



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2014-0160

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building Department
DATE: April 28, 2014
SUBJECT: 2014 Landscaping Services and Lawn Mowing

REQUEST:

City Council is requested to authorize the issuance of a blanket purchase order to Green Meadows Lawnscape, Inc. for 2014 Landscaping Services and Lawn Mowing for City-owned sites in the amount not-to-exceed \$80,000.00 through December 31, 2014.

REASON FOR PURCHASE:

City owned properties and boulevards are a highly visible component of the suburban landscape. It is important for the City to maintain the quality of its outdoor environment and natural features for the benefit of its citizens and to further enhance property values. The general appearance of these properties requires a level of maintenance for the proper landscape environment in order to preserve the citizens' investment in these properties.

The Purchasing Division solicited competitive sealed Request for Proposals for 2014 Landscaping Services. Proposal responses were evaluated by a committee comprised of Facilities and Purchasing staff. Award is recommended to Green Meadows Lawnscape, Inc. as providing the best value, responsive, responsible proposal at the lowest cost. Green Meadows Lawnscape, Inc. provided Landscaping services to the City for the past few years and the City has been very satisfied with the services provided.

The requested not-to-exceed amount also includes additional funding to account for any additional mowing that may be needed due to weather conditions and other City events.

PROCESS:

Vendor Name and Address:

Green Meadows Lawnscape, Inc.
47515 Ryan Road
Shelby Township, MI 48317

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funds are included as part of the 2014 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$80,000.00	\$80,000.00	\$0.00

RECOMMENDATION:

It is recommended that the Rochester Hills City Council award the contract for Landscaping Services and Lawn Mowing for the 2014 season for various City owned properties and boulevards to Green Meadows Lawnscape Inc in the amount not-to-exceed \$80,000.00 through December 31, 2014

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		