



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2013-0097

**TO:** Mayor and City Council Members  
**FROM:** Ronald D. Crowell, Fire Chief, 248-656-4720  
**DATE:** March 5, 2013  
**SUBJECT:** Emergency Dispatch Services

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**REQUEST:**

City Council is requested to authorize a contract/blanket purchase order to Oakland County for emergency dispatch services in the amount not-to-exceed \$310,234.32 through March 31, 2015 and further authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

Request for Proposals for Dispatch Services was solicited in late 2009 with a three-year contract awarded to Oakland County. Oakland County has been providing Dispatch Services for Rochester Hills since 2010.

Based on the level of service Oakland County has been providing and the difficult process of establishing a communication center to handle our dispatching service, it is recommended that the City enter into a two-year contract agreement with Oakland County. Although, the annual cost is increasing due to call volume, the actual cost per run for the first year is less than the previous year and the second year is a 2% increase. The increases are within the perimeters of the proposal submitted by Oakland County for yearly increases from 2013-2020.

The contract is Oakland County's standard contract for fire dispatch services utilized in other communities. Therefore, Oakland County will not entertain revisions or supplements to the document.

**PROCESS:**

**Vendor Name and Address:**

County of Oakland  
1200 North Telegraph  
Pontiac, Michigan, 48341

**Reason for Selection:**

Extension of existing contract  
Best Value of current services and annual cost

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Due to the increased call volume a budget amendment/adjustment will be necessary in the future.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Dispatch	343801000	Professional Services	\$124,200.00	\$153,578.88	(\$29,378.88)

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a contract/blanket purchase order to Oakland County for emergency dispatch services in the amount not-to-exceed \$310,234.32 through March 31, 2015 and further authorizes the Mayor to execute a contract on behalf of the City.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		