



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2022-0152

TO: Mayor and City Council Members

FROM: Allan E. Schneck, PE, Director Department of Public Services

DATE: April 11, 2022

SUBJECT: Construction Engineering Services Borden Park Parking Lot Reconstruction and Lighting Project (City File No. E22-004)

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for Construction Engineering Services for the Borden Park Parking Lot Reconstruction and Lighting Project to Nowak and Fraus Engineers, Pontiac, Michigan in the amount not-to-exceed \$296,848.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

The Department of Public Services received bids for the Borden Park Parking Lot Reconstruction and Lighting Project on March 9, 2022 with award of the project by City Council at their March 21, 2022 meeting. The department is now bringing forward a request for approval of construction engineering services to assist with the project. Based on the 2022 department workload, the Department of Public Services has determined an engineering consultant should be used for this project to supplement City staff with construction engineering services.

Staff is recommending Nowak and Fraus Engineers to provide the construction engineering services to the City. The attached proposal describes the scope of services included for the construction engineering services to complete the work. Nowak and Fraus is one of the City's selected on-call professional engineering firms and assisted in the design and specifications of this project.

PROCESS:

Vendor Name and Address:

Nowak and Fraus Engineers
46777 Woodward Avenue
Pontiac, MI 48342

Reason for Selection:

Quality Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2022 Adopted Budget

Fund Name	Department Account No	Account No. Description	Remaining Project Budget	Cost	Remaining Budget
Facilities Fund	631.974000	FA-10B: Borden Park Parking Lot Rehabilitation	\$754,112.70	\$296,848.00	\$457,264.70

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for Construction Engineering Services for the Borden Park Parking Lot Reconstruction and Lighting Project to Nowak and Fraus Engineers, Pontiac, Michigan in the amount not-to-exceed \$296,848.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A