



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2021-0304

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director Building/Facilities/Ordinance  
**DATE:** August 16, 2021  
**SUBJECT:** Epoxy Floor Replacement & Repairs

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order/contract to Concrete Floor Treatment, Inc., 39105 Webb Drive, Westland, MI 48185 for the epoxy floor replacement in the bays at Fire Station 1 and repairs to the existing epoxy floor in the bays at Fire Station 2, 3 and 5 for an amount not-to-exceed Thirty-three Thousand Seven Hundred Twenty-three (\$33,723).

**REASON FOR PURCHASE:**

The epoxy floor located in the bays of Fire Station 1 are in need of replacement along with repairs to expansion cracks in the bays of Fire Station 2, 3 and 5.

The Purchasing Division solicited competitive sealed Request for Proposals for the epoxy floor replacement and repairs. A site visit was held to give potential proposers access to the sites to view the scope of the project. Five proposals were received. A committee comprising of staff from Facilities, Building and Purchasing evaluated the responses and determined the proposal submitted by Concrete Floor Treatment was deemed the best value to the City and is recommended for award. There was one proposal which had a lower cost but the vendor deviated from the requested product.

The vendor has performed similar services for the City satisfactorily in the past.

**PROCESS:**

**Vendor Name and Address:**

Concrete Floor Treatment, Inc.  
39105 Webb Drive  
Westland, MI 48185

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2021 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$38,000	\$33,723	\$4,277

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a blanket purchase order/contract to Concrete Floor Treatment, Inc., 39105 Webb Drive, Westland, MI 48185 for the epoxy floor replacement in the bays at Fire Station 1 and repairs to the existing epoxy floor in the bays at Fire Station 2, 3 and 5 for an amount not-to-exceed Thirty-three Thousand Seven Hundred Twenty-three (\$33,723) and further authorizes the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A