



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2014-0244

TO: Mayor and City Council Members
FROM: Allan E. Schneck, Director, Department of Public Services
DATE: June 16, 2014
SUBJECT: Sheldon Road Paving (Placid Court to Mead Road), Construction Engineering Services
City File No. E13-025

REQUEST:

The Department of Public Services recommends that City Council approve the attached proposal for construction engineering services from Orchard, Hiltz & McCliment, Inc. (OHM) in the not-to-exceed amount of \$93,100.00 and authorize the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

OHM will provide construction engineering services to the City for the Sheldon Road Paving Project. OHM is one of three consultants retained by the City to provide these services in accordance with our Professional Engineering Services Contract. OHM completed the construction plans and specifications for the project and is proposing construction engineering services as required for the project.

PROCESS:

Vendor Name and Address:

Orchard Hiltz & McCliment, Inc.
34000 Plymouth Road
Livonia, MI 48150

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order

BUDGET:

Sheldon Road Paving (Placid Court to Mead Road) was included in the 2014-2019 Capital Improvement Plan as project LS-11 and is included in the FY 2014 Adopted Budget.

If approved by City Council, Fiscal shall present a 2nd Quarter Budget Amendment to increase the construction engineering project budget with the offsetting funding drawn from Local Street Fund Balance.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Road Construction	454.970000	LS-11 Const. & Improvements	\$33,750.00	\$93,100.00	(\$59,350.00)

RECOMMENDATION:

The Department of Public Services recommends that the City Council approves the proposal for construction engineering services for the Sheldon Road Paving Project between Placid Court to Mead Road in the not-to-exceed amount of \$93,100.00 and authorizes the Mayor to execute a contract on behalf of the City.

Attachment - Scope of Services, Sheldon Road Construction Engineering Services

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		