

*None.*

## PRESENTATIONS

2016-0187 Michigan House of Representatives proposed FY 2017 Budget Review; State Representative Michael Webber, Presenter

Attachments: [050216 Agenda Summary.pdf](#)  
[Presentation.pdf](#)

**State Representative Michael Webber** was in attendance to provide highlights of the State's Proposed Budget for Fiscal Year 2017-2018. He noted that the Proposed Budget has been presented by Governor Snyder and both the Senate and House are considering it.

*He commented that the focus over the last three months and going forward for the next few months is on the Flint Water Crisis, the Detroit Public Schools issue, and the State Budget Process. It is hoped that the final budget approval will occur in the middle of June for the fiscal year beginning October 1, 2016. Approving the budget as early as possible is important for school districts and communities to know what money will be allocated in per pupil funding and revenue sharing.*

*He noted that overall spending is increasing below the rate of inflation. He reported that school aid will increase, with the Rochester Community Schools seeing an additional \$88 per pupil proposed. He mentioned that last year, the increase was \$25 per pupil. He pointed out that revenue sharing dollars are expected to increase by approximately two percent, with the increase coming mostly on the Constitutional side from sales tax.*

*He stated that the amount allocated for roads and infrastructure will ramp up over the next five years, with a goal of \$1.2 billion in Fiscal Year 2021. Increases will come from a mix of cuts to the General Fund and new additional revenue.*

*Representative Webber commented that there is a bipartisan effort to tackle the Flint Water Issue. Supplemental budgets were undertaken last Fall and again in January. Going forward, the funds for the crisis will be allocated in the budget process. He noted that legislators understand the severity of the situation, and he commented that it is hoped that efforts will yield a larger oversight from the Legislature of some of the departments involved to ensure that something like this never happens again.*

*He reported that the Senate and House have competing plans on how to deal with the Detroit School Crisis. Plans focus on how reform will be undertaken. He stated that no one disputes that the District's debt needs to be paid down, and he stressed that it is important to note that the money will not come out of allocations for other districts. He pointed out that the debt is approximately \$515 million.*

*He noted that other items affecting municipalities include legislation regarding "dark stores" and how they should be assessed and appraised, along with legislation regarding Historic Districts. He added that work continues on an unfunded*

*mandates package, stormwater utility concerns, and the gravel road speed issue.*

*He provided his contact information, noting it is best to phone his office at 517-373-1773 or email him at [michaelwebber@house.mi.gov](mailto:michaelwebber@house.mi.gov).*

**Mayor Barnett** *stated that State Representative Webber has helped the City quite a bit with several issues. He thanked Representative Webber for his team's work.*

**President Tisdell** *questioned whether the 0.6 percent budget increase includes the supplemental amounts for Flint and Detroit.*

**Representative Webber** *responded that the supplemental amounts were allocated during this fiscal year. Any additional amounts will be incorporated into the budget going forward. He mentioned that the Secretary of State's Budget was decreased by 25 percent by cutting locations, and he pointed out that the Corrections budget is flat. He explained that the Legislature has control of \$9 billion of the \$54 billion total budget. He pointed out that school aid is the second largest budget item.*

**Mr. Kubicina** *questioned what efforts are ongoing regarding the speed limit for gravel roads.*

**Representative Webber** *stated that the speed limit for gravel roads is currently 55 miles per hour. He noted that a bill similar to what was introduced in the past would give discretion to local authority to set limits. He mentioned proposed legislation includes a mechanism to incorporate speed studies to reduce the limits down to as low as 35 miles per hour. He commented that part of the challenge is that those representing the west side of the state do not see gravel road speed limits as a problem.*

**Mr. Kubicina** *stated that he cannot imagine drivers going 55 miles per hour on the dirt roads with the significant deer population.*

**Presented.**

## **PUBLIC HEARINGS**

**2015-0285** Public Hearing and Request for Adoption of a Resolution Confirming Special Assessment Roll for Hickory Lawn and Norton Lawn Paving

**Attachments:** [050216 Agenda Summary.pdf](#)  
[Public Hearing Notice-Published 050216.pdf](#)  
[Public Hearing Notice-Mailed 050216.pdf](#)  
[041116 Agenda Summary.pdf](#)  
[Memo to Mayor Certified Assessment Roll #811.pdf](#)  
[CERTIFICATE Hickory Lawn Norton Lawn Paving SAD #811.pdf](#)  
[Certified Listing SAD #811.pdf](#)  
[092815 Agenda Summary.pdf](#)  
[Vicki Boork ltr recd 090415.pdf](#)  
[Suppl Ltr from D. Snead 092815.pdf](#)  
[081015 Agenda Summary.pdf](#)  
[Public Hearing Notice 081015.pdf](#)  
[072015 Agenda Summary.pdf](#)  
[Aerial Location Map.pdf](#)  
[Engineer Report.pdf](#)  
[Hickory Lawn Draft Assessment Roll.pdf](#)  
[Norton Lawn Draft Assessment Roll.pdf](#)  
[OHM Prelim Const Cost Est.2015.June12.pdf](#)  
[072015 Resolution \(Draft\).pdf](#)  
[092815 Resolution \(Draft\).pdf](#)  
[041116 Resolution \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

***Kurt Dawson, Director of Assessing/Treasury, noted that if Council adopts a proposed resolution to confirm the Special Assessment Roll for Hickory Lawn and Norton Lawn Paving, it would also be asked to adopt a resolution to bill and collect that Special Assessment District. He stated that an amortization term of 15 years is recommended, with an interest rate of three percent. The first payment will be due April 1, 2017. The interest rate would start on August 1, 2017 giving taxpayers 90 days without an interest charge.***

**President Tisdell Opened the Public Hearing at 7:22 p.m.  
Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:23 p.m.**

**A motion was made by Hetrick, seconded by Brown, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0105-2016

**Whereas**, the Rochester Hills City Council established a Special Assessment District by Resolution No. RES0285-2015 dated September 28, 2015 for the improvement of paving on

Hickory Lawn between W. Auburn Road and Wabash Road in the City of Rochester Hills, Oakland County, Michigan

Norton Lawn between W. Auburn Road and Wabash Road in the City of Rochester Hills, Oakland County, Michigan

and;

**Whereas**, the Assessor/Treasurer has filed a special assessment roll, and the City Council, pursuant to notice, has held a Public Hearing on Monday, May 2, 2016 for the purpose of reviewing the special assessment roll, giving interested persons an opportunity

to be heard, considering all objections to the roll and correcting or annulling the roll, as determined necessary, and the City Council is fully advised in the circumstances; and

**Now, Therefore Be it Resolved**, that the City Council is satisfied with the special assessment roll and finds the assessments are in proportion to benefits to be received; therefore, said special assessment roll shall be and hereby is confirmed. The City Clerk shall endorse on the special assessment roll this date of confirmation. The special assessment roll and assessments pursuant thereto shall from this date be final and conclusive for the purpose of the public improvement, subject only to adjustment to conform to the actual costs of the public improvement, as provided in Sections 90-80 and Division 5, Refunds, Reassessments and Additional Assessments, of the Code of Ordinances.

**Be It Further Resolved**, that the special assessment roll be placed on file in the office of the City Clerk, and that the City Clerk is hereby directed to attach her warrant to a certified copy within ten (10) days.

**Be It Further Resolved**, that the Assessor/Treasurer of the City shall spread the various sums and amounts appearing thereon on a special assessment roll.

**Be it Further Resolved**, that the Assessor/Treasurer is hereby directed to give notice by first class mail to each property owner listed on the special assessment roll that the roll has been filed and stating the amount assessed and when and how it is to be paid, in accordance with Section 90, Division 3, Payment of Assessments, of the Code of Ordinances.

**2016-0183** Request for Adoption of a Resolution to Bill and Collect Special Assessment Roll for Hickory Lawn and Norton Lawn Paving

**Attachments:** [050216 Agenda Summary.pdf](#)  
[Interest Recommendation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**See Also Legislative File 2015-0285.**

**A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0106-2016

**Whereas**, the Rochester Hills City Council established a Special Assessment District by Resolution No. RES0285-2015 dated September 28, 2015 for the improvement of paving on

Hickory Lawn between W. Auburn Road and Wabash Road in the City of Rochester Hills, Oakland County, Michigan

Norton Lawn between W. Auburn Road and Wabash Road in the City of Rochester Hills, Oakland County, Michigan

and;

**Whereas**, the Assessor/Treasurer filed a special assessment roll, and the City Council, pursuant to notice, held a Public Hearing on May 2, 2016 for the purpose of reviewing the special assessment roll, giving interested persons an opportunity to be heard, considering all objections to the roll and correcting or annulling the roll, as determined necessary, and

the City Council is fully advised of the circumstances; and

**Whereas**, the City Council confirmed the special assessment roll by resolution adopted on May 2, 2016;

**Now, Therefore Be It Resolved**, that the special assessments shall be payable in installments over fifteen (15) years and interest on the unpaid balance shall accrue at the rate of Three (3.00%) Percent per annum with an interest start date of August 1, 2016.

**Be It Further Resolved**, that the City Council commands the Assessor/Treasurer to bill and collect the special assessments or installments, as provided in Sections 90-76 and Division 3, Payment of Assessments, of the Code of Ordinances, to be due on April 1, 2017.

**Be It Further Resolved**, that the City Council directs the Assessor/Treasurer to give notice by first class mail to each property owner listed on the special assessment roll that the roll has been filed and stating the amount assessed and when and how it is to be paid, in accordance with Section 90, Division 3, Payment of Assessments, of the Code of Ordinances.

## PLANNING AND ECONOMIC DEVELOPMENT

**2016-0124** Request for Preliminary Site Condominium Plan Approval - Devondale Site Condos, a proposed 4-unit residential development on 1.96 acres located on the east side of Devondale, south of Austin Ave., zoned R-4, One Family Residential; 2595 Devondale, LLC, Applicant

**Attachments:** [050216 Agenda Summary.pdf](#)  
[Staff Report PSCP 041916.pdf](#)  
[Map aerial.pdf](#)  
[Planning Review PSP2 031016.pdf](#)  
[Engineering Review 030116.pdf](#)  
[Legal Review 101615.pdf](#)  
[Environmental Impact Statement.pdf](#)  
[Site Plans.pdf](#)  
[Minutes PC 041916.pdf](#)  
[Public Hearing Notice.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sara Roediger**, Manager of Planning, introduced Paul Esposito, representing the Applicant, and Jeff Allegoet, Anderson, Eckstein & Westrick, the Applicant's Engineer. She noted that four single family homes are proposed through a condominium process. She stated that the project meets all zoning regulations and passed all City reviews. She explained that this is a two-stage process. The Planning Commission reviewed the proposal at a Public Hearing on April 19, 2016, and recommended approval. If Council approves the proposal this evening, the project will move on to the Final Condominium process, coming back to Council in the not-too-distant future.

**Mr. Brown** questioned whether there was any feedback from area residents.

**Ms. Roediger** responded that a handful of residents spoke at the Planning Commission Public Hearing, and expressed some confusion over the

*Condominium process. She stated that they originally thought something more dense was proposed, while the proposal is actually less dense than could be developed. She pointed out that there will be a preservation easement in the back of the property. She mentioned that the paving of Devondale is not warranted or required at this time. She commented that the proposal is consistent with the homes currently on the street.*

***Vice President Morita** stated that the residents were concerned that the proposal included multi-family, and felt more comfortable after learning that the project was single family homes. She commented that the only way to divvy up the lots in question is to do a condominium. She stated that she walked the property with Planning Commissioner Hooper; and she noted that while there is a tree preservation area, the trees it contains are not large. She suggested that the Applicant speak with Code Enforcement officials to address the property behind theirs which contains fallen trees and dumped items.*

**A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0107-2016

**Resolved**, that the Rochester Hills City Council hereby approves the Preliminary Site Condominium Plan for Devondale Site Condos, a 4-unit site condo development on 1.96 acres located on the east side of Devondale, south of Austin Ave., zoned R-4, One Family Residential, Parcel No. 15-29-452-041, Paul Esposito, 2595 Devondale, LLC, Applicant, based on plans dated received by the Planning and Economic Development Department on February 22, 2016 with the following findings and conditions:

Findings:

1. Upon compliance with the following conditions, the proposed condominium plan meets all applicable requirements of the zoning ordinance and one-family residential detached condominium.
2. Adequate utilities are available to properly serve the proposed development.
3. The preliminary plan represents a reasonable street layout.
4. The Environmental Impact Statement indicates that the development will not have substantially harmful effects on the environment.
5. Remaining items to be addressed on the plans may be incorporated in the construction plan documents without altering the layout of the development.

Conditions:

1. Provide all off-site easements, on-site conservation easement and agreements for approval by the City prior to issuance of a Land Improvement Permit.
2. Payment of \$800 into the tree fund for street trees prior to issuance of a Land Improvement Permit.
3. Approval of all required permits and approvals from outside agencies.

4. Compliance with applicable staff memos, prior to Final Site Condo Plan Approval.
5. Submittal of By-Laws and Master Deed for the condominium association along with submittal of Final Preliminary Site Condo Plans.

## PUBLIC COMMENT for Items not on the Agenda

***Doug Hayne**, 701 Renshaw, requested Council not consider a proposed road vacation of Helmand and Castell. He stated that the road vacation would affect more than three homes, and raises questions regarding safety and emergency response. He commented that it would become a hardship for the residents of Rochester who would experience higher traffic.*

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2016-0184** Approval of Minutes - City Council Regular Meeting - April 11, 2016

**Attachments:** [CC Min 041116.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0108-2016

**Resolved**, that the Minutes of a Rochester Hills City Council Regular Meeting held on April 11, 2016 be approved as presented.

## Passed the Consent Agenda

**A motion was made by Brown, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*In response to Public Comment regarding a proposed road vacation of Castell and Helmand, **Mayor Barnett** stated that one of the reasons that the Administration pulled the item from this agenda was to address public safety concerns. He commented that he has been in contact with Rochester City Manager Blaine Wing to discuss the proposal.*

***John Staran**, City Attorney, stated that a physical barrier across the road would*



be installed, and emergency personnel would breach that barrier in a catastrophic situation. He commented that legitimate questions were raised prompting further evaluation and dialogue before the item will return to Council.

**Mayor Barnett** commented that he does not want there to be any doubt with either Council or the residents that in any scenario the City would place any residents of Rochester or Rochester Hills at risk. He stated that the Administration will work in close partnership with Rochester. He stressed that Chief Canto has informed him several times that they would in no way place the residents at risk based on decisions that the Planning Commission has recommended.

**Vice President Morita** expressed her congratulations to the Older Persons' Commission for a very successful fund raising event last Friday night.

She stated that on Saturday, Ethan White, a local Boy Scout, met with her fulfilling his requirements for discussing the United States Constitution with an elected official. She noted that the sixth grader had read the entire Constitution and all 27 Amendments ahead of their discussion.

**Dr. Bowyer** reported that she attended the Arbor Day event at the Rochester Hills Museum this past Friday, and the Green Space Discovery Hike on Saturday morning at Riverbend Park. She expressed her appreciation to Museum Staff Member Patrick Endres, Jeff and Becky Niswander, and Jayson Graves for their efforts. She mentioned that Parks and Forestry workers were out there the previous weekend helping clean up both Riverbend Park and the White Green Space property. She stated that resident Pablo Fraccarolli was instrumental in spearheading a cleanup of Tienken Park on Sunday morning.

She invited volunteers to help with a Garlic Mustard Pull on May 7, 2016, on the Harding Green Space Property, located on the Clinton River Trail east of Livernois.

She mentioned that she toured the Neighborhood House two weeks ago, and she stated that they are starting their new Capital Campaign for their new location on Livernois south of Avon.

She noted that May 4th is Ride Your Bike to School or Work Day and requested motorists be vigilant on those days watching for cyclists.

**Mr. Brown** stated that he attended Boy Scout Troop 125's 139th and 140th Eagle Scout Ceremonies. He noted that Eagle Scout Dane Riha completed another project in the City, at the Community Garden in Wabash Park.

**President Tisdell** commented that the Rochester Rotary Club worked in the Community Garden last weekend.

**Mr. Hetrick** stated that the OPC Gala Event last Friday was very successful. He noted that the Gala generates funds for the Meals on Wheels program, and he mentioned that last year over 116,000 meals were served. He commented that Neighborhood House served over 3,000 families in 2015, and is moving to a new facility because the need is even greater.

**Mr. Kubicina** commented that he attended the Arbor Day event at the Museum and planted a Valley Forge Elm Tree. He mentioned that he received a street tree from Mayor Barnett's tree program, planting a Buckeye at his home.

**Mr. Wiggins** reported that the Rochester Avon Recreation Authority held a successful wine tasting along with a 5K run to fund raise for their SCAMP program. He noted that preliminary discussions are being held between Rochester, Rochester Hills and Zagster regarding the development of a bicycle sharing program.

**Mayor Barnett** expressed his appreciation to Council Members for their involvement in so many activities in the community. He stated that it was a privilege to work the live auction at the OPC event. He mentioned the following activities and events:

- Groundbreaking last week was held at Rochester College for the Garth Pleasant Arena. The \$5.5 million project will be constructed by Frank Rewold and Son, and will allow the college to play their basketball games at the school.
- Chief Financial Credit Union is sponsoring a mural on the old gym at Rochester College along the Clinton River Trail. A panel will choose three finalists with a winner announced July 4th.
- Ribbon cuttings include Biggby Coffee and Smashburger.
- The City received a national award for its support of small businesses.
- The Lions Club Carnival is now open. Proceeds provide revenue for Leader Dogs For The Blind.
- A tree was planted to honor Sue Thomasson at the Arbor Day activity at the Museum. Ms. Thomasson was a fantastic City employee who passed away around Christmas.
- The Hometown Hustle 5K to benefit the Rochester Community School Foundation will be held Saturday, May 7, 2016.
- Bark for Life, benefitting Relay for Life, will be held at Bloomer Park on Saturday, May 7, 2016. The event is rain or shine.
- For the third year in a row, the City's Fleet has been named the Number One fleet in the State of Michigan, and earned honors as being in the Top 100 fleets in the United States.

## ATTORNEY'S REPORT

*City Attorney John Staran had nothing to report.*

## NOMINATIONS/APPOINTMENTS

- 2016-0138** Nomination/Appointment of one (1) Citizen Representative to the Zoning/Sign Board of Appeals, for a three-year term to expire March 31, 2019

**Attachments:** [050216 Agenda Summary.pdf](#)  
[Appointment Form.pdf](#)  
[Suppl Koluch CQ \(Revised\).pdf](#)  
[Marchese CQ.pdf](#)  
[Siegfried CQ.pdf](#)  
[Suppl 041116 Agenda Summary \(Revised\).pdf](#)  
[041116 Agenda Summary.pdf](#)  
[Suppl Memorandum 041116.pdf](#)  
[Nomination Form.pdf](#)  
[Booth, Don CQ.pdf](#)  
[Chalmers CQ.pdf](#)  
[Deel CQ.pdf](#)  
[Graves CQ.pdf](#)  
[Hurst CQ.pdf](#)  
[Koluch CQ.pdf](#)  
[Krajewski CQ.pdf](#)  
[Lyons CQ.pdf](#)  
[Olson CQ.pdf](#)  
[Paurazas CQ.pdf](#)  
[Reina CQ.pdf](#)  
[Schultz CQ.pdf](#)  
[Stephens CQ.pdf](#)  
[Tischer CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Public Comment:**

**Kenneth Koluch**, 3474 Salem Drive, commented that it is Public Service Recognition Week. He stated that Boards and Commissions members should be recognized. He noted that he joined the Zoning/Sign Board of Appeals because he had a background in Municipal and Real Estate Law, and stated that he is seeking appointment to another term because it is an exciting time to be in the city and he believes that things will get very busy soon.

**Mr. Brown** expressed his appreciation to Mr. Koluch for his comments. He noted that City Council receives a list of applicants, and very few take the time to come introduce themselves to Council.

**President Tisdell** noted that three individuals were nominated at the April 11, 2016, meeting. He instructed Council Members to vote for one of the nominees. The nominees received the following votes:

**Kenneth Koluch:** Tisdell, Morita, Bowyer, Brown, Hetrick and Wiggins

**Daniel Marchese:** Kubicina

**President Tisdell** announced that **Kenneth Koluch** would be appointed to the Zoning/Sign Board of Appeals.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0109-2016

**Resolved**, that the Rochester Hills City Council appoints Kenneth Koluch to the Zoning/Sign Board of Appeals to serve a three-year term to expire March 31, 2019.

## NEW BUSINESS

**2016-0159** Request for Purchase Authorization - MIS: Blanket Purchase Order/Contract for Cloud Based Backup and Recovery Services in the amount not-to-exceed \$105,000.00 for a three-year term; Leonard Bros. Data Management, Inc.

**Attachments:** [050216 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Kevin Krajewski**, Network Administrator/Deputy Director of MIS, explained that the cloud hosted backup system proposed has been in place for the past five years and has worked out very well. He noted that this is a continuation of services with a new vendor at a lower price. He commented that data protection of digital assets is one of the most important services that the Department provides. He stated that the system takes the data hosted locally on servers, compresses it, encrypts it, and sends it out to a hosted vendor in the event that a recovery is needed. He stressed that everything is hosted and replicated at two data centers off site. He noted that the cost over the last five years averaged approximately \$23,000 per year; and he explained that the budget calls for more than that in the event that the data storage needs increase or the City would need assistance after a catastrophic system failure and need for recovery.

**Vice President Morita** expressed her appreciation for Mr. Krajewski's follow up and response over the weekend to her questions, noting that his response was lengthy and very informative.

**A motion was made by Morita, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0110-2016

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for Cloud Based Backup and Recovery Services in the amount not-to-exceed \$105,000.00 for a three-year term to Leonard Bros. Data Management, Inc., Ferndale, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2015-0419** Request for Purchase Authorization - FACILITIES: Increase to Blanket Purchase Order/Contract for Architectural/Engineering Services for Fire Stations #1, #2, #3, and #5 in the amount of \$50,000.00 for a new not-to-exceed amount of \$156,335.00; H2A Architects, Davison, MI

**Attachments:** [050216 Agenda Summary.pdf](#)  
[022216 Agenda Summary.pdf](#)  
[022216 Updated Proposed Service Fees.pdf](#)  
[102615 Agenda Summary.pdf](#)  
[H2A Proposed Fees.pdf](#)  
[102615 Resolution.pdf](#)  
[022216 Resolution \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**Scott Cope**, Director of Building/Ordinance Compliance, stated that he would take this opportunity to update Council on the progress of the City Hall Parking Lot project as well. He explained that because of the weekend rain, paving will begin tomorrow with a base coat course and final coat course on Thursday and Friday. Monday the Contractor will work on finishing swales, the infiltration trench and striping. It is hoped that the employee lot will be open next Wednesday morning. Phase 2 for the visitors' lot will begin after that, with completion by the middle of June.

For the Fire Station Projects, Mr. Cope noted the following:

- Fire Station #1 is 85 percent complete. The Dorm Rooms are complete and have been turned over to Fire Department staff. Fitness Room construction has begun.
- Fire Station #2 is 70 percent complete. Doors are being raised.
- Fire Station #3 is 75 percent complete. Overhead doors are raised, mezzanine and vestibule have been completed. The work is estimated for completion in mid- to late-Summer.
- Fire Station #5 is 75 percent complete. Doors are complete along with the mezzanine. Exterior work is beginning. Completion is expected in mid- to late-summer.
- Three architectural firms were interviewed for Fire Station #4. One has been selected for final negotiations, and will hopefully be presented for Council consideration at the May 16, 2016 meeting.

He explained that the additional fees requested for H2A Architects are for construction administration services and are due to additional unforeseen discoveries in the construction drawings which had to be cleared up for the contractor. He commented that it is hoped that the end of the surprises is near. He stressed that there will be no increased cost in the total project itself as the additional \$50,000 is being taken from the portion of the budget allocated for a potential storage tank removal. He noted that this is one of the most difficult projects that he has worked with; and as it is nearing the completion stage, it is hoped that the surprises will be lessened.

**President Tisdell** commented that the total spending on Architectural and Engineering services is still within the anticipated parameters.

**Mr. Cope** responded that it is well within the budget, and contingency monies remain.

**Mr. Hetrick** expressed his appreciation for the added discussion about the projects' progress. He questioned whether the project budget is approximately 70 percent spent as well.

*Mr. Cope* responded that the budget is actually doing better than construction, as not much contingency money has been used. He commented that unless something completely surprising arises, the budget should be in good shape.

**A motion was made by Hetrick, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins

Enactment No: RES0111-2016

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order/Contract for Architectural/Engineering Services to H2A Architects, Davison, Michigan for Fire Stations #1, #2, #3, and #5 in the amount of \$50,000.00 for a new not-to-exceed amount of \$156,335.00.

**2016-0185** Request for Purchase Authorization - FIRE: Blanket Purchase Order in the amount of \$150,000.00 for a five-year period and approval of the Interlocal Agreement to provide Information Technology Services for CLEMIS utilized by the City's Fire Department; Oakland County, Pontiac, MI

**Attachments:** [050216 Agenda Summary.pdf](#)  
[Interlocal Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sean Canto**, Chief of Fire and Emergency Services, stated that the Interlocal Agreement for IT services is for a five-year period. He noted that the system is used by the Fire Department and maintains fire records as well as mobile data terminals.

**President Tisdel** commented that the City has been using this system for a number of years.

**Chief Canto** responded that it has been using it since 2005.

**Mr. Hetrick** questioned whether the fee is being maintained for a five-year period without an increase in cost.

**Chief Canto** responded that a five-percent increase could be implemented in 2017-2018 for the remainder of the Blanket. He commented that the potential increase was taken into consideration in the Blanket Purchase Order Request.

**A motion was made by Brown, seconded by Wiggins, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdel and Wiggins

Enactment No: RES0112-2016

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract in the amount of \$150,000.00 for a five-year period and approval of the Interlocal Agreement to provide Information Technology Services for CLEMIS utilized by the City's Fire Department; Oakland County, Pontiac, MI.

**2016-0186** Request for Purchase Authorization - DPS/ENG: Purchase of limestone aggregate and application for road maintenance along Mead Road and Winkler

Mill Road in the amount not-to-exceed \$100,000.00; Road Commission for Oakland County, Beverly Hills, MI

Attachments: [050216 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering, stated that the cost of limestone will be shared between Oakland Township and the City of Rochester Hills for materials. The Road Commission for Oakland County will supply labor and equipment to place the limestone. He explained that it is also proposed to do Winkler Mill in the City of Rochester Hills. Oakland Township will pursue their portion of Winkler Mill. He commented that the limestone applications have been successful on Washington, Dutton and Livernois Roads. He explained that the City reviewed where resources are most spent on grading and chloriding in choosing which roads will be proposed for limestone.

**A motion was made by Brown, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Brown, Hetrick, Kubicina, Morita, Tisdell and Wiggins

Enactment No: RES0113-2016

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order in the amount not-to-exceed \$100,000.00 to the Road Commission for Oakland County, Beverly Hills, Michigan for limestone aggregate and application along Mead Road and Winkler Mill Road.

## ANY OTHER BUSINESS

**Allan Schneck**, Director of DPS/Engineering, noted that there is much construction in the city, with a significant amount pertaining to Local Streets. He commented that the Hot Melt Asphalt, Concrete and Pathway programs are underway. He explained that the upcoming South Boulevard program will significantly impact traffic between Troy and Rochester Hills. South Boulevard will be closed entirely to through traffic starting on May 10, 2016 through July 1, 2016. The entire intersection will be removed and replaced. He mentioned that the Road Commission for Oakland County has found additional funds to work on Rochester Road north of the intersection as well. He stated that portable changeable message boards will be used to inform motorists.

**Dr. Bowyer** questioned when Avon Road work would begin at Rochester Road.

**Mr. Schneck** responded that it would not begin until school lets out.

**President Tisdell** commented that many infrastructure dollars are being spent in the City.

**Vice President Morita** questioned whether Hamlin at Adams is being redone.

**Mr. Schneck** responded that there is some dialogue between the City and the Road Commission for Oakland County, Auburn Hills and the Michigan Department of Transportation to try to pursue funding for 2017.

*Vice President Morita requested patching be undertaken.*

*Mr. Schneck responded that he will have a highway maintenance crew go out and look at the area.*

## **NEXT MEETING DATE**

*Regular Meeting - Monday, May 16, 2016 - 7:00 p.m.*

## **ADJOURNMENT**

*There being no further business before Council, President Tisdell adjourned the meeting at 8:28 p.m.*

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*MARK A. TISDELL, President  
Rochester Hills City Council*

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*TINA BARTON, MMC, Clerk  
City of Rochester Hills*

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*MARY JO PACHLA, CMMC  
Administrative Secretary  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*