



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2015-0288

TO: Mayor and City Council Members
FROM: Sean Canto, Fire Chief
DATE: July 20, 2015
SUBJECT: Request for Purchase Authorization Fire Department Equipment

REQUEST:

City Council is requested to authorize the purchase of Fire Department Equipment from Safeware Inc, Lanham, Maryland in the amount of \$44,393.52, Douglass Safety Systems, Sanford, Michigan in the amount of \$31,188.54, First Due Fire Supply, Mason, Michigan in the amount of \$3,669.45 and Essential Equipment Solutions, St. Charles, Illinois in the amount of \$3,278.77 for a total purchase cost not-to-exceed \$82,530.28.

REASON FOR PURCHASE:

The City's Purchasing Division issued an Invitation to Bid (IFB) for the purchase of Fire Department Equipment utilizing the MITN system. Eight (8) bid responses were received. Two bids were deemed non-responsive at the time of the bid opening, as the offer/signature page was not provided. During the bid evaluation two additional vendors were deemed non-responsive. The vendor's bids did not fully conform to the IFB requirements as specified in the bid document. Based on review of the four remaining responsive, responsible bidders award is recommended for the line items as identified on the attached bid tabulation to Safeware Inc, Douglass Safety Systems, First Due Fire Supply, and Essential Equipment Solutions as the lowest responsive responsible bidders.

The items requested in this agenda summary will create a level of consistency among Rochester Hills Fire Department apparatus and will equip all apparatus with tools and equipment identified as part of the National Fire Protection Association (NFPA) 1901 and Insurance Service Office (ISO) Fire Suppression Rating Schedule. Additionally, this purchase will assist in the members of the Rochester Hills Fire Department having the necessary tools and equipment to perform the emergency operational tasks with which they are assigned.

PROCESS:

Vendor Name and Address:

Douglass Safety Systems
N. Meridan Road
Sanford, MI 48657

First Due Fire Supply
207 E. Kipp, Suite A
Mason, MI 48854

Essential Equipment Solutions
 941 Enterprise Drive
 St. Charles, IL 60174

Safeware, Inc.
 4403 Forbes Boulevard
 Lanham, MD 20706

Reason for Selection:

Low responsive responsible bid

Method of Purchase:

Purchase Order

BUDGET:

Funding is included as part of the FY 2015 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire Capital Fund	402.748000	Operating Equipment	\$115,160.00	\$82,530.28	\$32,629.72

RECOMMENDATION:

It is recommended that City Council authorize issuance of purchase orders for the purchase of Fire Department Equipment from Safeware Inc, Lanham, Maryland in the amount of \$44,393.52, Douglass Safety Systems, Sandford, Michigan in the amount of \$31,188.54, First Due Fire Supply, Mason, Michigan in the amount of \$3,669.45 and Essential Equipment Solutions, St. Charles, Illinois in the amount of \$3,278.77 for a total purchase cost not-to-exceed \$82,530.28.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		