



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Stephanie Morita,  
Theresa Mungioli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, August 24, 2020

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:01 p.m. Michigan Time.*

## ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Stephanie Morita, Theresa Mungioli and David Walker

## Others Present:

*Bryan Barnett, Mayor  
Tina Barton, City Clerk  
Scott Cope, Building/Ordinance/Facilities Director  
Jessica Hrynskiw, Rochester Hills Government Youth Council Representative  
Maya Iyer, Rochester Hills Government Youth Council Representative  
Leanne Scott, Deputy Clerk  
John Staran, City Attorney*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

**A motion was made by Hetrick, seconded by Walker, that the Agenda be Approved as Presented. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

## COUNCIL AND YOUTH COMMITTEE REPORTS

**Vice President Bowyer** announced that Cambridge Knoll, a 16-unit site condo development on 4.72 acres on the north side of Avon and east of Rochester Road, will be coming before Council at the September 14, 2020 City Council Meeting. She reported that it is a beautiful layout, designed for enjoying the outdoors, and the style of the units is different than normally seen in Rochester Hills.

## PRESENTATIONS

2020-0332 2019/2020 Rochester Hills Youth Council Final Report

Attachments: [082420200 Agenda Summary.pdf](#)

**Maya Iyer**, Rochester Hills Government Youth Council (RHGYC) Chairperson, introduced herself and **Jessica Hrynkiw**, Rochester Hills Government Youth Council Vice-Chairperson. She reported on the following:

- In September the RHGYC held their first meeting at the DPS Garage to celebrate the beginning of an exciting year. Alan Schneck, Public Services Director, gave them a tour of the Garage.
- In September members volunteered at the annual Brooksie Way 5K and passed out drinks to participants and cheered them on to the finish line.
- In October the RHGYC toured Innovation Hills and learned about upcoming features such as lighted sidewalks and a huge tree house. Participants helped Mayor Barnett with the Grand Opening and Lighting Ceremony and informed visitors about future plans for the park. After a long day's work, cider and donuts were enjoyed by all.
- In October the RHGYC volunteered at the Fall Family Festival. Members ran games for the children to play and served food to the local community.
- In November the RHGYC participated in the Swearing-In Ceremony of City Council where each one of the Youth Council members escorted a City Council member into the Ceremony.
  - In November members volunteered at the Light the Village event where they handed out glow sticks, had the chance to interact with the community, see the gorgeous decorations and watch a parade.
  - In December the RHGYC held their annual holiday party where they got together in pajamas and sweaters, hung out, played games and ate delicious food.
  - In January members began to brain storm fund-raising ideas for the Oncology Unit at Detroit Children's Hospital and decided upon the Month of Fundraising. This fundraiser took place in the month of March and restaurants such as CK Diggs, Leo's Coney Island and Chipotle took turns hosting a night where customers could donate a portion of the cost of their order to Children's Hospital. RHGYC created flyers advertising the fundraiser, posted it to social media platforms and verbally spread the word. Soon afterwards COVID hit and everything shut down, but this did not stop them. Instead members made the fundraiser an online event and collected over \$800 for Children's Hospital's Oncology unit. RHGYC created a video thanking all the donors for their contributions.

Ms. Iyer stated the RHGYC was very disappointed that the year was cut short because of COVID and they were not able to accomplish some of their plans. She remarked members could not attend the Mayor's State of the City Address in April or hold activities such as the Cultural Awareness Event. She stressed, however, that members have high hopes for the upcoming year and will bring back events that were cancelled this year because of the pandemic.

Ms. Iyer thanked her fellow Youth Council members for making this year amazing despite COVID. She thanked President Deel and Danielle Szajna, Youth Council Liaison, for all the hours of work they put towards RHGYC. She expressed appreciation to Jessica Hrynkiw for being an amazing Vice-Chairperson.

**President Deel** thanked both Maya and Jessica for their presentation. He stated that it was a fantastic year even though it was cut short by COVID. He stated that getting to know such a great group of kids is one of the best parts of being on City Council. He remarked it was a privilege and honor to work with all of them. He wished a fond farewell to the departing members who are graduating this year. He announced that outgoing member Hayden Bearre was going to attend MSU, outgoing member Johnathan Karr will be attending Notre Dame, outgoing member Zoe Pizzuti will be going to U of M, and outgoing member Pawel Vijayakumar will be attending the University of California - San Diego.

#### **Presented.**

**2020-0333** Swearing in Ceremony - 2020/2021 Rochester Hills Government Youth Council (RHGYC)

**Attachments:** [08242020 Agenda Summary.pdf](#)

**City Clerk Tina Barton** announced a moment of pause while President Deel went upstairs for the RHGYC Swearing In Ceremony. She introduced **Circuit Court Judge Jake Cunningham** who will be conducting the RHGYC swearing in. She stated there are individually wrapped bundt cakes and water bottles for each of the students to take home with them.

The new RHGYC members were sworn in by Judge Cunningham.

**President Deel** commended the RHGYC members for having an amazing year filled with many accomplishments and not letting the pandemic slow them down. He welcomed the incoming RHGYC members and stated they have an exciting year ahead.

**Clerk Barton** introduced the incoming Youth Council Liaison, **Sheila Brown**, who started in her new position today.

**President Deel** welcomed the following students who were appointed to a one-year term on the RHGYC for 2020-2021:

#### District 1

Numair Haq attending Rochester Adams  
Zena Nasiri attending Rochester Adams  
Maya Vijayakumar attending International Academy  
Yitian Zhang attending International Academy

#### District 2

Hannah Bennett attending Rochester High School

*Caroline Bull attending Rochester Adams  
Jessica Hrynkiw attending Rochester High School  
Aden Smith attending Stoney Creek High School*

District 3

*Aman Dosanjh attending Rochester High School  
Maya Iyer attending Rochester High School  
Shreya Pillai attending Rochester High School*

District 4

*Ryan Barrett attending Rochester High School  
Henry Hall attending Rochester Adams  
Bella Morris attending HomeSchool Connections  
Dana Williams attending Rochester High School*

**Presented.**

## **PUBLIC COMMENT for Items not on the Agenda**

*Claudia Swainee was having technical difficulties and never made her public comment.*

***President Deel** stated that if Ms. Swainee gets her audio working, she will be brought back in.*

## **CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2020-0340** Approval of Minutes - City Council Regular Meeting - May 4, 2020

**Attachments:** [CC Min 05042020.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0215-2020

**Resolved**, that the Minutes of a Rochester Hills City Council Regular Meeting held on May 4, 2020 be approved as presented.

**2020-0341** Approval of Minutes - City Council Regular Meeting - May 18, 2020

**Attachments:** [CC Min 05182020.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0216-2020

**Resolved**, that the Minutes of a Rochester Hills City Council Regular Meeting held on May 18, 2020 be approved as presented.

- 2020-0334** Request for Purchase Authorization - FIRE: Blanket Purchase Order for Fire Department Uniforms and Accessories in the amount not-to-exceed 96,750.00 through August 24, 2023; Nye Uniform, Troy, MI

**Attachments:** [08242020 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0217-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for Fire Department uniforms and accessories to Nye Uniform, Troy, Michigan in the amount not-to-exceed \$96,750.00 through August 24, 2023.

**(The following five (5) Legislative Files pertain to Crestwyck Estates)**

- 2020-0335** Request for Approval of a Maintenance Agreement for Maintenance and Repair of Private Road between the City of Rochester Hills and Crestwyck Estates, LLC, a Michigan limited liability company, for Crestwyck Estates

**Attachments:** [08242020 Agenda Summary.pdf](#)  
[Private Road Maintenance Agreement](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0218-2020

**Resolved**, that the Rochester Hills City Council hereby approves the Maintenance Agreement for Maintenance and Repair of Private Road between the City of Rochester Hills and Crestwyck Estates, LLC, a Michigan limited liability company, whose address is 14955 Technology Dr., Shelby Township, MI 48315, for Crestwyck Estates.

**Further Resolved**, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

- 2020-0336** Request for Acceptance of the Quit Claim Deed for Gravel Ridge Drive Public Road right-of-way granted by Crestwyck Estates, LLC, a Michigan limited liability company, for Crestwyck Estates

**Attachments:** [08242020 Agenda Summary.pdf](#)  
[Quit Claim Deed.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0219-2020

**Resolved**, that a Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Quit Claim Deed granted by Crestwyck Estates, LLC, a Michigan limited liability company, whose address is 14955 Technology Dr., Shelby Township, MI 448315, for Crestwyck Estates.

**Further Resolved**, that the City Clerk is directed to record the Quit Claim Deed with the Oakland County Register of Deeds.

- 2020-0337** Request for Acceptance of the Sanitary Sewer Easement granted by Crestwyck Estates, LLC, a Michigan limited liability company, for Crestwyck Estates

**Attachments:** [08242020 Agenda Summary.pdf](#)  
[Sanitary Sewer Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0220-2020

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Sanitary Sewer Easement for the construction, operation, maintenance, repair and/or replacement of a sanitary sewer on, under, through and across land more particularly described as Parcel Numbers 15-24-301-077 through 15-24-301-080, granted by Crestwyck Estates, LLC, a Michigan limited liability company, whose address is 14955 Technology Dr., Shelby Township, MI 48315, for Crestwyck Estates.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

- 2020-0338** Request for Acceptance of the Water Main Easement granted by Crestwyck Estates, LLC, a Michigan limited liability company, for Crestwyck Estates

**Attachments:** [08242020 Agenda Summary.pdf](#)  
[Water Main Easement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0221-2020

**Resolved**, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Water Main Easement for the construction, operation, maintenance, repair and/or replacement of a water main on, under, through and across land more particularly described as Parcel Numbers 15-24-301-077 through 15-24-301-080. granted by Crestwyck Estates, LLC, a Michigan limited liability company, whose address is 14955 Technology Dr., Shelby Township, MI 48315, for Crestwyck Estates.

**Further Resolved**, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

- 2020-0339** Request for Approval of a Storm Sewer System Maintenance Agreement between the City of Rochester Hills and Crestwyck Estates, LLC, a Michigan limited liability company, for Crestwyck Estates

**Attachments:** [08242020 Agenda Summary.pdf](#)  
[Storm Sewer System Maintenance Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0222-2020

**Resolved**, that the Rochester Hills City Council hereby approves the Storm Sewer System Maintenance Agreement between the City of Rochester Hills and Crestwyck

Estates, LLC, a Michigan limited liability company, whose address is 14955 Technology Dr., Shelby Township, MI 48315, for Crestwyck Estates, Parcel Numbers 15-24-301-077 through 15-24-301-080.

**Further Resolved**, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

### Passed the Consent Agenda

A motion was made by Hetrick, seconded by Walker, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungoli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**Vice President Bowyer** encouraged all to check out [www.rochesterhills.org/outdoor](http://www.rochesterhills.org/outdoor) <<http://www.rochesterhills.org/outdoor>> as there are many outdoor events happening in Rochester Hills. She mentioned that Bloomer Park is holding many of these activities such as Wild Edibles, painting in the park, animal archeology, hiking and fly fishing. All are reasonably priced and many are conducted by a naturalist.

**Ms. Morita** encouraged all to catch a Rochester Grangers baseball game at the Museum.

**Mayor Barnett** reported that the City has completed approximately 70 percent of its scheduled projects, the Concrete Road Replacement Program being one of them. He stated that a detailed list is kept of every City project and if a resident ever wants information about a certain project, direct them to either the Mayor's office or the office of Mr. Allan Schneck, Director of Public Services.

Mayor Barnett announced that he, along with some other Republican Mayors, kicked off the Republican National Convention (RNC) this afternoon with a presentation. He stated that this was a great way to present the City on a national scale. He thanked Clerk Barton and her team for doing a great job with elections and planning for the challenges the upcoming November, 2020 election presents.

He remarked that the change from summer to fall means that the seasonal employees will be leaving. He stated that many of them worked at Spencer Park where they made sure that the beach never went over its COVID limit of 100 people or the park over its limit of 400 people. He thanked them for a job well done and welcomed them back next summer.

Mayor Barnett stated the Census is 83.8 percent which puts the City in the top of communities of similar size. He encouraged all to use social media to remind everyone to complete the Census.

He presented a short video of the new handicap-accessible kayak landing at Innovation Hills. He stated that existing kayak launches are always full of people and that this will be another area in the City to launch a kayak and

*engage people on the Clinton River. He mentioned that if all goes according to plan, it will officially open later this week.*

## ATTORNEY'S REPORT

*City Attorney John Staran had nothing to report.*

## NOMINATIONS/APPOINTMENTS

**2020-0305** Nomination/Appointment of one (1) Citizen Representative to the Green Space Advisory Board, to fill the unexpired term of Tim Gauthier ending December 31, 2020

**Attachments:** [09142020 Agenda Summary.pdf](#)  
[Appointment Form.pdf](#)  
[Bagley CQ.pdf](#)  
[McCracken CQ.pdf](#)  
[08242020 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Duperon CQ.pdf](#)  
[Long CQ.pdf](#)  
[Lyons CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[08102020 Agenda Summary.pdf](#)  
[Gauthier Resignation.pdf](#)  
[08102020 Resolution.pdf](#)  
[08242020 Resolution.pdf](#)  
[SUPPL Ivanaj CQ.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Vice President Bowyer expressed best wishes to departing Green Space Advisory Board member, Tim Gauthier. She nominated David McCracken to fill this appointment.*

*Ms. Morita nominated Laura Bagley to fill this appointment.*

*President Deel stated that since there are two (2) nominations to fill this one (1) appointment, this Agenda item will be held over for two (2) weeks until the next City Council meeting.*

**Discussed. Nominated: David McCracken and Laura Bagley.**

Enactment No: RES0238-2020

## NEW BUSINESS

**2020-0306** Request for Purchase Authorization - FACILITIES: Increase to Contract/Blanket Purchase Order for construction management services at Van Hoosen Farm for the reconstruction of the Dairy Barn Roof in the amount of \$38,615.00 and reconstruction of an Equipment Barn in the amount of \$109,605.00 for a total not-to-exceed project amount of \$3,658,130.00; The George W. Auch Company, Pontiac, MI



**Attachments:** [08242020 Agenda Summary.pdf](#)  
[Equipment Barn Site Paving & Steel.pdf](#)  
[Dairy Barn Roof Reconstruction Steel.pdf](#)  
[08102020 Agenda Summary.pdf](#)  
[Auch Dairy Barn Roof.pdf](#)  
[Auch Equipment Barn.pdf](#)  
[08102020 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Scott Cope**, Building/Ordinance/Facilities Director, stated that this item is the final piece to the Van Hoosen Dairy Barn Reconstruction and Equipment Barn Construction project. He stated that at the last City Council meeting when this item was presented, the bids for the asphalt and steel had not yet come in. He reported that both bids have now been received by the construction manager and that the proposed increase is \$128,220.

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0223-2020

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order/Contract for construction management services at Van Hoosen Farm for the reconstruction of the Dairy Barn Roof in the amount of \$38,615.00 and reconstruction of an Equipment Barn in the amount of \$109,605.00 for a total not-to-exceed project amount of \$3,658,130.00; The George W. Auch Company, Pontiac, Michigan.

**2020-0106** Final Report and Recommendations from the Citizen Appointment Process  
Technical Review Committee

**Attachments:** [08242020 Agenda Summary.pdf](#)  
[CandidateQuestionnaire \(August 2020\).pdf](#)  
[031620 Agenda Summary.pdf](#)  
[03162020 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Vice President Bowyer** reported that Ms. Mungioli, Mr. Walker, Vice President Bowyer and Leanne Scott, Deputy Clerk, met and discussed the following:

- Ways to increase resident participation to broaden the pool for committee nominations. Some suggestions were to include literature in with the water bill mailings and to use other types of advertisements to get people excited about participating in their community and joining a committee.
- Modifying and streamlining the questionnaire to be better geared toward matching the applicant to the committee. Applicants would now specifically answer questions pertaining to their interest in a particular committee which would make it easier for those doing the selecting to evaluate whether or not an applicant would be a good fit for that committee. Additionally, Council would now get the application page which shows the committee(s) on which the applicants selected to serve.
- MIS is working on a searchable data base to enable City Council members to

search for a greater number of applicants.

- Reducing or dissolving the number of City committees since there are presently more than 40 of them.

It was decided not to proceed with this as several of the committees were created beyond the range of City Council, thus City Council does not have the ability to reduce or dissolve them. Council does have the authority to reduce or dissolve the Council-created committees, but since they are all still needed, it was decided to leave them alone.

Vice President Bowyer stated that the Citizen Appointment Process Technical Review Committee has addressed everything it was set up to do so it is proposed that this Committee be rolled into a nominating committee. She explained that this new committee would look at the applicant questionnaire to evaluate things like the applicant's experience, interest, past committee involvement, community participation and length of time they have been a resident of Rochester Hills.

**Ms. Morita** remarked that the application needs to mention that any personal information submitted on the application becomes part of the public record and is not just available to City Council but to anyone who comes in and asks for it. She requested a curriculum vitae be required from each applicant in addition to the application. She stated she does not think the Technical Review Committee should be dissolved yet because it has not met its recommendations to change the focus of some of the committees to include City staff or to change the number of members in some of the committees.

She remarked that she is not in agreement of establishing a nomination committee as it is the responsibility of City Council members to let each other know if they are aware of someone who would be a good fit for another City Council member's committee. She stated that she is in agreement with redirecting and reorganizing committees so that they can best serve the City.

**Mr. Hetrick** stated he is in agreement that committee recommendations should come from City Council.

**Ms. Mungoli** thanked Council members for their comments. She acknowledged that there is still work to be done. She stated that the process appointing people to committees in November and December needs to be streamlined as it is much too long.

**President Deel** restated the three (3) propositions put before City Council:

- Maintain the Citizen Appointment Process Technical Review Committee
- Dissolve the Citizen Appointment Process Technical Review Committee
- Adopt other recommendations suggested by the Citizen Appointment Process Technical Review Committee

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted as Amended by Resolution to continue with the existing Committee along the lines discussed at this meeting. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0224-2020

**Whereas**, the Citizen Appointment Process Technical Review Committee (CAPTRC) completed the responsibilities it was charged with; and

**Whereas**, this committee provided their final report and recommendations to City Council at their regular meeting on August 24, 2020; and

**Whereas**, the committee recommended dissolving the Citizen Appointment Process Technical Review Committee and forming the Nominating Technical Review Committee.

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council hereby dissolves the Citizen Appointment Process Technical Review Committee, and in accordance with Article VII, Section .02 of the Rochester Hills City Council Rules of Procedure, creates the Nominating Technical Review Committee to develop and implement a citizen nominating process to be incorporated with the committee appointment process that takes place in December 2020. The Nominating Technical Review Committee is formed, as follows:

1) **Purpose and Charge:**

a. The purpose of the committee is to develop and implement a citizen nominating process.

b. The Nominating TRC will be tasked with creating more citizens involvement on the City's numerous Boards and Commissions by:

- Adding information in the water bill on how to apply for a city committee
- Promoting the committee volunteer options on the city's website, cable channel, and social media channels
- City Council members reaching out to residents to solicit their participation

2) **Membership:**

a. Three (3) City Council members are appointed to this committee; Theresa Mungioli, David Walker, and Susan Bowyer

b. One (1) Administrative member; Leanne Scott, Deputy Clerk

c. Term of appointment; the term shall be for one year

3) **Recommendations:**

a. The Committee will provide recommendations for citizen nominations to City Council prior to, or along with, the items appearing on a City Council agenda.

## ANY OTHER BUSINESS

*President Deel stated that the next meeting date is Monday, September 14, 2020 at 7:00 p.m.*

## NEXT MEETING DATE

*Regular Meeting - Monday, September 14, 2020 - 7:00 p.m.*

## ADJOURNMENT

*There being no further business before Council, it was moved by Walker and seconded by Mungioli to adjourn the meeting at 7:56 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*TINA BARTON, MMC, Clerk  
City of Rochester Hills*

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*MARY FRONCZAK  
Administrative Coordinator - City Council  
City Clerk's Office*

*Approved as presented at the December 7, 2020 Regular City Council Meeting.*