



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2016-0203

**TO:** Mayor and City Council Members

**FROM:** Scott Cope, Director Building/Facilities/Ordinance

**DATE:** May 16, 2016

**SUBJECT:** Construction Management Services for Pre-Construction Phase Fire Station #4

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for Construction Management Services for the pre-construction phase for Fire Station #4 to George W. Auch Company, Pontiac, Michigan in the amount not-to-exceed \$10,000.00, and further authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The City issued Request for Proposals for Construction Management Services last year, which were inclusive of services for all fire stations, including Fire Station #4. City Council issued award to the George W. Auch Company at its October 15, 2015 meeting for all stations, except Station #4. The City with the recommendation of award for an Architect for Fire Station #4 will be requiring the services of George W. Auch Company to assist the City through the pre-construction phase/design development phase for the project.

By engaging the George W. Auch Company at the beginning of the conceptual design phase process, it will assist the City in developing accurate budget figures for the designs and allow for them to provide information, to the newly engaged architectural firm, they may not be aware of from the current ongoing project for Fire Stations 1, 2, 3 and 5. Some of that information will include fixtures, HVAC design, flooring materials, door and hardware materials, etc, in order to ensure the City maintains consistency and standardization between all of the fire stations. The City has been exceptionally pleased with the services George W. Auch has provided in managing the current, ongoing fire station projects. They have proven to be a strong team member for the City, a great partner, and have managed the project budget and been fiscally responsible with the contingency allowances.

**PROCESS:**

**Vendor Name and Address:**

George W. Auch Company  
735 S. Paddock  
Pontiac, MI 48341

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2016 Adopted Budget

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities Fund	631.975000	Building	\$4,455,000	\$10,000	\$4,445,000

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for Construction Management Services for the pre-construction phase for Fire Station #4 to George W. Auch Company, Pontiac, Michigan in the amount not-to-exceed \$10,000.00, and further authorizes the Mayor to execute a contract on behalf of the City.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		