



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2013-0386

TO: Mayor and City Council Members
FROM: Allan Schneck, P.E., Department of Public Services Director
DATE: October 28, 2013
SUBJECT: 21AA & 22A Road Gravel- Aggregates

REQUEST:

City Council is requested to authorize a blanket purchase order to Glenn Eisenhardt Excavating, Inc., Leonard, Michigan for 21AA and 22A Road Gravel in the amount not-to-exceed \$27,750.00 from January 1, 2014 through December 31, 2014.

REASON FOR PURCHASE:

The Department of Public Services purchases 21AA and 22A Road Gravel on an as-needed basis for routine maintenance on gravel roads and shoulder grading. The water and sewer division also uses the aggregates for backfill on water main breaks and service line repairs.

Sealed bids were solicited on MITN for aggregates for the 2013 and 2014 maintenance season. Although five bids were received, only three vendors bid on 21AA and 22A road gravel and one of the three bids was an alternate that does not meet the required MDOT specifications. The lowest responsive, responsible bid was from Glenn Eisenhardt Excavating, Inc.

The Department is requesting award of the second year of the bid to Glenn Eisenhardt Excavating. Past experience with the products and services of Glenn Eisenhardt Excavating has been favorable.

PROCESS:

Vendor Name and Address:

Glenn Eisenhardt Excavating, Inc.
550 E. Leonard Road
Leonard, MI 48367

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for 21AA and 22A Road Gravel were approved in the 2014 adopted budget; and expensed from various cost centers depending on the actual usage.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.781000	Material	\$3,000.00	\$3,000.00	\$0.00
Local Roads	464.781000	Material	\$21,250.00	\$21,250.00	\$0.00
Sewer	510.781000	Material	\$2,500.00	\$2,500.00	\$0.00
Water	530.781000	Material	\$1,000.00	\$1,000.00	\$0.00

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Glenn Eisenhardt Excavating, Inc., Leonard, Michigan for 21AA and 22A Road Gravel in the amount not-to-exceed \$27,750.00 through December 31, 2014.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		