



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2013 -0095

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, Director, Department of Public Services

**DATE:** March 18, 2013

**SUBJECT:** Grant Pump Station Replacement Project, Construction Engineering Services  
City File #E11-013

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**REQUEST:**

The Department of Public Services recommends that the Rochester Hills City Council approves the attached proposal for Construction Engineering Services for the Grant Pump Station Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$130,860.00 and authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

HRC will provide construction engineering services to the City for the Grant Pump Station Replacement Project. HRC is one of three consultants selected through a Request for Proposals process and retained by the City to provide these services in accordance with our Professional Engineering Services Contract. HRC recently completed the construction plans and specifications for the project.

**PROCESS:**

**Vendor Name and Address:**

Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48303

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Blanket Order Contract

**BUDGET:**

The project was included in the 2012 CIP as SS-22B, was approved in the 2012-2014 adopted budget, and the original remaining project budget was carried forward to the FY 2013 Budget.

If approved by City Council, Fiscal shall bring forth the appropriate 2<sup>nd</sup> Quarter Budget Amendment to cover the project budget shortfall.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
W & S: Capital fund	593.972000	Equipment: Mains & Services	\$0	\$130,860.00	(\$130,860.00)

\* = Remaining Budget Amount after Construction contract

**RECOMMENDATION:**

The Department of Public Services recommends that the Rochester Hills City Council approves the attached proposal for Construction Engineering Services for the Grant Pump Station Replacement Project from Hubbell, Roth & Clark, Inc. in the not-to-exceed amount of \$130,860.00 and authorizes the Mayor to execute a contract on behalf of the City.

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Attachment: HRC Proposal

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		