



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2012-0434

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Facilities
DATE: November 12, 2012
SUBJECT: ADA Facility Improvements at Fire Station #1

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for ADA Facility Improvements at Fire Station #1 to M.J. White & Son, Inc., Novi, Michigan in the amount of \$38,663.55 with a 10% contingency of \$3,866.35 for a total not-to-exceed amount of \$42,529.90 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

A Request for Proposals for ADA Facility Improvements at Fire Station #1 was solicited. Five (5) proposals were received and evaluated by a committee consisting of representatives of the Building, Fire and Purchasing, as well as the architect for the project. M.J. White & Son, Inc., Novi, Michigan was selected as providing the best value based on qualifications and experience, comparable projects, excellent references and pricing.

The project consists of interior facility improvements at Fire Station #1 including the replacement of toilet partitions and accessories for ADA compliance in the men's and women's restrooms and locker rooms. Shower inserts, ceramic tiles, plumbing fixtures, drains, lighting, mirrors and counters will also be replaced. Additionally, the construction will encompass reconfiguration of the service counter and security shutter in the administration area for ADA compliance.

The City is required to comply with Federal Americans with Disability Act (ADA laws). In 2010, the City contracted with an outside Compliance Specialist to perform ADA inspections of all City facilities. A transition plan and descriptions of the work, identifying areas requiring ADA adjustments were completed. The repairs included in this project will address areas identified by the Compliance Specialist, will provide a safer ADA compliant building and reduce the risk of Americans with Disability Act lawsuits.

PROCESS:

Vendor Name and Address:

M. J. White & Son, Inc.
22705 Heslip Drive
Novi, MI 48375

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funds are provided as part of the FA-11 ADA Compliance Implementation Program Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.976000	Building Improvements FA-11 ADA Implementation	\$45,000.00	\$42,529.90	\$2,470.10

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a contract/blanket purchase order for ADA Facility Improvements at Fire Station #1 to M.J. White & Son, Inc., Novi, Michigan in the amount of \$38,663.55 with a 10% contingency of \$3,866.35 for a total not-to-exceed amount of \$42,529.90 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		