



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2016-0051

TO: Mayor and City Council Members
FROM: Pamela Gordon, Director of Human Resources
DATE: February 8, 2016
SUBJECT: Labor and Employment Legal Services

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for labor and employment legal services to Keller Thoma, P.C., Detroit, Michigan in an amount not-to-exceed \$220,000 through January 31, 2019.

REASON FOR PURCHASE:

Request for Proposals for labor and employment legal services was solicited and awarded in 2010 to Keller Thoma, P.C., Detroit, Michigan. City Council appointed Keller Thoma, P.C., as the City's attorney pursuant to Section 8.7 of the City Charter. The City's labor attorney provides legal services related to employment and labor matters to the City, including representation with union negotiations, union contract review, consultation, legal opinions, etc.

The City has not seen any rate increases since 2009. Keller Thoma, P.C., rates will increase by \$5.00 per hour for 2016 and \$5.00 per hour for effective July 1, 2017.

PROCESS:

Vendor Name and Address:

Keller Thoma, P.C.
440 East Congress, 5th Floor
Detroit, MI 48226-2918

Reason for Selection:

Qualifications Based

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2016 Adopted Budget and FY 2017-2018 Projected Budgets.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
General	210.805002	Legal Fees – Labor	\$90,000	\$90,000	\$0
Fire	206.805002	Legal Fees – Labor	\$130,000	\$130,000	\$0
		TOTAL	\$220,000	\$220,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize the purchase of labor and employment legal services to Keller Thoma, P.C., Detroit, Michigan, in the total amount not-to-exceed \$220,000 through January 31, 2019.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		